

SHARED REGULATORY SERVICES JOINT COMMITTEE

Decision Notice – Remote Meeting, 18th December, 2024.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Representing Bridgend County Borough Council – Councillors M. Lewis and H. Williams.

Representing Cardiff City and County Council – Councillors N. Mackie (Chair) and M. Michael.

Representing the Vale of Glamorgan Council – Councillors P. Drake and R. Sivagnanam (Vice-Chair).

AGENDA ITEM 2. MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 25th September, 2024 be approved as a correct record,

AGENDA ITEM 3. DECLARATIONS OF INTEREST –

No declarations of interest were received.

AGENDA ITEM 4. SHARED REGULATORY SERVICES OVERVIEW AND UPDATE REPORT (DEH) –

RESOLVED –

- (1) T H A T the contents of the report be noted and agreed.
- (2) T H A T the 2024-25 Port Health Plan attached at Appendix 3 to the report be approved.
- (3) T H A T the Head of Shared Regulatory Services be authorised to make administrative amendments to the Port Health Plan 2024-25, should the need arise.

Reasons for decisions

- (1) Having regard to the contents of the report and discussions at the meeting.
- (2) To ensure that the Shared Regulatory Service had the necessary arrangements in place to deliver its obligations in respect of Port Health.

(3) To enable minor changes to be made, should the need arise during the lifetime of the Port Health Plan, without the need for it to be brought back to the Joint Committee.

AGENDA ITEM 5. SHARED REGULATORY SERVICES FEES AND CHARGES 2025-26 (DEH) –

RESOLVED – T H A T the SRS charging and fee proposals, as set out in Part One to the Annex of the report be agreed, and agree to their implementation as follows:

- a. From 1st April 2025, with the exception of
- b. The new all-Wales Special Procedures Licensing fees which would take effect immediately.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 6. SHARED REGULATORY SERVICES BUDGET SAVINGS (DEH) –

RESOLVED – T H A T the content of the report be noted, with a view to decisions being made on the Shared Regulatory Services Budget Savings report under Part II of the agenda.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 7. SHARED REGULATORY SERVICES AUDIT WALES 2024 AUDIT PLAN (HOF) –

RESOLVED – T H A T the content of the report and appendix be noted.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

AGENDA ITEM 9. SHARED REGULATORY SERVICES BUDGET SAVINGS (DEH) (EXEMPT INFORMATION – PARAGRAPHS 12, 13, 14 AND 15) –

RESOLVED –

- (1) T H A T the content of the report in the context of agreeing the level of budget savings required of the Shared Service in 2025-26 be noted.
- (2) T H A T the requirement to set a balanced budget by 31st December, 2024 as outlined in the Shared Regulatory Services Joint Working Agreement (JWA) be waived for this year, and an extraordinary meeting be scheduled for late January 2025 (date to be confirmed) allowing feedback from the partner Authorities to ratify the Shared Regulatory Service budget for 2025-26.

Reasons for recommendations

- (1) Having regard to the contents of the report and discussions at the meeting.
- (2) To enable an informed decision to be made on the level of savings required by the partner Authorities, while balancing the tight lead time before the savings needed to take effect, and allowing for the implications of the Welsh Government's Settlement for Local Government to be fully understood for each of the partner Authorities.