

Meeting of:	Homes and Safe Communities Scrutiny Committee
Date of Meeting:	Wednesday, 08 January 2025
Relevant Scrutiny Committee:	Homes and Safe Communities
Report Title:	3rd Quarter Scrutiny Recommendation Tracking 2024/25 and Updated Committee Forward Work Programme Schedule 2024/25.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2024/25.
Report Owner:	Tom Bowring, Director of Corporate Resources.
Responsible Officer:	Liz Whitaker, Democratic and Scrutiny Services Officer.
Elected Member and Officer Consultation:	None.
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <p>The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2024/25:</p> <ul style="list-style-type: none"> - 3rd Quarter Recommendation Tracking July to September 2024 (Appendix A); - 3rd Quarter Recommendation Tracking October 2024 (Appendix B); - Updated Forward Work Programme Schedule for 2024/25 (Appendix C). 	

Recommendations

1. That the status of the actions listed in Appendix A and Appendix B be agreed.
2. That the updated Forward Work Programme Schedule for 2024/25 attached at Appendix C be approved and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For public information.

1. Background

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months/municipal year (May 2024 to April 2025).

2. Key Issues for Consideration

- 2.1 Appendices A and B, as attached to this report, set out the previous recommendations of the Scrutiny Committee, and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 The Work Programme has been aligned to the Quarterly Cabinet Forward Work Programme (FWP) October to December 2024 as considered and agreed by Cabinet on 10th October, 2024.
- 2.4 Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix C, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances. The schedule includes notes on reports that were scheduled to be reported in the previous quarters (Q1 and Q2).

The Operational Manager for Corporate Strategy and Insight has confirmed that the format of the 'Annual Delivery Plan Consultation Draft' report would be changed to an Annual statement informed by Directorate Plans and linked with

the Directorate plans and the new Corporate Plan 2025-30. Therefore, the report in its current format will no longer be received.

- 2.5** The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states *“It is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny”*. Other reports will be added to the schedule as and when necessity arises.
- 2.6** The schedule will also detail “Requests for Consideration” that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.
- 2.7** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.8** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to consider its FWP (attached at Appendix C) by identifying:
- Specific areas of interest for the Committee;
 - How to engage stakeholders (including Ward Members and the public);
The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, etc.); and
 - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.9** The Scrutiny Forward Work Programmes should provide a clear rationale as to why particular issues have been selected; be outcome focused; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align Scrutiny Programmes with the Council’s performance management, self-evaluation and improvement arrangements as well as having regard to Council resources.
- During the year there may be a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme with topics coming from a number of sources such as:
 - Individual Councillors.
 - Performance or budget monitoring information.
 - Inspection reports.
 - Referrals from Council (such as Notices of Motion), Cabinet/Audit or other Scrutiny Committees.
 - Service users.
 - Monitoring the implementation of recommendations previously made by the Committee,

- residents of the Vale of Glamorgan,

- 2.10** The Scrutiny Work Programme is a rolling programme, and the results of the Annual Scrutiny Impact Survey will also be analysed by both Democratic Services and the Scrutiny Committee Chairs and Vice-Chairs Group, and findings considered to assist with Work Programme planning.

On the 28th May 2024, the Scrutiny Committee Chairs and Vice-Chairs Group considered the results of the 2024 Scrutiny Impact Survey and subsequently endorsed 4 new action points for implementation as well as refer a progress report to the Democratic Services Committee on 1st July, 2024. Progress on these will points will be monitored by the Group going forward.

- 2.11** A re-launch of the [Scrutiny topic suggestion form](#) that exists on the Council's website for residents has been undertaken to assist with the Work Programme planning of topics for Task and Finish work for consideration by Scrutiny Committees.
- 2.12** All topics for Task and Finish work will be taken to the Scrutiny Committee Chairs and Vice-Chairs Group to be prioritised in line with Corporate Objectives in compliance with Council policy; consideration of the need for changes to policy and/or practice; and in seeking continuous Improvement. To date there has also been good discussion with the Scrutiny Committee Chairs and Vice-Chairs Group on techniques that can be used, and experience shared with a view to improving Scrutiny.
- 2.13** Further discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairs and Vice-Chairs Group having regard to resource implications and corporate priorities. The next meeting of the Scrutiny Committee Chairs and Vice-Chairs Group is scheduled for Tuesday, 28th January, 2025 (subject to Chair approval).
- 2.14** It is also suggested that at Agenda Conferences with Chairs and Vice-Chairs of Scrutiny Committees, management of the Committees' Work Programmes will be included as a standing item on the agendas for consideration and discussion.
- 2.15** The action outlined in the Scrutiny and Cabinet Protocol agreed by Cabinet in 2021 has been relaunched i.e. Specific meetings with Cabinet Portfolio Holders to be arranged with Scrutiny Chairs and Vice-Chairs on a regular basis and on a biannual basis the Leader, Deputy Leader, Cabinet Members and Scrutiny Chairs and Vice-Chairs to meet to allow both the Cabinet and Scrutiny FWP to be developed and agreed and for discussions to take place having regard to Council priorities. [21-05-12 - Scrutiny and Cabinet Roles and Responsibilities - Cabinet Approved Version \(valeofglamorgan.gov.uk\)](#).
- 2.16** To assist Members following the Member Induction Programme, an Effective Scrutiny Workshop was held in March 2024 regarding the tools to support effective Scrutiny roles and the responsibilities as set out in the Council's Constitution (Elected Members and in their Roles as Chairs / Vice-Chairs and Members of Scrutiny Committees). This also included the re-launch of the Scrutiny and Cabinet Roles and Responsibilities Protocol approved by Cabinet on

21st May, 2021 and hyperlinked in the paragraph above. A report on the outcomes of the Effective Scrutiny Workshop was presented to the Scrutiny Committee Chairs and Vice-Chairs Group on 28th May which subsequently referred the report to the Democratic Services Committee on 1st July.

- 2.17** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairs and Vice-Chairs Group on 3rd March, 2021 agreed that Scrutiny Committee Chairs and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.
- 2.18** Published versions of the Forward Work Programme can also be found on the Council's website via the following link:
https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future Work Programmes in the form of a 'Scrutiny Annual Report'. The 2023-24 Annual Report was formally received by Full Council at its 30th September, 2024 meeting.
- 3.2** Scrutiny Committee FWPs are published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process.
- 3.3** The Scrutiny Public Participation Guide can be found at
[https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Committee%20Information/Public-Speaking-Guides/23-12-04-%E2%80%93-Approved-by-Council-Version.pdf](https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Committee%20Information/Public-Speaking-Guides/23-12-04-%E2%80%93-Approved-by-Council-Version.pdf)

4. Climate Change and Nature Implications

- 4.1** None as a direct result of this report.

5. Resources and Legal Considerations

Financial

- 5.1** None as a direct result of this report.

Employment

- 5.2** None as a direct result of this report.

Legal (Including Equalities)

- 5.3** None as a direct result of this report.

6. Background Papers

[Q1 & Q2 Tracking 2024/25.](#)

[Q4 Tracking 2023/24.](#)

[Scrutiny Committees Annual Report May 2023 – April 2024.](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol](#)

[Cabinet Quarterly Work Programmes – July to September 2024 and October to December 2024.](#)

Uncompleted Recommendations

2nd Quarter – 2024/25

SCRUTINY RECOMMENDATION TRACKING FORM HOMES AND SAFE COMMUNITIES SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

10 July 2024				
Min. No. 198 – Work to Tackle Poverty and the Current Cost Of Living Crisis (CX) – Recommended	Homes & Safe Communities			
(3) That the Committee visit the Vale Foodbank to see the work being undertaken to address food insecurity and related issues within the Vale of Glamorgan.			Visit held on 17 th October, 2024	Completed

Uncompleted Recommendations

3rd Quarter 2024-25

SCRUTINY RECOMMENDATION TRACKING FORM HOMES AND SAFE COMMUNITIES SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

09 October 2024

Min. No. 468 – Youth Justice and Early Support Service: End of Year Performance Report (DSS) – Recommended	Homes & Safe Communities			
That this item be deferred to the next suitable meeting of the Committee.			Added to the Scrutiny Committee's Forward Work Programme schedule.	Completed
Min. No. 469 – 1st and 2nd Quarter Scrutiny Recommendation Tracking 2024/25 and Updated Committee Forward Work Programme Schedule 2024/25 (DCR) – Recommended	Homes & Safe Communities			
(2) That the two historic ongoing recommendations regarding a report identifying an appropriate housing solution for the Traveller community, and the DAARC service's engagement with support groups concerning domestic abuse, be marked as completed for the purposes of the Committee's recommendation tracking document, and alternatively that updates be provided to the Committee by the relevant Officers, as and when appropriate.			Tracking schedule updated as "completed" and items added to the Scrutiny Committee's Forward Work Programme schedule.	Completed
(3) That the updated Forward Work Programme Schedule for 2024/25 attached at Appendix F be approved and uploaded to the Council's website.			Updated Forward Work Programme schedule uploaded to the Council's website.	Completed
(4) That Officers and Members consider additional promotional activities, for instance through social media, to raise awareness of the opportunities for public engagement with scrutiny, and particularly the function of public suggestions on the topics that Scrutiny Committees address, and that this matter be discussed at the Scrutiny Committee Chairs and Vice-Chairs Group.			This matter was considered by the Scrutiny Committee Chairs and Vice-Chairs Group at its meeting on 15 th October 2024.	Completed

Uncompleted Recommendations

3rd Quarter 2024-25

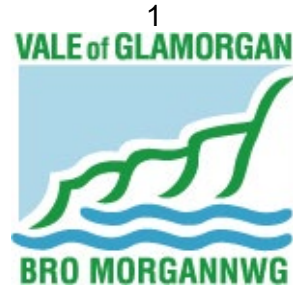
SCRUTINY RECOMMENDATION TRACKING FORM HOMES AND SAFE COMMUNITIES SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

06 November 2024

Min. No. – Presentation: South Wales Police and Crime Commissioner (PCC) – Recommended	Homes & Safe Communities			
(2) That the South Wales Police and Crime Commissioner be invited to address the Committee again to update Members once the Police and Crime Plan has been published, and as and when further updates to Committee are appropriate thereafter.			Added to the Committee's Forward Work Programme Schedule.	Completed
Min. No. – Draft Vale of Glamorgan Council Corporate Plan 2025-30 (REF) – Recommended	Homes & Safe Communities			
That the contents of the reference, report and Draft Corporate Plan be noted, and that the suggestion that the Plan include figures regarding the number of Vale of Glamorgan residents who are in employment, be shared with the Director of Corporate Resources.			Comments taken back by Officers at the meeting.	Completed
Min. No. – Home Energy Efficiency (Eco4 Flex and Nest – Warm Homes Wales) (DP) – Recommended	Homes & Safe Communities			
That the report be noted and also circulated again to all Elected Members.			Report circulated to all Elected Members on 16 th December 2024.	Completed

04 December 2024

Min. No. – Capital Monitoring for the Period 1st April to 30th September 2024 (DEH) – Recommended	Homes & Safe Communities			
(4) That Committee write to the Police and Crime Commissioner, as a supporter of the Council on funding matters in the past, and following their presentation to Committee, to emphasise the need for ongoing funding for measures such as CCTV to assist in combatting domestic violence.			Letter drafted and being approved by Chair and Vice-Chair.	Ongoing



Appendix C

Vale of Glamorgan Council
Homes and Safe Communities Scrutiny Committee

Forward Work Programme

May 2024 – April 2025

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
May 2024	4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25.	Last report in January 2024 .	To report progress on 2023/24 Scrutiny recommendations and to confirm the Committee's proposed Annual Forward Work Programme for 2024/25..	To maintain effective tracking of the Committee's recommendations and Work Programme.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Presented to the Committee on 15 May 2024.
May 2024	2024 Update to the Housing Support Grant Delivery Plan 2022-2025.	Last report in March 2024 .	To inform the Scrutiny Committee of the updated Housing Support Grant Delivery plan and HSG spend plan 2024-2025.	To ensure that the HSG Spend Plan 2024-2025 is submitted to Welsh Government by the deadline in accordance with the Housing Support Grant (HSG) conditions.	Hedd Wyn John, Supporting People Coordinator hjjohn@valeofglamorgan.gov.uk	Presented to the Committee on 15 May 2024.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
May 2024	Local Housing Market Assessment (LHMA) 2023		For Committee to review the 2023 Local Housing Market Assessment.	For Committee to consider the latest iteration of the LHMA.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Presented to the Committee on 15 May 2024.
May 2024	Council Housing Development Update.	New Presentation.	To update Members on the progress of this programme.	For Members to scrutinise the progress being made in this area.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk Andrew Freeguard. Operational Manager - Housing Development. afreeguard@valeofglamorgan.gov.uk	Presented to the Committee on 15 May 2024.
June 2024	Shared Regulatory Services Business Plan.	Last report in June 2023	To provide the opportunity for pre decision scrutiny of the Shared Regulatory Services Business Plan.	That the Scrutiny Committee notes the content of this report and consider the content of the draft SRS Business Plan.	Helen Picton Shared Regulatory Services hpicton@valeofglamorgan.gov.uk	Slipped to July's Committee meeting, due to ongoing work on drafting the Plan, which meant it was not ready for the meeting in June.
June 2024	Development of the Corporate Plan 2025-2030,	Last report in June 2023.	To outline the approach to developing a new	To ensure the Council fully discharged its	Julia Archampong Corporate Performance Manager 01446 709318	Presented to the Committee on 12 June 2024.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Panel Performance Assessment and Annual Performance Calendar 2024/25.	This report is a reference from Cabinet: 6 June 2024.	Corporate Plan for 2025-2030, arrangements and proposed scope for the Panel Performance Assessment and to present the Vale of Glamorgan Annual Performance Calendar for 2024/25.	duties under both the Well-being of Future Generations (Wales) Act 2015 (WBFG) and the Local Government and Elections (Wales) Act 2021 (LG&E) to publish annual Well-being Objectives, keep performance under review and consult and report on performance through an annual self-assessment relating to the previous financial year.	jarchampong@valeofglamorgan.gov.uk	
July 2024	Closure of Accounts.	Last report in July 2023	The accounts are complete, and this report is to inform Scrutiny of	To inform Committee of the outturn, the financial	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Slipped to September's meeting instead, when the report will

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			the provisional financial position of the Council for the previous financial year.	measures taken and proposed, as well as the allocation of the surplus to support the delivery of schemes supporting key priorities identified by the Council.		be finalised / available.
July 2024	Capital Closure of Accounts.	Last report in July 2023 .	The accounts are complete, and this report is to inform Scrutiny of the provisional financial position of the Council's Capital Programme for the previous financial year.	Members aware of the provisional financial position and actions that have been taken.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Slipped to September's meeting instead, when the report will be finalised / available.
July 2024	Corporate Safeguarding Annual Report	Cabinet Forward Work	To update Cabinet on the work that has been undertaken	To ensure that Committee is aware of recent developments in	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Slipped to September's meeting (updated following the

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		Programme Item.	in relation to Corporate arrangements for Safeguarding across the Council.	corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.		presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the Committee at its meeting on the 15 th May 2024 – Min no. 33 refers).

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July 2024	1 st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	Last municipal year 4 th Quarter received in May 2024 .	To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	To be slipped to October's meeting in order to capture Q1 and Q2 data.
July 2024	Work to Tackle Poverty and the Current Cost of Living Crisis.	Cabinet Forward Work Programme Item / new report for the Committee.	To update on work undertaken to tackle poverty and the current cost of living crisis.	For the consideration of the Scrutiny Committee and Cabinet.	Andreas Pieris-Plumley Policy Officer Corporate Strategy and Insight apieris-plumley@valeofglamorgan.gov.uk Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk Helen Moses Operational Manager - Corporate Strategy and Insight hmoses@valeofglamorgan.gov.uk	The Corporate Performance and Resources Committee endorsed the recommendation that this Committee receive future reports on this area. Presented to the Committee on 10 July 2024 .

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July 2024	Annual Delivery Plan Monitoring Report: Quarter 4/ End of Year Performance.	Cabinet Forward Work Programme Item. Quarter 3 received in March 2024 .	To present the Council's performance against the Annual Delivery Plan for Q4/End of Year.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan and meet its performance requirements.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Presented to the Committee on 10 July 2024.
July 2024	Shared Regulatory Services Business Plan.	Last report in June 2023 .	For Committee to consider the Shared Regulatory Services Business Plan 2024-25.	In order that Committee has an opportunity to consider the Business Plan, including a number of key areas of relevance to them for their attention.	Helen Picton Shared Regulatory Services hpicton@valeofglamorgan.gov.uk	Presented to the Committee on 10 July 2024.

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July 2024	Public Services Board (PSB) Project Update: Working with people who live in our communities that experience higher levels of deprivation.	The Corporate Performance and Resources Scrutiny Committee. requested the work of the PSB also be reported to other Committees whose remits align to elements of its work.	To present an overview of the work of the PSB led project where partners are working with people who live in our most deprived communities.	To enable Members to consider the work with people who live in local communities that experience higher levels of deprivation and feedback any comments to the PSB.	Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk Helen Moses Operational Manager - Corporate Strategy and Insight hmoses@valeofglamorgan.gov.uk Sarah Cutting Senior Community Development Officer scutting@valeofglamorgan.gov.uk	Presented to the Committee on 10 July 2024.
AUGUST RECESS – NO MEETINGS						
September 2024	Draft Vale of Glamorgan Annual Self Assessment Report.	Reference from Cabinet.	Seeking members views on the Draft Vale of Glamorgan Annual Self-Assessment Report	To ensure all Scrutiny Committees and the Governance and Audit Committee (as per section 114 of the Local	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Presented to Committee on 11 September 2024. The accompanying reference to the above report / link is

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			as part of the consultation.	Government & Elections (Wales) Act 2021) had oversight of the Draft Vale of Glamorgan Annual Self-Assessment report and their views informed the Council's approach to meeting the new performance requirements.		here and presentation here .
September 2024	Annual Delivery Plan Monitoring Report: Quarter 1 Performance.	Cabinet Forward Work Programme Item. Last report received for Quarter 4 in July 2024 .	To present quarter 1 performance results.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Presented to Committee on 11 September 2024 .

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September 2024	Closure of Accounts 2023/24.	Last report received in July 2023.	To inform Committee of the provisional financial position of the Council for the 2023/24 financial year.	To inform Committee of the outturn and the financial measures taken and proposed.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 11 September 2024.
September 2024	Capital Closure of Accounts 2023/24.	Last report received in July 2023.	To inform Committee of the provisional financial position of the Council's Capital programme for the 2023/24 financial year.	To inform Committee of the year end position, additional schemes, changes and approved slippage to the Capital Programme in 2022/23.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 11 September 2024.
September 2024	Quarter 1 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position.	That Members are aware of the projected revenue outturn for the period and the original budget for virement requests.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 11 September 2024.

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September 2024	Corporate Safeguarding Annual Report	Cabinet Forward Work Programme Item.	To update the Committee on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place (including those areas in the Committee's remit).	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Slipped to September's meeting (updated following the presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the Committee at its meeting on the 15 th May 2024 – Min no. 33 refers). Presented to Committee on 11 September 2024.
September 2024	Draft Corporate Plan 2025-2030.	Cabinet Forward	To review the draft Corporate	To consult on the Plan.	Mike Ingram Head of Housing and Building Services	Slipped to November's

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		Work Programme Item.	Plan as part of its consultation.		01446 709516 MLIngram@valeofglamorgan.gov.uk	meeting (ongoing work).
September 2024	Capital Monitoring for the period 1st April to 30th June 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress on the Capital Programme for the period 1st April to 30th June within their remit.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 11 September 2024.
October 2024	Youth Justice and Early Support Service (YJESS): End of Year Performance Report	Last report in October 2023 .	To inform Scrutiny Committee about the End of Year Performance of the Youth Justice and Early Support Service (YJESS).	To ensure Scrutiny are able to exercise oversight of the YJESS performance against UK/devolved/local indicators.	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Deferred to the next suitable meeting of the Committee In order for officers of the Youth Justice and Early Support Service to attend the meeting. (Minute no. 468 refers)

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October 2024	1 st and 2 nd Quarter Scrutiny Recommendation Tracking 2024/25 and Updated Committee Forward Work Programme Schedule 2024/25.	Previous update in May 2024 .	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations.	Liz Whitaker Democratic and Scrutiny Services Officer ewhitaker@valeofglamorgan.gov.uk Mark Thomas Democratic and Scrutiny Services Officer methomas@valeofglamorgan.gov.uk	Presented to Committee on 9 October 2024
October 2024	Refresh of Medium-Term Financial Plan (MTFP) 2025/26 to 2029/30. (Pre-settlement).	Cabinet Forward Work Programme Item.	To refresh spend and funding assumptions and update on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025.	To ensure an open and transparent approach to financial management in line with the approved Financial Strategy final proposal on the budget.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	This has been slipped to December / January's meeting due to updates on the budget in December 2024.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
November 2024	Update on the Changes to The Welsh Housing Quality Standards 2023	Last report in April 2024 .	To provide a six monthly update on, and to consider the implications and impacts of, undertaking this long-term piece of work on Council capacity, resources and on its tenants.	In order for the Committee to be kept informed on the progress of implementing the new Welsh Housing Quality Standards.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	This report was requested by the Committee at its meeting in April 2024 (Min No. 983 refers). Report re-scheduled for a later meeting.
November 2024	Presentation by the South Wales Police and Crime Commissioner (PCC).	New presentation, following an Elected Member's request for consideration.	To update Members on the PCC's priorities and its impact on the Vale of Glamorgan.	In order that Councillors can better understand her priorities for the role and how they will impact upon the Vale of Glamorgan.	N/A	Presented to Committee on 6 November 2024 Presentation slides available here
November 2024	Social Housing Delivery Priorities and Social Housing Grant Update	New report which incorporates the Programme Delivery Plan.	To highlight Council priorities for the development of new social housing and	For Committee's consideration and scrutiny.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Presented to Committee on 6 November 2024

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			share progress with securing grant to fund the building of new homes.			
November 2024	Draft Corporate Plan 2025-2030.	Cabinet Forward Work Programme Item.	To review the draft Corporate Plan as part of its consultation.	To consult on the Plan.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Presented to Committee on 6 November 2024 Presentation slides available here
November 2024	Presentation on Warm Homes Wales / 'ECO4' Programme.	New item; previously raised at Committee.	To update Members on home energy efficiency measures, and other parts of this programme.	To raise Members' awareness and for their scrutiny.	Marcus Goldsworthy Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 6 November 2024 Presentation slides available here
November 2024	Youth Justice and Early Support Service (YJESS): End of Year Performance Report	Last report in October 2023 .	To inform Scrutiny Committee about the End of Year Performance of the	To ensure Scrutiny are able to exercise oversight of the YJESS performance against	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Presented to Committee on 6 November 2024

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			Youth Justice and Early Support Service (YJESS).	UK/devolved/local indicators.		
December 2024	Revenue Monitoring – Q2.	Last report in September 2024 .	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 4 December 2024
December 2024	Capital Monitoring – Q2.	Last report in September 2024 .	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 4 December 2024
December 2024	Initial Housing Revenue Account (HRA) Budget Proposals 2025/26 and Revised Budget 2024/25.	Cabinet Forward Work Programme Item.	To gain Cabinet's approval for the initial budget proposals for 2025/26 relating to the Housing Revenue Account so that the	To allow scrutiny of the HRA.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 4 December 2024

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			proposals may be submitted to Scrutiny Committee for consultation and to revise the 2024/25 budget.			
December 2024	Corporate Safeguarding Mid Term Report.	Cabinet Forward Work Programme Item.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance around safeguarding activity taking place across the Council (mid-year report).	To ensure that there is a wide-reaching level of Member oversight regarding this important area and scrutiny of developments relevant to committee portfolios.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Slipped to January 2025. (updated following the presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the Committee at its meeting on the 15 th

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						May 2024 – Min no. 33 refers).
December 2024	Annual Delivery Plan Monitoring Report: Quarter 2.	Cabinet Forward Work Programme Item. Quarter 1 received in September 2024.	To present quarter 2 performance results in delivering the Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Presented to Committee on 4 December 2024
December 2024	Public Services Board (PSB) Project Update: Working with people who live in our communities that experience higher levels of deprivation.	Presented to the Committee on 10 July 2024.	To present an overview of the work of the PSB led project where partners are working with people who live in our most	To enable Members to consider the work with people who live in local communities that experience higher levels of deprivation and	Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk Helen Moses Operational Manager - Corporate Strategy and Insight hmoses@valeofglamorgan.gov.uk	It was recommended at July's meeting of Homes and Safe Communities (Min no. 199 refers) that Members receive further updates on

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			deprived communities.	feedback any comments to the PSB.	Sarah Cutting Senior Community Development Officer scutting@valeofglamorgan.gov.uk	the work of this project during the year, with those updates to be provided on a six-monthly basis. Slipped from December 2024 to January 2025 for more appropriate timing of reporting.
December 2024	Update - Tenant & Leaseholder Participation Strategy / STAR survey Improvement Plan.	New report; previously report related to the Tenant & Leaseholder Participation Strategy 2021 – 2026 in January 2022 . To be combined with the	Update the Committee on these areas.	For Committee's scrutiny and consideration.	Farida Aslam Senior Neighbourhood Manager 02920673095 faslam@valeofglamorgan.gov.uk	Slipped from December 2024 to January 2025 as further work required.

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		STAR survey Improvement Plan.				
December 2024	Refresh of Medium-Term Financial Plan (MTFP) 2025/26 to 2029/30. (Pre-settlement).	Cabinet Forward Work Programme Item.	To refresh spend and funding assumptions and update on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025.	To ensure an open and transparent approach to financial management in line with the approved Financial Strategy final proposal on the budget.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Presented to Committee on 4 December 2024

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January 2025	Work to Tackle Poverty and the Current Cost of Living Crisis.	Cabinet Forward Work Programme Item / new report for the Committee.	To update on work undertaken to tackle poverty and the current cost of living crisis.	For the consideration of the Scrutiny Committee and Cabinet.	<p>Andreas Pieris-Plumley Policy Officer Corporate Strategy and Insight apieris-plumley@valeofglamorgan.gov.uk</p> <p>Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk</p> <p>Helen Moses Operational Manager - Corporate Strategy and Insight hmoses@valeofglamorgan.gov.uk</p>	<p>The Corporate Performance and Resources Committee endorsed the recommendation that this Committee receive future reports on this area.</p> <p>Presented to the Committee on 10 July 2024.</p>
January 2025	Update - Tenant & Leaseholder Participation Strategy / STAR survey Improvement Plan.	New report; previously report related to the Tenant & Leaseholder Participation Strategy 2021 – 2026 in January 2022.	Update the Committee on these areas.	For Committee's scrutiny and consideration.	Farida Aslam Senior Neighbourhood Manager 02920673095 faslam@valeofglamorgan.gov.uk	Slipped to February 2025 as further work required

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		To be combined with the STAR survey Improvement Plan.				
January 2025	Public Services Board (PSB) Project Update: Working with people who live in our communities that experience higher levels of deprivation.	Presented to the Committee on 10 July 2024.	To present an overview of the work of the PSB led project where partners are working with people who live in our most deprived communities.	To enable Members to consider the work with people who live in local communities that experience higher levels of deprivation and feedback any comments to the PSB.	<p>Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk</p> <p>Helen Moses Operational Manager - Corporate Strategy and Insight hmoses@valeofglamorgan.gov.uk</p> <p>Sarah Cutting Senior Community Development Officer scutting@valeofglamorgan.gov.uk</p>	<p>It was recommended at July's meeting of Homes and Safe Communities (Min no. 199 refers) that Members receive further updates on the work of this project during the year, with those updates to be provided on a six-monthly basis.</p> <p>Slipped from December 2024 to January 2025 for more appropriate timing of reporting.</p>

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January 2025	Annual Delivery Plan Consultation Draft.	Reference from Cabinet.	Member Consultation.	To ensure that all Scrutiny Committees have the opportunity to consider the draft Annual Delivery Plan and provide feedback as part of the programme of consultation.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	This report will no longer come to Committee, as it will be replaced by a new format of reporting as per the new Corporate Plan.
January 2025	3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Previous update in October 2024	To report progress on the Scrutiny recommendations [Oct, Nov & Dec]] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations.	Liz Whitaker Democratic and Scrutiny Services Officer ewhitaker@valeofglamorgan.gov.uk	
January 2025	Housing Support Grant Annual Delivery Plan.	Cabinet Forward Work Programme item.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	To ensure that the Committee can scrutinise the Plan effectively.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	This report is to be slipped to March's Committee meeting instead. This is due to the work required after the announcement of the indicative

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						allocation by Welsh Government in late December.
January 2025	Final Housing Revenue Account (HRA) Budget Proposals and Rent Setting.	Previous reference / report in January 2024 .	To set the HRA budget for the financial year, set the rents and service charges for the forthcoming rent year.	For consideration and scrutiny by the Committee.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
January 2025	Corporate Safeguarding Mid Term Report.	Cabinet Forward Work Programme Item.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance around safeguarding activity taking	To ensure that there is a wide-reaching level of Member oversight regarding this important area and scrutiny of developments relevant to committee portfolios.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Slipped to January's meeting (updated following the presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the

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			place across the Council (mid-year report).			Committee at its meeting on the 15 th May 2024 – Min no. 33 refers).
February 2025	Revenue Refresh MTFP [Initial Revenue Programme Budget Post-settlement Proposals].	Reference from Cabinet.	To submit for consultation the initial revenue budget proposals.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
February 2025	Capital Strategy [Initial Capital Programme Budget Post-settlement Proposals].	Reference from Cabinet.	To submit the Initial Capital Programme Proposals for the period for Scrutiny Committee consultation.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	

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February 2025	Revenue Monitoring – Q3.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
February 2025	Capital Monitoring – Q3.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	

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February 2025	Update on the work being undertaken as part of the Rapid Rehousing Plan.	New report	That the Committee be provided with updates on the conversion of existing Council and non-residential buildings to increase the supply of permanent and temporary accommodation, as well as other related areas. i.e. the Emphasis project.	For Committee to receive updates on the work being undertaken in these areas, as part of the Council's efforts to tackle homelessness and implement rapid rehousing.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Recommended by the Committee at its meeting on 7 th February 2024 (Min No. 796 refers).
February 2025	Vale of Glamorgan Council – Proposed Fees and Charges for 2025/2026.	Cabinet Forward Work Programme	To propose changes in service charges for functions managed by the Council.	For Committee scrutiny of those areas in its remit.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
February 2025	Migration to the Digital Housing	Previous presentation	To update Members on the	For Member's awareness,	Mike Ingram Head of Housing and Building Services	A wider digital update to be

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	System (NEC) (formerly update / report on digital self-service for housing and repairs (part of the Digital Strategy)).	at meeting held in April 2022 .	progress made in relation to the Council's digital self-service system. At this time, this will possibly relate to the Council's implementation of the housing and repair system only.	comment and scrutiny.	01446 709516 MIngram@valeofglamorgan.gov.uk	provided in 2025. Slipped into 2024/2025 period accordingly.
February 2025	Update on the Changes to The Welsh Housing Quality Standards 2023	Last report in April 2024 .	To provide a six monthly update on, and to consider the implications and impacts of, undertaking this long-term piece of work on Council capacity, resources and on its tenants.	In order for the Committee to be kept informed on the progress of implementing the new Welsh Housing Quality Standards.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	This report was requested by the Committee at its meeting in April 2024 (Min No. 983 refers). Report re-scheduled from November 2024.

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February 2025	Update - Tenant & Leaseholder Participation Strategy / STAR survey Improvement Plan.	New report; previously report related to the Tenant & Leaseholder Participation Strategy 2021 – 2026 in January 2022 . To be combined with the STAR survey Improvement Plan.	Update the Committee on these areas.	For Committee's scrutiny and consideration.	Farida Aslam Senior Neighbourhood Manager 02920673095 faslam@valeofglamorgan.gov.uk	Slipped to February 2025 as further work required.
February 2025	Public Services Board (PSB) Project Update: Working with people who live in our communities that experience higher levels of deprivation.	Presented to the Committee on 10 July 2024 .	To present an overview of the work of the PSB led project where partners are working with people who live in our most	To enable Members to consider the work with people who live in local communities that experience higher levels of deprivation and	Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk Helen Moses Operational Manager - Corporate Strategy and Insight hmoses@valeofglamorgan.gov.uk	It was recommended at July's meeting of Homes and Safe Communities (Min no. 199 refers) that Members receive further updates on

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			deprived communities.	feedback any comments to the PSB.	Sarah Cutting Senior Community Development Officer scutting@valeofglamorgan.gov.uk	the work of this project during the year, with those updates to be provided on a six-monthly basis. Slipped to February Meeting due to Officer leave.
February / March 2025	Community Investment Strategy	Previously shared with Committee.	Update on this Strategy.	For Committee scrutiny.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Details TBC.
March 2025	Service Plans and Target Setting to deliver the Annual Delivery Plan.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

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March 2025	Annual Delivery Plan Monitoring Report: Quarter 3 Performance.	Cabinet Forward Work Programme Item. Quarter 2 Received December 2024.	To present quarter 3 performance results for the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	
March 2025	Housing Revenue Account Business Plan.	Cabinet Forward Work Programme Item.	To obtain approval for the Plan	For Member comment and scrutiny.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	
March 2025	Civil Protection Unit (CPU) Update	Previous update in March 2024 .	To update the Homes and Safe Communities Scrutiny Committee on the operational work plan for the Civil Protection Unit and other key areas it covers.	To ensure that Members of the Homes and Safe Communities Scrutiny Committee are aware of this work.	Debbie Spargo Principal Civil Protection Officer 029 20673044 DASpargo@valeofglamorgan.gov.uk	

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March 2025	Youth Justice Plan	Previous update in March 2024	To inform Scrutiny Committee about the Youth Justice Plan.	To enable elected members to have effective oversight of the work of the Youth Justice and Early Support Service (YJESS), and understand what and how services are being delivered.	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	
March 2025	Housing Support Grant Annual Delivery Plan.	Cabinet Forward Work Programme item.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	To ensure that the Committee can scrutinise the Plan effectively.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	This report to be slipped to March's Committee meeting instead of January 2025. This is due to the work required after the announcement of the indicative allocation by Welsh Government in late December.

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April 2025	Update on the Changes to The Welsh Housing Quality Standards 2023	Last report in November 2024.	To provide a six monthly update on, and to consider the implications and impacts of, undertaking this long-term piece of work on Council capacity, resources and on its tenants.	In order for the Committee to be kept informed on the progress of implementing the new Welsh Housing Quality Standards.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	
April 2025	Youth Justice and Early Support Service (YJESS) Mid-year Performance Report.	Previous report in April 2024 .	To inform Scrutiny Committee about the Mid-Year performance of the Youth Justice and Early Support Service (YJESS).	To ensure that elected Members are able to exercise oversight of the YJESS and its performance against designed indicators (UK, devolved and local).	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	

Other reports / presentations / visits to be added into schedule as and when available

Report	Responsible Officer and Contact Details	Commentary
Visit to the new CCTV Control Room / annual CCTV update.	Deborah Gibbs Principal Community Safety Officer 01446 450200 DGibbs@valeofglamorgan.gov.uk	Following the meeting of the Scrutiny Committee in April 2023, arrangements and invites to Committee and other Elected Members to visit the new CCTV Control Room have taken place, with further visits to be arranged in future. Further update to be provided to the Committee on the new CCTV system. Date to be confirmed.
Regional Domestic Abuse Strategy/Serious Violence Strategy	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Details to be confirmed.
Housing Compliance Policy and Procedures	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Details to be confirmed. To (possibly) be presented in conjunction with the Housing Business Plan.
Housing Development Strategy and Acquisitions Policy update (including possible regional partnership).	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Possibly a Cabinet referral or standalone update to Scrutiny, including RSLs, etc. TBC.
Community Investment Strategy	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	This update is currently being drafted and collated. Will look to share with the Committee in the latter part of 2024/2025.
Local Housing Market Assessment (LHMA)	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	For Committee consideration of the latest iteration of the LHMA.

Overview on work around resettlement and asylum ('County of Sanctuary').	TBC	TBC
Update on the Safer Vale Strategy.	Debbie Gibbs Principal Community Safety Officer dgibbs@valeofglamorgan.gov.uk	Biannual / annual update on performance against the actions from the Safer Vale Strategy. Date of next report to be confirmed.
Report on the emerging risk of vaping for younger people (SRS).	TBC	TBC
Report on "Safe Space" areas at various locations accessible to young people within the Vale of Glamorgan (to explore options, etc as part of the 'Her Voice Wales' project).	TBC	This has been adopted by the Vale of Glamorgan Council. Update to be provided to the Committee once ready, as part of the wider Safer Vale Strategy and Community Safety update.
Overview/update concerning 'Value in the Vale'.	TBC	TBC
Housing Acquisitions Policy - refresh	TBC	Possible report to go to Cabinet but also to H&SC for pre-Cabinet scrutiny. **This will now be coming as part of the Housing Development Strategy – details to follow.**
Visit/invite to the proposed open day for the Youth Justice and Early Support Service (YJESS).	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Recommended by Committee, following the YJESS end of year performance report in October 2023. An open day for Committee has been subsequently arranged for September 2024.
The conversion of existing Council and non-residential buildings to increase the supply of permanent and temporary accommodation	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Recommended by Committee in February 2024. To be added to a meeting agenda once ready. This will be combined and included with the Rapid Rehousing Plan update.
Rent Setting Policy	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	The Council is waiting for the publication of a Wales Rents Policy by Welsh Government and will need to review its arrangements in light of that prior to providing a report and recommendations.

Update - Tenant & Leaseholder Participation Strategy	Farida Aslam Senior Neighbourhood Manager 02920673095 faslam@valeofglamorgan.gov.uk	New report; previously report related to the Tenant & Leaseholder Participation Strategy 2021 – 2026 in January 2022. To be combined with the STAR survey Improvement Plan.
Visit to Llamau	Hedd Wyn John, Supporting People Coordinator hjjohn@valeofglamorgan.gov.uk	Following on from the presentation made at the Committee meeting on 10 th April 2024, Llamau has extended an invitation to members of the Scrutiny Committee to see some of Llamau's Vale services. This was undertaken in June 2024.
Visits to Council housing developments, etc.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	To be discussed and arranged as and when appropriate.
Request for consideration by VOGC Councillor: PCC attendance at Scrutiny (this tying in with the remit of Homes and Safe Communities).	TBC	Request from a non-Committee Elected Member so that councillors can better understand the PCC's priorities for the role and how they will impact upon the Vale of Glamorgan, how these policing matters are scrutinised and to ensure that residents' needs for 'safe communities' are being addressed. To possibly tie in with Safer Vale reporting. The PCC presented to November 2024's Committee Meeting.
Visit to Vale Foodbank.	TBC	It was recommended at July's meeting of Homes and Safe Communities (Min no. 198 refers) that the Committee visit the Vale Foodbank to see the work being undertaken to address food insecurity and related issues within the Vale of Glamorgan. Arrangements are in progress to set this up. Visit took place on 17 th October, 2024.

Public Services Board (PSB) Project Update: working with people who live in our communities that experience higher Levels of deprivation.	Tom Bowring Director of Corporate Resources TBowring@valeofglamorgan.gov.uk	It was recommended at July's meeting of Homes and Safe Communities (Min no. 199 refers) that Members receive further updates on the work of this project during the year, in addition to the progress reported as part of the Public Services Board Annual Report, with those updates to be provided on a six-monthly basis.
Gypsy and Traveller site update(s)	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Ongoing requirement for the Committee to receive updates on this area, as and when available.
Channel Panel and Prevent programme report / update.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	TBC in 2025. This followed a recommendation made by Committee at its meeting on 12 th September 2024, in order to advise the Committee further on these aspects of safeguarding for Vale of Glamorgan residents.

Proposed Task and Finish Group Topic:

Subject	Responsible Officer and Contact Details	Commentary
Private rented sector	To be decided	At the meeting of the Committee on the 14 th June 2023 regarding the Shared Regulatory Services Business Plan, it was recommended that the Committee had identified the private rental sector and how it could help to offer affordable, healthy , energy efficient

		<p>and secure properties across the Vale of Glamorgan, as part of supporting the Vale of Glamorgan Council to tackle the current housing crisis and discharge its statutory duties around housing, as an area that could be reviewed by the Committee in future and consideration be given to setting up a Task and Finish Working Group in order to achieve this. Currently this topic will follow those task and finish topics provided by Corporate Performance and Resources and Environment and Regeneration.</p>
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Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Youth Justice Plan	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Previously received in March 2024.
Youth Justice and Early Support Service (YJESS): End of Year Performance Report.	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Previously received in October 2023.
Initial Housing Revenue Account	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in November/December each year.

The Civil Protection Unit – Responsibilities and Work Plan [Presentation]	Debbie Spargo Principal Civil Protection Officer 029 20673044 DASpargo@valeofglamorgan.gov.uk	Update date varies.
Corporate Safeguarding Annual Report	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Usually in July each year.

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Youth Justice and Early Support Service (YJESS) Mid-year Performance Report.	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Usually in March or April each year.
Corporate Safeguarding Mid Term Report	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Usually in December each year (Annual version in July).

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
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4 th Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 1 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually September each year. Reporting on April, May and June.
Annual Delivery Plan Monitoring Report: Quarter 2 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Annual Delivery Plan Monitoring Report: Quarter 3 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 4 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually July each year. Reporting on January, February and March, as well as end of year performance.
Revenue Monitoring Q1.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in September each year.
Capital Monitoring Q1.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in September each year.

Revenue Monitoring Q2.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in November / December each year.
Capital Monitoring Q2.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in November / December each year.
Revenue Monitoring Q3.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.
Capital Monitoring Q3.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.

Financial Reports

Report	Responsible Officer and Contact Details	Commentary
Revenue Outturn Closure of Accounts 20 ^{**} / ^{**} .	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in July each year.
Capital Outturn Closure of Accounts 20 ^{**} / ^{**} .	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in July each year.

Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Pre-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in October / November each year.
Capital Strategy - Initial Capital Programme Budget Proposals. Pre-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in October / November each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Post-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.
Capital Strategy - Initial Capital Programme Budget Proposals. Post-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.

Infrequent

- Cabinet References.
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.