

Meeting of:	Environment and Regeneration Scrutiny Committee
Date of Meeting:	Tuesday, 14 January 2025
Relevant Scrutiny Committee:	Environment and Regeneration
Report Title:	3rd Quarter Scrutiny Recommendation Tracking 2024/25 and Updated Committee Forward Work Programme Schedule 2024/25.
Purpose of Report:	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage for 2024/25.
Report Owner:	Tom Bowring, Director of Corporate Resources.
Responsible Officer:	Mark Thomas, Democratic and Scrutiny Services Officer.
Elected Member and Officer Consultation:	None.
Policy Framework:	This report is in accordance with the recommendations of the Audit Wales (formerly Wales Audit Office) Democratic Renewal report and acknowledges the recommendations of the review of the Council's scrutiny function.
<p>Executive Summary:</p> <p>The report advises Members of progress in relation to the Scrutiny Committee's historical recommendations and the updated Forward Work Programme Schedule for 2024/25:</p> <ul style="list-style-type: none"> - 2nd Quarter Recommendation Tracking July to September 2024 (Appendix A); - 3rd Quarter Recommendation Tracking October to December 2024 (Appendix B); - Updated Forward Work Programme Schedule for 2024/25 (Appendix C). 	

Recommendations

1. That the status of the actions listed in Appendices A and B be agreed.
2. That the updated Forward Work Programme Schedule for 2024/25 attached at Appendix C be approved and uploaded to the Council's website.

Reasons for Recommendations

1. To maintain effective tracking of the Committee's recommendations.
2. For public information.

1. Background

- 1.1 An integral part of effective scrutiny is a mechanism for Scrutiny Committees to monitor their recommendations to ensure that desired actions are carried out and where necessary progress is reported back.
- 1.2 The Work Programme Schedule provides a breakdown of reports anticipated to be considered by the Scrutiny Committee over the forthcoming months/municipal year (May 2024 to April 2025).

2. Key Issues for Consideration

- 2.1 Appendices A and B, as attached to this report, set out the previous recommendations of the Scrutiny Committee and Members are requested to review progress against each recommendation, to assess whether further action may be required, ensure the required action is undertaken and to confirm which recommendations are to be agreed as completed.
- 2.2 It is important that Scrutiny Committee recommendations are tracked and monitored as failure to do so could result in a risk that recommended courses of action will not be followed and consequently lost. This would undermine the credibility of the scrutiny process.
- 2.3 The Work Programme has been aligned to the Quarterly Cabinet Forward Work Programme (FWP) October to December 2024 as considered and agreed by Cabinet on 10th October, 2024.

Members are also requested to confirm approval of the updated Scrutiny Committee Work Programme Schedule attached at Appendix C, it being noted that the schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances. The schedule includes notes on reports that were scheduled to be reported in the previous quarters (Q1 and Q2).

The Operational Manager for Corporate Strategy and Insight has confirmed that the format of the 'Annual Delivery Plan Consultation Draft' report would be changed to an Annual statement informed by Directorate Plans and linked with

the Directorate plans and the new Corporate Plan 2025-30. Therefore, the report in its current format will no longer be received.

- 2.4** The Scrutiny and Cabinet Roles and Responsibilities Protocol Point 7.6 states *“It is essential that the Cabinet Work Programme is taken into account when Scrutiny Committees are drawing up their own Work Programmes and also details reports that have been requested by the Scrutiny Committee together with items that require regular monitoring and scrutiny”*. Other reports will be added to the schedule as and when necessity arises.
- 2.5** The schedule will also detail “Requests for Consideration” that have been received and the consideration given by officers of the likely date they can be reported to the relevant Committee.
- 2.6** With regard to Call-in Requests that are made following decisions of Cabinet, as these are required to be dealt with within 20 working days of a Cabinet decision (as per the Council's Constitution), they will be included within the Programme as and when received.
- 2.7** In response to an Audit Wales (formerly Wales Audit Office) review into Scrutiny, the Council has aimed to deliver an annual scrutiny-driven issues planning process for each Scrutiny Committee. The Committee is therefore asked to consider its FWP (attached at Appendix C) by identifying:
- Specific areas of interest for the Committee;
 - How to engage stakeholders (including Ward Members and the public);
The most appropriate forms of scrutiny for each (e.g. 'task and finish', expert witnesses, site visits, etc.); and
 - The issues where scrutiny can have the most impact and value to be gained from consideration.
- 2.8** The Scrutiny Forward Work Programmes should provide a clear rationale as to why particular issues have been selected; be outcome focused; ensure that the method of scrutiny is best suited to the topic area and the outcome desired; align Scrutiny Programmes with the Council’s performance management, self-evaluation and improvement arrangements as well as having regard to Council resources.
- During the year there may be a number of ways in which additional issues can be considered for inclusion in the Scrutiny Work Programme with topics coming from a number of sources such as:
 - Individual Councillors.
 - Performance or budget monitoring information.
 - Inspection reports.
 - Referrals from Council (such as Notices of Motion), Cabinet/Audit or other Scrutiny Committees.
 - Service users.
 - Monitoring the implementation of recommendations previously made by the Committee,

- residents of the Vale of Glamorgan,
 - Updates from the Committee’s Budget Working Group as and when group meetings are arranged; and
 - Updates from the Committee’s Leisure Centre Working Group as and when centre visits are arranged.
- 2.9** The Scrutiny Work Programme is a rolling programme, and the results of the Annual Scrutiny Impact Survey will also be analysed by both Democratic Services and the Scrutiny Committee Chairs and Vice-Chairs Group, and findings considered to assist with Work Programme planning.
- On the 28th May 2024, the Scrutiny Committee Chairs and Vice-Chairs Group considered the results of the 2024 Scrutiny Impact Survey and subsequently endorsed 4 new action points for implementation as well as refer a progress report to the Democratic Services Committee on 1st July, 2024. Progress on these will points will be monitored by the Group going forward.
- 2.10** A re-launch of the [Scrutiny topic suggestion form](#) that exists on the Council’s website for residents has been undertaken to assist with the Work Programme planning of topics for Task and Finish work for consideration by Scrutiny Committees.
- 2.11** All topics for Task and Finish work will be taken to the Scrutiny Committee Chairs and Vice-Chairs Group to be prioritised in line with Corporate Objectives in compliance with Council policy; consideration of the need for changes to policy and/or practice; and in seeking continuous Improvement. To date there has also been good discussion with the Scrutiny Committee Chairs and Vice-Chairs Group on techniques that can be used, and experience shared with a view to improving Scrutiny.
- 2.12** Further discussions in relation to broadening the Work Programmes of all Scrutiny Committees will be subject to further consideration by the Scrutiny Committee Chairs and Vice-Chairs Group having regard to resource implications and corporate priorities. The next meeting of the Scrutiny Committee Chairs and Vice-Chairs Group is scheduled for Tuesday, 28th January, 2025.
- 2.13** It is standard practice that at Agenda Conferences with Chairs and Vice-Chairs of Scrutiny Committees, management of the Committees’ Work Programmes will be included as a standing item on the agendas for consideration and discussion.
- 2.14** The action outlined in the Scrutiny and Cabinet Protocol agreed by Cabinet in 2021 has been relaunched i.e. Specific meetings with Cabinet Portfolio Holders to be arranged with Scrutiny Chairs and Vice-Chairs on a regular basis and on a biannual basis the Leader, Deputy Leader, Cabinet Members and Scrutiny Chairs and Vice-Chairs to meet to allow both the Cabinet and Scrutiny FWP to be developed and agreed and for discussions to take place having regard to Council priorities. [21-05-12 - Scrutiny and Cabinet Roles and Responsibilities - Cabinet Approved Version \(valeofglamorgan.gov.uk\)](#).
- 2.15** To assist Members following the Member Induction Programme, an Effective Scrutiny Workshop was held in March 2024 regarding the tools to support

effective Scrutiny roles and the responsibilities as set out in the Council's Constitution (Elected Members and in their Roles as Chairs / Vice-Chairs and Members of Scrutiny Committees). This also included the re-launch of the Scrutiny and Cabinet Roles and Responsibilities Protocol approved by Cabinet on 21st May, 2021 and hyperlinked in the paragraph above. A report on the outcomes of the Effective Scrutiny Workshop was presented to the Scrutiny Committee Chairs and Vice-Chairs Group on 28th May which subsequently referred the report to the Democratic Services Committee on 1st July.

- 2.16** In response to the 2019/20 Scrutiny Impact Member Survey, published in February 2020, the Scrutiny Committee Chairs and Vice-Chairs Group on 3rd March, 2021 agreed that Scrutiny Committee Chairs and Cabinet Members were best placed to present the Recommendation Tracking and Forward Work Programme Update Reports at Committee meetings to highlight the fact that both documents were under the Committee's ownership and management.
- 2.17** Published versions of the Forward Work Programme can also be found on the Council's website via the following link:
https://www.valeofglamorgan.gov.uk/en/our_council/Council-Structure/scrutiny/scrutiny_committees.aspx.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The Scrutiny Committees have a responsibility to report annually to the Council their future Work Programmes in the form of a 'Scrutiny Annual Report'. The 2023-24 Annual Report was formally received by Full Council at its 30th September, 2024 meeting.
- 3.2** Scrutiny Committee FWPs are published by the Council on a quarterly basis which encourages engagement / involvement by the public in the decision-making process.
- 3.3** The Scrutiny Public Participation Guide can be found at
<https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Committee%20Information/Public-Speaking-Guides/23-12-04-%E2%80%93-Approved-by-Council-Version.pdf>

4. Climate Change and Nature Implications

- 4.1** None as a direct result of this report.

5. Resources and Legal Considerations

Financial

- 5.1** None as a direct result of this report.

Employment

5.2 None as a direct result of this report.

Legal (Including Equalities)

5.3 None as a direct result of this report.

6. Background Papers

[Q1 & Q2 Tracking 2024/25.](#)

[Q4 Tracking 2023/24.](#)

[Scrutiny Committees Annual Report May 2023 – April 2024.](#)

[Cabinet & Scrutiny Roles and Responsibilities Protocol](#)

[Cabinet Quarterly Work Programmes – July to September 2024 and October to December 2024.](#)

Uncompleted Recommendations

2nd Quarter 2024-25

Jul – Sep 2024

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

16 July 2024

Min. No. 230 – Vale of Glamorgan Replacement Local Development Plan (RLDP) 2021-2036 Preferred Strategy Initial Consultation Report (REF) – Recommended	Environment & Regeneration			
That the report be noted and referred to the meeting of Full Council on 30 th September, 2024 for: a) endorsement of the actions set out in the Initial Consultation Report; b) approval of the Replacement Local Development Plan (RLDP) Preferred Strategy as a basis for the ongoing preparation of the Deposit RLDP.			Full Council, at its meeting on 30 th September, 2024, resolved [1] THAT the actions set out in the Initial Consultation Report be endorsed. [2] THAT the Replacement Local Development Plan (RLDP) Preferred Strategy be approved as a basis for the ongoing preparation of the Deposit RLDP. [3] THAT the supplementary information provided in the report be endorsed as an update to Agenda Item 10 on the Vale of Glamorgan Replacement Local Development Plan (RLDP) 2021-2036 Preferred Strategy Initial Consultation Report. (Min Nos 424 and 425 refer)	Completed

17 September 2024

Min. No. 340 – Rights of Way Improvement Plan (REF) – Recommended	Environment & Regeneration			
(1) That training in the use of the Vale of Glamorgan Council's Geographic Information System (GIS) be provided to Elected Members in order to help them to directly address questions on land, pathways, etc. made by residents of the Vale.		}	The information is being sought from the relevant officers – further updates to follow.	Ongoing
(2) That greater prominence is given to Rights of Way information on the Vale of Glamorgan Council's website, i.e. on how Elected Members and local residents can report obstructions and other issues around Rights of Way, etc. to the Local Authority.				

Uncompleted Recommendations

2nd Quarter 2024-25

Jul – Sep 2024

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
(3) That future consultation on Rights of Way includes and actively engages with Elected Member Champions and key interest groups.			The information is being sought from the relevant officers – further updates to follow.	Ongoing
Min. No. 341 – Draft Vale of Glamorgan Council Annual-Self Assessment 2023/24 (REF) – Recommended	Environment & Regeneration			
That the following comments be referred to Cabinet as part of their consideration of the Draft Vale of Glamorgan Council Annual-Self Assessment 2023/24: <ul style="list-style-type: none"> Once the Annual-Self Assessment has been finalised and approved by Full Council, that a clear and concise summary of this document be produced for residents of the Vale of Glamorgan. For future consultations on the Annual-Self Assessment, the Council should reach out to the public and interest groups with more specific questions on communication and accessibility around this process, particularly with those groups that may find accessing written documentation, etc. challenging or difficult. 			Cabinet, at its meeting on 10 th October, 2024, noted the Committee's comments and resolved [2] THAT the Final Draft Vale of Glamorgan Annual Self-Assessment report be referred to Governance and Audit Committee (21 st October 2024) for their consideration and approval in line with their statutory role, under Part 6 (section 114) of the Local Government & Elections (Wales) Act 2021 and that upon consideration the Committee refers any recommendations back to Cabinet for their final consideration (7 th November 2024) prior to Cabinet referring this report with the comments of the Governance and Audit Committee and Cabinet's responses to Council (2 nd December 2024) for consideration and approval. Should Governance and Audit Committee have no further comments to refer to Cabinet for consideration, that the Final Draft Vale of Glamorgan Annual Self-Assessment report be referred to Full Council (2 nd December 2024) for consideration and approval. (Min Nos C127 and C134 refer) Council, at its meeting on 2 nd December, 2024 resolved T H A T the use of the Urgent Decision Procedure (Cabinet Minute No. C134, 10th October, 2024 (as set out in Section 15.14.2(ii) of the Council's Constitution) be noted.	Completed

Uncompleted Recommendations

3rd Quarter – 2024-25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

22 October 2024				
Min. No. 514 – Presentation: CCR Energy Update on Aberthaw Power Station – Recommended	Environment & Regeneration			
(1) That the presentation be noted and shared with all Elected Members.			Presentation emailed to all Elected Members on 30 th October, 2024	Completed
(2) That once the website for CCR Energy is completed and online, that details of this be shared with Elected Members.			The link to the website has now been shared and will be sent out to Elected Members.	Completed
(3) That the Committee receives a further update on the work being undertaken by CCR Energy in respect of the Aberthaw Power Station, on an annual basis, and that this be added to the Committee’s Forward Work Programme.			Added to the Committee’s Forward Work Programme.	Completed
Min. No. 515 – Draft Vale of Glamorgan Council Corporate Plan 2025-30 (REF) – Recommended	Environment & Regeneration			
That the following comments from Committee be shared with the Director of Corporate Resources to inform revisions to the Corporate Plan, prior to Cabinet considering a final draft in due course: <ul style="list-style-type: none"> • That Council officers, as part of developing this Plan, give consideration to engaging with local Elected Members etc. about setting up consultation event(s) in rural parts of the county and with those residents with a lived experience of poverty. • That consideration be given to developing a ‘Citizens Assembly’ to maximise participation of local residents in the consultation process. • That consideration be given to the application and use of zero-based budgeting. • That the Plan uses wording and has a stronger emphasis on the Plan’s intention of county wide regeneration for all its towns and rural areas. 			The information is being sought from the relevant officers – further updates to follow.	Ongoing

Uncompleted Recommendations

3rd Quarter – 2024-25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status

Min. No. 517 – Draft Tree Strategy (2024-2039) (DEH) – Recommended	Environment & Regeneration			
<p>(3) That the following comments made by the Committee on the proposed final draft of the Strategy be passed to Cabinet for its consideration prior to seeking its agreement of the Tree Strategy 2024/2039:</p> <ul style="list-style-type: none"> That consideration should be given to how communication could be strengthened to ensure that members of the public understand why and when trees have been removed in their local area. Ensuring that the relevant website would be strengthened to help facilitate greater information sharing around trees and stronger engagement with Vale of Glamorgan Council Elected Members and Town/Community Councillors on this as well. That the Council should continue to use all available leverage and means at its disposal to ensure that local developers safeguard and retain existing trees and the new Local Development Plan should specifically set out how developers would be required to deliver on their commitments to plant trees as part of this process. To further promote opportunities for local community volunteers to support the implementation of the Tree Strategy, and to help provide them with the means of undertaking this i.e. consideration should be given on how volunteers could be given easier access to watering trees, such as the use of water bowsers. The Committee considered the development, implementation and responses to the consultation process for the Tree Strategy to be an exemplar of best practice and a clear demonstration of how the Vale of Glamorgan Council could listen and respond to comments and feedback made by the public and other stakeholders in an effective and fair way. This approach should be, where appropriate, rolled out 			<p>Cabinet, at its meeting on 28th November, 2024 resolved</p> <p>[1] THAT consideration would be given to how communication could be strengthened to ensure that members of the public understand why and when trees had been removed in their local area.</p> <p>[2] THAT the relevant website would be strengthened to help facilitate greater information sharing around trees and stronger engagement with Vale of Glamorgan Council Elected Members and Town/Community Councillors.</p> <p>[3] THAT the Council would continue to use all available leverage and means at its disposal to ensure that local developers safeguard and retain existing trees and that the new Local Development Plan should specifically set out how developers would be required to deliver on their commitments to plant trees as part of the process.</p> <p>[4] THAT further opportunities be promoted for local community volunteers to support the implementation of the Tree Strategy, and to help provide them with the means of undertaking that i.e. consideration would be given on how volunteers could be given easier access to watering trees, such as the use of water bowsers.</p> <p>[5] THAT the development, implementation and responses to the consultation process for the Tree Strategy would be considered as an exemplar of best practice and a clear demonstration of how the Vale of Glamorgan Council can listen and respond to comments and feedback made by the public and other stakeholders in an effective and fair way. The approach would be, where appropriate, rolled out and mirrored across other consultation process</p>	Completed

Uncompleted Recommendations

3rd Quarter – 2024-25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
and mirrored across other consultation process that the Council undertakes.			undertaken by the Council. (Min No C172 refers)	
Min. No. 518 – 1st and 2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2024/25 (DCR) – Recommended	Environment & Regeneration			
(2) That the updated Forward Work Programme Schedule for 2024/25 attached at Appendix C to the report be approved and uploaded to the Council's website, subject to the following amendment: <ul style="list-style-type: none"> • That the next update for the Vale of Glamorgan Tree Strategy be moved from the January 2025 meeting of the Committee to a later date, namely April 2025 instead. 			Updated Forward Work Programme uploaded to the Council's website.	Completed
12 November 2024				
Min. No. – Revised Highway Maintenance Three Year Resurfacing Plan 2024 – 2027 (REF) – Recommended	Environment & Regeneration			
(2) That Vale of Glamorgan Council officers would review, in a year's time, the weighting given to "defects in cycling desire line" as part of the Carriageway Resurfacing Prioritisation Scoring Matrix (Appendix B to the report).			Added to the Committee's Forward Work Programme Schedule.	Completed
Min. No. – 6 Month Update Report on Local Bus Services in the Vale of Glamorgan (DEH) – Recommended	Environment & Regeneration			
(1) That the following comments be referred to Cabinet: <ul style="list-style-type: none"> • The Committee supported and commended the work undertaken by Vale of Glamorgan Council officers in order to address the continuing challenges around the provision of local buses that met residents' needs; • The Committee was concerned about the inability so far to secure adequate provision to support local school bus and transport services; • The Committee was also concerned about the 			Cabinet, on 5 th December, 2024 resolved [1] THAT the comments of the Environment and Regeneration Scrutiny Committee be noted. [2] THAT Cabinet would highlight greater data sharing and the other comments/issues raised and would be progressed at Welsh Government and Regional Transport Authority level. (Min No C194 refers)	Completed

Uncompleted Recommendations

3rd Quarter – 2024-25

SCRUTINY RECOMMENDATION TRACKING FORM ENVIRONMENT AND REGENERATION SCRUTINY COMMITTEE				
Scrutiny Decision (add Minute, Dates and any Ref Number)	Committee/Task and Finish	Lead Officer(s) to Take Action	Progress/Action Taken	Status
discussions that were happening around passenger numbers between bus service providers and Welsh Government which were not being shared with the Council. The Committee therefore asked that Cabinet used its discussions at various levels of Welsh Government in order to highlight greater data sharing and the other comments/issues raised.				
(3) That a further report be provided to Committee in December 2024 detailing the reintroduction of the Greenlinks G1 service.			Added to the Committee's Forward Work Programme Schedule.	Completed
10 December 2024				
Min. No. – Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2024/25 (DP) – Recommended	Environment & Regeneration			
(3) That the Vale of Glamorgan Local Area Energy Plan come to the Committee for consideration and scrutiny in the new year.			Added to the Committee's Forward Work Programme Schedule.	Completed



Vale of Glamorgan Council
Environment and Regeneration Scrutiny Committee

Forward Work Programme

May 2024 – April 2025

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
21 st May 2024	4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 202/25.	Previous report (Q3) January 2024.	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2024/25.	To maintain effective tracking of the Committee's recommendations and to plan its forward work programme for 2024/25.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Presented to Committee on 21st May 2024.
21 st May 2024	Update Report: Household Waste Recycling Centres	Cabinet Forward Work Programme Item. Reference from Cabinet – 21 st March 2024	To provide a performance update for the Council's Household Waste Recycling Centres and to seek approval to extend the lease and improve the access road leading to the Llandow site.	To allow the Scrutiny Committee to consider performance and proposals.	Colin Smith Operational Manager - Neighbourhood Services: Operations ccsmith@valeofglamorgan.gov.uk	Presented to Committee on 21st May 2024.
18 th June 2024	Petition Submission – School Crossing Supervisors.	Petition submitted by a member of the public.	Petition calling on the Council to reconsider the removal of 11 School Crossing Supervisors posts and the impact the removal has had	To all the Scrutiny to consider the petition received and to make any recommendations that its sees fit.	Lead Petitioner attendance/presentation of Petition to be coordinated by Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Presented to Committee on 18th June 2024.

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			on Road/School safety in St. Athan			
18 th June 2024	Development of the Corporate Plan 2025-2030, Panel Performance Assessment and Annual Performance Calendar 2024/25.	Reference from Cabinet - 6th June 2024.	To outline the approach to developing a new Corporate Plan for 2025-2030, arrangements and proposed scope for the Panel Performance Assessment and to present the Vale of Glamorgan Annual Performance Calendar for 2024/25.	To allow the Scrutiny Committee to comment on these areas.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 18th June 2024 .
18 th June 2024	Project Zero Update Report	Cabinet Forward Work Programme Item.	To consider progress across the Council in responding to the climate emergency, the nature emergency, and delivering commitments as part of Project Zero including work being	To seek Members views and provide an update.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Susannah McWilliam, Programme Manager Project Zero (Climate Change) smcwilliam@valeofglamorgan.gov.uk	Presented to Committee on 18th June 2024 .

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			undertaken through the Public Services Board.			
18 th June 2024	Cardiff Capital Region City Deal - Joint Scrutiny Committee Nominated Deputy.	Previously received June 2023 .	To seek nominations to the position of named deputy to the Vale of Glamorgan representative to the Cardiff Capital Region City Deal - Joint Scrutiny Committee.	To nominate a deputy representative.	Gareth Davies, Democratic and Scrutiny Services Officer gjdavies@valeofglamorgan.gov.uk	
16 th July 2024	Annual Delivery Plan Monitoring Report: Quarter 4 Performance 2023/24 (End of Year 2023/24 Performance Report)	Previously received July 2023 . Qtr 3 reported March 2024 .	To present end of year (quarter 4) performance results for the period 1st April 2023 to 31st March 2024 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2023/24	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 16th July 2024 .

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 th July 2024	Long Term Plan for Towns Progress	Cabinet Forward Work Programme Item.	Report on the long term plan for Towns progress following appointment of a Town Board and prior to the adoption of a long term plan.	To all the Scrutiny Committee to assess progress.	Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	To be slipped to a future meeting (date TBC). Awaiting further progress on this Plan, subject to further information from U.K. Government on what they want from Local Authorities, etc.
16 th July 2024	Review of the Council's 2021 Residential Parking Permit Schemes	Reference from Cabinet. Initial report to Scrutiny April 2024 .	To review, and where necessary, propose amendments to the 2021 residential parking permit schemes implemented at Cosmeston, Cowbridge, Barry Island, the Knap and Ogmored by Sea.	To provide Committee with an update following a review.	Miles Punter, Director of Environment & Housing Services mepunter@valeofglamorgan.gov.uk Head of Neighbourhood Services and Transport	This report will be deferred / slipped to a meeting, post recess, once details on the review have been finalised. (Date TBC).

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 th July 2024	Vale of Glamorgan – Tourism and Events.	New report.	To provide an overview of the impact of Tourism and Events in the Vale of Glamorgan.	To enable the Committee to consider the contents of the report.	Nia Hollins, Principal Tourism & Marketing Officer nhollins@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration prchappell@valeofglamorgan.gov.uk	Presented to Committee on 16th July 2024 .
16 th July 2024	Vale of Glamorgan Replacement Local Development Plan (RLDP) 2021-2036 Preferred Strategy Initial Consultation Report.	Reference from Cabinet - 11th July, 2024.	For the Committee to consider the reference / report.	To seek approval for the proposed changes to the Preferred Strategy as set out in the Initial Consultation Report and to allow officers to progress with preparation of the Deposit RLDP in accordance with the Council's approved Delivery Agreement.	Ian Robinson, Head of Sustainable Development irobinson@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 16th July 2024 .
AUGUST RECESS – NO MEETINGS						
17 th September 2024	Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24	Cabinet Forward Work Programme Item.	To seek consideration of the Draft Vale of Glamorgan Annual Self-Assessment	For Scrutiny oversight of the Draft Vale of Glamorgan Annual Self-Assessment report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Report as part of the consultation.			
17 th September 2024	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2024/25	Cabinet Forward Work Programme Item.	To present quarter 1 performance results for the period 1 st April 2024 to 30 th June 2024 for the Corporate Plan.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place migoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .
17 th September 2024	Quarter 1 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place migoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .
17 th September 2024	Capital Monitoring 1 st April 2024 to 30 th June 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 st April to 30 th June 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place migoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .
17 th September 2024	Closure of Accounts 2023/24 (Revenue)	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for	To review Revenue expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place migoldsworthy@valeofglamorgan.gov.uk	Slipped from July's meeting. Presented to Committee on 17th September 2024 .

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			the 2023/24 financial year.			
17th September 2024	Capital Closure of Accounts 2023/24	Cabinet Forward Work Programme Item.	The accounts are complete, and this report is to inform Committee of the provisional financial position of the Council's Capital Programme for the 2023/24 financial year.	To review Capital expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Slipped from July's meeting. Presented to Committee on 17th September 2024 .
17th September 2024	Rights of Way Improvement Plan (ROWIP).	Reference from Cabinet - 11th July, 2024.	For Committee to consider the ROWIP.	To ensure appropriate scrutiny of the report.	David Hunt Countryside Access Manager (Public Rights of Way) dahunt@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .
22nd October 2024	Draft Vale of Glamorgan Council Corporate Plan 2025-30.	Cabinet Forward Work Programme Item.	To approve the draft Corporate Plan for consultation.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's Draft Corporate Plan 2025-2030.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Slipped from September's meeting. Presented to Committee on 22nd October 2024 .
22nd October 2024	Draft Tree Strategy (2024-2039).	Initial report in January 2024 .	To report the results of the public consultation exercise and to seek the views of Committee on the proposed final	To ensure the Committee has an opportunity to consider the public consultation responses, in relation to the Draft Tree Strategy.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Adam Sargent Neighbourhood Services Manager. asargent@valeofglamorgan.gov.uk	Presented to Committee on 22nd October 2024 . (The presentation is here).

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Draft of the Tree Strategy (2024-2039).			
22 nd October 2024	Vale of Glamorgan Local Development Plan 2011-2026: Sixth Annual Monitoring Report 2023/2024.	Cabinet Forward Work Programme Item.	To report to Cabinet the findings of the Council's sixth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by 31st October 2024.	To provide Cabinet with the views of the Scrutiny Committee.	Marcus Goldsworthy, Director of Place MJGoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 22nd October 2024 . (The reference from Cabinet is here and the presentation can be viewed here).
22 nd October 2024	1 st and 2 nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2024/25.	Last municipal year 4th Quarter received May 2024 .	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Slipped from July's meeting. Presented to Committee on 22nd October 2024 .
22 nd October 2024	Presentation: CCR Energy update on Aberthaw Power Station.	New presentation.	To report on the progress being made to the Committee.	To ensure that the Committee is kept informed on this development, for their consideration and scrutiny.	Marcus Goldsworthy, Director of Place MJGoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 22nd October 2024 . (The Committee agreed that this became an annual report

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						(Min. No. 514 refers)).
12 th November 2024	Coastal Monitoring Update	Previous update to Committee Nov 2021	To update Committee on monitoring of the coastline with regards to flood and coastal erosion risk management.	To ensure the Committee was aware of the current programme of monitoring undertaken to monitor the Vale of Glamorgan coastline to inform ongoing flood and coastal risk management.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Clive Moon, Engineering Manager – Environment crmoon@valeofglamorgan.gov.uk	Presented to Committee on 12th November 2024 . (The presentation is here).
12 th November 2024	6-month Update Report on Local Bus Services in the Vale of Glamorgan	Initial report April 2024 .	To provide the Committee with a 6 monthly update on bus services in the Vale of Glamorgan.	To allow the Committee to assess developments in relation to bus services since April 2024 (including Greenlinks).	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Kyle Phillips, Operational Manager Transport Services kwphillips@valeofglamorgan.gov.uk	Slipped from October's meeting. Presented to Committee on 12th November 2024 . (The presentation is here).
12th November 2024	Revised Highway Maintenance Three Year Resurfacing Plan 2024 – 2027.	Reference from Cabinet.	To advise of the changes used to identify priority locations for resurfacing works and the plan for 2024 – 2027.	To ensure that the relevant Scrutiny Committee could consider the details of the Highway Maintenance Three Year Resurfacing Plan 2024 – 2027, prior to it being formally agreed.	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Presented to Committee on 12th November 2024 . (The presentation is here).

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
12 th November 2024	Shared Prosperity Fund	Cabinet Forward Work Programme Item.	Shared Prosperity Fund update.	To inform progress against the Shared Prosperity Fund Local Investment Plan	Marcus Goldsworthy, Director of Place MJGoldsworthy@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration prchappell@valeofglamorgan.gov.uk	To be slipped to early 2025 (awaiting the report going to Cabinet first).
10th December 2024	Refresh of Medium Term Financial Plan 2025/26 to 2029/23	Cabinet Forward Work Programme Item.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025	To allow scrutiny of the Financial Strategy.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Slipped from November's Committee meeting. Presented to Committee on 10th December 2024 . (The linked presentation is here).
10th December 2024	Quarter 2 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Slipped from November's Committee meeting. Presented to Committee on 10th December 2024 .
10th December 2024	Capital Monitoring 1 st April 2024/ to 30 th September 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 st April	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk	Slipped from November's Committee meeting. Presented to Committee on

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			to 30 th September 2024.	Powers and changes to the Capital Programme.	Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	10th December 2024.
10 th December 2024	Greenlinks Community Transport Service Update Report.	New report/request for consideration.	To inform the committee of the status and future plans of the Greenlinks Service.	To enable the committee to scrutinise the service and provide feedback on future plans.	Kyle Phillips, Operational Manager Transport Services kwphillips@valeofglamorgan.gov.uk	Presented to Committee on 10th December 2024. [View Presentation]
10 th December 2024	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2024/25.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1st April 2024 to 30 th September 2024 in delivering our 2024/25 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2024/25 aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 10th December 2024.
10 th December 2024	UPDATE - Bathing water quality at designated bathing beaches in the Vale of Glamorgan.	Initial report April 2024	To provide Committee with an updated of issues pertaining to bathing water quality in the Vale of Glamorgan, and to advise of	To allow Scrutiny to assess progress and make recommendations.	Miles Punter, Director of Environment and Housing. mepunter@valeofglamorgan.gov.uk	To be slipped to early 2025, awaiting further updates.

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			the multi-agency arrangements aimed at improving bathing water quality.			
14 th January 2025	Draft Annual Delivery Plan – 2025/26.	Cabinet Forward Work Programme Item.	Member Consultation.	To seek Members' views.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport csmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Confirmed by Operational Manager - Corporate Strategy and Insight that this report is no longer required as an Annual statement to be received instead.
14 th January 2025	Project Zero Update Report.	Cabinet Forward Work Programme Item.	To advise Members of progress across the Council in responding to the climate emergency, the nature emergency, and delivering our commitments as part of Project Zero.	To enable the Committee to consider how Project Zero and the related work of the Public Services Board was being taken forward.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk	To be presented to the Committee on 14th January 2025.
14 th January 2025	3rd Quarter Scrutiny Decision Tracking of	Previous update in October 2024.	To report progress on the Scrutiny recommendations	To maintain effective tracking of the	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279	To be presented to the Committee

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Recommendations and Updated Work Programme Schedule 2024/25.		[Oct, Nov & Dec]] and to confirm the Committee's work programme for 2024/25.	Committee's recommendations.	methomas@valeofglamorgan.gov.uk	on14th January 2025.
11 th February 2025	Update on Recycling and Waste Service Changes.	Service Changes to Waste and Recycling – 14 th February 2023.	To report the update position on the service changes.	To allow the Scrutiny Committee to assess progress.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk	
11 th February 2025	Levelling Up Fund Round 3 Update.	Cabinet Forward Work Programme Item.	To update on progress with regard to Levelling Up Fund Round 3 projects	To allow the Scrutiny Committee to assess progress.	Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration prchappell@valeofglamorgan.gov.uk	
11 th February 2025	Quarter 3 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
11 th February 2025	Capital Monitoring 1 st April 2024/ to 31 st December 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 st April to 31 st December 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
11 th February 2025	Draft Capital Programme Proposals 2024/25 to 2028/29	Reference from Cabinet.	To gain approval for the Draft Capital Programme Proposals for 2024/25 to 2028/29.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
11 th March 2025	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2025/26.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1)	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
8 th April 2025	Annual Delivery Plan - Quarter 3 2024/25 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 3 performance results for the period 1 st October 2024 to 31 st December 2024 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
8 th April 2025	Vale of Glamorgan Tree Strategy – update.	Previously reported October 2024.	To provide a progress update on the Vale of	To allow assessment of progress and to make recommendations.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk	At the meeting of the Committee on

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Glamorgan Council Tree Strategy 2024/39.		Adam Sargent Neighbourhood Services Manager. asargent@valeofglamorgan.gov.uk	22nd October, 2024, it was recommended that this report be moved from January to April 2025 instead (Min No 518 refers).

Corporate Safeguarding Reports – sent out as “For Information Reports”

- Annual Report 2023/24
- Mid Year Update 2023/24

Other matters requested by Committee to be added into schedule as and when available

Report/Presentations	Responsible Officer and Contact Details	Commentary
Cardiff Region City Deal.	Marcus Goldsworthy, Director of Place.	
Revised Highway Maintenance Three Year Resurfacing Plan 2024 – 2027: review weighting.	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	At its meeting on the 12 th November 2024, the Committee recommended that Council officers would review, in a year’s time, the weighting given to “defects in cycling desire line” as part of the Carriageway Resurfacing Prioritisation Scoring Matrix.

Vale of Glamorgan Local Area Energy Plan	Marcus Goldsworthy, Director of Place.	At its meeting on 10 th December 2024, the Committee recommended the Vale of Glamorgan Local Area Energy Plan come to the Committee for consideration and scrutiny in the new year (Min No. TBC).
--	--	--

Site Visit –

Visit to be arranged to the Food Recycling – Anaerobic site – Colin Smith.

Possible Task and Finish Group Suggestions:

<u>Subject</u>	<u>Responsible Officer</u>	<u>Commentary</u>

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20 ^{**} / ^{**} .	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20 ^{**} / ^{**}	Julia Archampong, Corporate Performance Manager. 01446 709 318	Usually in July each year.

	jarchampong@valeofglamorgan.gov.uk	
Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year via a reference from cabinet.
Vale of Glamorgan Council: Annual Performance Calendar 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in June each year.
Annual Delivery Plan 20**/** Consultation Draft. (Reference from Cabinet).	Helen Moses, Strategy and Partnership Manager. 01446 709366 HMoses@valeofglamorgan.gov.uk	Usually in December each year. **Recently confirmed by the Operational Manager - Corporate Strategy and Insight that the report was no longer required, as an Annual statement to be received instead that would be informed by Directorate Plans and linked with the Directorate plans and the new Corporate Plan 2025-30.**
Annual report / update on the progress being made with tourism and events within the Vale of Glamorgan.	Nia Hollins, Principal Tourism & Marketing Officer nhollins@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration prchappell@valeofglamorgan.gov.uk	Following the recommendation made on the initial report and update on tourism and events within the Vale of Glamorgan at the meeting of the Committee on 16 th July 2024 (Min. No. 231), it was agreed that the Committee would receive an annual report on the progress being made in this area.
Annual progress report on the Rights of Way Improvement Plan.	David Hunt Countryside Access Manager (Public Rights of Way) dahunt@valeofglamorgan.gov.uk	Following the recommendation made concerning the Rights of Way Improvement Plan at the meeting of the Committee on 17 th September 2024, it was agreed that the Committee would receive an annual report on the progress being made regarding this Plan.
CCR Energy Update on Aberthaw Power Station.	Marcus Goldsworthy, Director of Place MJGoldsworthy@valeofglamorgan.gov.uk	The Committee recommended at its meeting on 22 nd October 2024 that it received a further update on the work being undertaken by CCR Energy in respect of the Aberthaw Power

		Station, on an annual basis. (Provisionally October 2025).
Financial Reports		
Revenue Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in July each year.
Capital Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in July each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Pre-settlement.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in November each year
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Post-settlement.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in December each year.
Capital Strategy - Initial Capital Programme Budget Proposals. Post-settlement.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in December each year.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20**/**.	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20**/**.	Mark Thomas, Democratic & Scrutiny Services Officer.	Usually July each year. Reporting on Apr, May and Jun.

	01446 709 279 methomas@valeofglamorgan.gov.uk	
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20**/**.	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20**/**.	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 20**/** Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 20**/** Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 20**/** Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.