

No.

## SHARED REGULATORY SERVICES JOINT COMMITTEE

Minutes of a Special Remote meeting held on 2<sup>nd</sup> December, 2021.

The Committee agenda is available [here](#).

Present:

Representing Bridgend County Borough Council – Councillor D. Lewis.

Representing Cardiff City and County Council – Councillors L. Thorne (Chair and Substitute for M. Michael) and N. Mackie.

Representing the Vale of Glamorgan Council – Councillors E. Williams (Vice-Chair) and J.W. Thomas.

(a) APOLOGIES –

These were received from Councillor D. Patel (Bridgend County Borough Council) and Councillor M. Michael (Cardiff County Borough Council).

(b) DECLARATIONS OF INTEREST –

No declarations were received.

(c) APPOINTMENT OF THE HEAD OF SHARED REGULATORY SERVICES (DEH) –

The current Head of Shared Regulatory Services was due to retire on 31<sup>st</sup> March, 2022.

The Joint Working Agreement for Shared Regulatory Services delegated any appointment to the role of Head of Shared Regulatory Services to this Committee.

At its meeting in September 2021, the Joint Committee authorised the Shared Regulatory Services Management Board to begin a recruitment process to appoint a new Head of Shared Regulatory Services with appointment to the position to be determined by Committee later on this agenda.

11 applications were received for the position with four candidates meeting the criteria specified by the person specification for the post.

These four candidates were progressed to technical interview stage on 1<sup>st</sup> December, 2021.

The report detailed the Management Board's recruitment process to date.

No.

Due to the date of the technical interviews, Committee was advised of the candidates selected by the Management Board for final interview at this meeting

RESOLVED –

(1) T H A T the recruitment process to date be noted and the final interview shortlist be agreed.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

(d) EXCLUSION OF PRESS AND PUBLIC –

RESOLVED – T H A T under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 4 of Schedule 12A (as amended) of the Act, the relevant paragraphs of the Schedule being referred to in brackets after the minute heading.

(e) APPOINTMENT OF THE HEAD OF SHARED REGULATORY SERVICES (DEH) (EXEMPT INFORMATION – PARAGRAPH 15) –

Members were asked to identify and confirm (following interview) a suitable candidate for appointment to the role of Head of Shared Regulatory Services.

RESOLVED –

(1) T H A T the appointment of P to the position of Head of Shared Regulatory Services be approved.

(2) T H A T all residual appointment arrangements be delegated to the Director of Environment and Housing, in consultation with the Chair of this Committee and the Cabinet Member for Regulatory Services (Vale of Glamorgan Council).

Reasons for decisions

(1) Having regard to the contents of the report and discussions at the meeting.

(2) To enable all other appointment arrangements to be made promptly without further recourse to this Committee.