



Vale of Glamorgan Council
Environment and Regeneration Scrutiny Committee

Forward Work Programme

May 2024 – April 2025

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
21 st May 2024	4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 202/25.	Previous report (Q3) January 2024.	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme for 2024/25.	To maintain effective tracking of the Committee's recommendations and to plan its forward work programme for 2024/25.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Presented to Committee on 21st May 2024.
21 st May 2024	Update Report: Household Waste Recycling Centres	Cabinet Forward Work Programme Item. Reference from Cabinet – 21 st March 2024	To provide a performance update for the Council's Household Waste Recycling Centres and to seek approval to extend the lease and improve the access road leading to the Llandow site.	To allow the Scrutiny Committee to consider performance and proposals.	Colin Smith Operational Manager - Neighbourhood Services: Operations ccsmith@valeofglamorgan.gov.uk	Presented to Committee on 21st May 2024.
18 th June 2024	Petition Submission – School Crossing Supervisors.	Petition submitted by a member of the public.	Petition calling on the Council to reconsider the removal of 11 School Crossing Supervisors posts and the impact the removal has had	To all the Scrutiny to consider the petition received and to make any recommendations that its sees fit.	Lead Petitioner attendance/presentation of Petition to be coordinated by Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Presented to Committee on 18th June 2024.

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			on Road/School safety in St. Athan			
18 th June 2024	Development of the Corporate Plan 2025-2030, Panel Performance Assessment and Annual Performance Calendar 2024/25.	Reference from Cabinet - 6th June 2024.	To outline the approach to developing a new Corporate Plan for 2025-2030, arrangements and proposed scope for the Panel Performance Assessment and to present the Vale of Glamorgan Annual Performance Calendar for 2024/25.	To allow the Scrutiny Committee to comment on these areas.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 18th June 2024 .
18 th June 2024	Project Zero Update Report	Cabinet Forward Work Programme Item.	To consider progress across the Council in responding to the climate emergency, the nature emergency, and delivering commitments as part of Project Zero including work being	To seek Members views and provide an update.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Susannah McWilliam, Programme Manager Project Zero (Climate Change) smcwilliam@valeofglamorgan.gov.uk	Presented to Committee on 18th June 2024 .

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			undertaken through the Public Services Board.			
16 th July 2024	Closure of Accounts 2023/24 (Revenue)	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2023/24 financial year.	To review Revenue expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	To be slipped to September's meeting, when the report will be finalised / available.
16 th July 2024	Capital Closure of Accounts 2023/24	Cabinet Forward Work Programme Item.	The accounts are complete, and this report is to inform Committee of the provisional financial position of the Council's Capital Programme for the 2023/24 financial year.	To review Capital expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	To be slipped to September's meeting, when the report will be finalised / available.

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 th July 2024	Annual Delivery Plan Monitoring Report: Quarter 4 Performance 2023/24 (End of Year 2023/24 Performance Report)	Previously received July 2023 . Qtr 3 reported March 2024 .	To present end of year (quarter 4) performance results for the period 1st April 2023 to 31st March 2024 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan 2023/24	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 16th July 2024 .
16 th July 2024	Long Term Plan for Towns Progress	Cabinet Forward Work Programme Item.	Report on the long term plan for Towns progress following appointment of a Town Board and prior to the adoption of a long term plan.	To all the Scrutiny Committee to assess progress.	Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	To be slipped to November's meeting. Awaiting further progress on this Plan, subject to further information from U.K. Government on what they want from Local Authorities, etc.

Month	Report Title	Origin of Report	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 th July 2024	Review of the Council's 2021 Residential Parking Permit Schemes	Reference from Cabinet. Initial report to Scrutiny April 2024 .	To review, and where necessary, propose amendments to the 2021 residential parking permit schemes implemented at Cosmeston, Cowbridge, Barry Island, the Knap and Ogmere by Sea.	To provide Committee with an update following a review.	Miles Punter, Director of Environment & Housing Services mepunter@valeofglamorgan.gov.uk Head of Neighbourhood Services and Transport	This report will be deferred / slipped to a meeting, post recess, once details on the review have been finalised. (Date TBC).
16 th July 2024	Vale of Glamorgan – Tourism and Events.	New report.	To provide an overview of the impact of Tourism and Events in the Vale of Glamorgan.	To enable the Committee to consider the contents of the report.	Nia Hollins, Principal Tourism & Marketing Officer nhollins@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration prchappell@valeofglamorgan.gov.uk	Presented to Committee on 16th July 2024 .

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16 th July 2024	1 st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	Last municipal year 4th Quarter received May 2024 .	To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	To be slipped to October's meeting in order to capture Q1 and Q2 data.
16 th July 2024	Vale of Glamorgan Replacement Local Development Plan (RLDP) 2021-2036 Preferred Strategy Initial Consultation Report.	Reference from Cabinet - 11th July, 2024.	For the Committee to consider the reference / report.	To seek approval for the proposed changes to the Preferred Strategy as set out in the Initial Consultation Report and to allow officers to progress with preparation of the Deposit RLDP in accordance with the Council's approved Delivery Agreement.	Ian Robinson, Head of Sustainable Development irobinson@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 16th July 2024 .
AUGUST RECESS – NO MEETINGS						
17 th September 2024	Draft Corporate Plan 2025-2030.	Cabinet Forward Work Programme Item.	To approve the draft Corporate Plan for consultation.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's Draft Corporate Plan 2025-2030.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	To be slipped to October's meeting, in order for this to be ready to go to Cabinet in early October,

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						and to be referred to this Committee.
17 th September 2024	Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24	Cabinet Forward Work Programme Item.	To seek consideration of the Draft Vale of Glamorgan Annual Self-Assessment Report as part of the consultation.	For Scrutiny oversight of the Draft Vale of Glamorgan Annual Self-Assessment report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024.
17 th September 2024	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2024/25	Cabinet Forward Work Programme Item.	To present quarter 1 performance results for the period 1 st April 2024 to 30 th June 2024 for the Corporate Plan.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024.
17 th September 2024	Quarter 1 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024.
17 th September 2024	Capital Monitoring 1 st April 2024 to 30 th June 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 st April to 30 th June 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Head of Neighbourhood Services and Transport Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024.

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				Powers and changes to the Capital Programme.		
17th September 2024	Closure of Accounts 2023/24 (Revenue)	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2023/24 financial year.	To review Revenue expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .
17th September 2024	Capital Closure of Accounts 2023/24	Cabinet Forward Work Programme Item.	The accounts are complete, and this report is to inform Committee of the provisional financial position of the Council's Capital Programme for the 2023/24 financial year.	To review Capital expenditure for 2023/24	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .
17th September 2024	Rights of Way Improvement Plan (ROWIP).	Reference from Cabinet - 11th July, 2024.	For Committee to consider the ROWIP.	To ensure appropriate scrutiny of the report.	David Hunt Countryside Access Manager (Public Rights of Way) dahunt@valeofglamorgan.gov.uk	Presented to Committee on 17th September 2024 .
22nd October 2024	Draft Corporate Plan 2025-2030.	Cabinet Forward Work Programme Item.	To approve the draft Corporate Plan for consultation.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's Draft	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk	To be slipped to October's meeting, in order for this to be ready to go to Cabinet in

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				Corporate Plan 2025-2030.	Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	early October, and to be referred to this Committee.
22 nd October 2024	Draft Tree Strategy (2024-2039)	Initial report in January 2024 .	To report the results of the public consultation exercise and to seek the views of Committee on the proposed final Draft of the Tree Strategy (2024-2039).	To ensure the Committee has an opportunity to consider the public consultation responses, in relation to the Draft Tree Strategy.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Adam Sargent Neighbourhood Services Manager. asargent@valeofglamorgan.gov.uk	
22 nd October 2024	6-month update report on Local Bus Services in the Vale of Glamorgan.	Initial report April 2024 .	To provide the Committee with a 6 monthly update on bus services in the Vale of Glamorgan.	To allow the Committee to assess developments in relation to bus services since April 2024.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Kyle Phillips, Operational Manager Transport Services kwphillips@valeofglamorgan.gov.uk	Slipped to November's meeting in order to fully collate and provide the information requested by the Committee.
22 nd October 2024	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2023/24	Cabinet Forward Work Programme Item. Reference from Cabinet	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the	To provide Cabinet with the views of the Scrutiny Committee.	Marcus Goldsworthy, Director of Place MJGoldsworthy@valeofglamorgan.gov.uk	

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			Welsh Government by the 31st October 2024.			
22 nd October 2024	1 st and 2 nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2024/25.	Last municipal year 4th Quarter received May 2024 .	To report progress on the Scrutiny recommendations and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	
22 nd October 2024	Presentation: CCR Energy update on Aberthaw Power Station.	New presentation.	To report on the progress being made to the Committee.	To ensure that the Committee is kept informed on this development, for their consideration and scrutiny.	Marcus Goldsworthy, Director of Place MJGoldsworthy@valeofglamorgan.gov.uk	
12 th November 2024	Coastal Monitoring Update	Previous update to Committee Nov 2021	To provide an update on coastal erosion,	To allow the Committee to assess the impact of coastal erosion.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Clive Moon, Engineering Manager – Environment crmoon@valeofglamorgan.gov.uk	
12 th November 2024	6-month update report on Local Bus Services in the Vale of Glamorgan.	Initial report April 2024 .	To provide the Committee with a 6 monthly update on bus services in the Vale of Glamorgan.	To allow the Committee to assess developments in relation to bus services since April 2024.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Kyle Phillips, Operational Manager Transport Services kwphillips@valeofglamorgan.gov.uk	Slipped from October's meeting, as detailed above.
12 th November 2024	Shared Prosperity Fund	Cabinet Forward Work Programme Item.	Shared Prosperity Fund update.	To inform progress against the Shared Prosperity Fund Local Investment Plan	Marcus Goldsworthy, Director of Place MJGoldsworthy@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration	

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					prchappell@valeofglamorgan.gov.uk	
12 th November 2024	Refresh of Medium Term Financial Plan 2025/26 to 2029/23	Cabinet Forward Work Programme Item.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025	To allow scrutiny of the Financial Strategy.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
12 th November 2024	Quarter 2 Revenue Monitoring 2024/25.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
12 th November 2024	Capital Monitoring 1 st April 2024/ to 30 th September 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 st April to 30 th September 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	

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10 th December 2024	Initial Budget 2024/25 and Medium Term Financial Plan 2024/25 to 2028/29 Proposals for Consultation	Reference from Cabinet.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the next Budget in March.	To ensure an open and transparent approach to financial management in line with the approved Financial Strategy.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
10 th December 2024	Draft Capital Programme Proposals 2024/25 to 2028/29	Reference from Cabinet.	To gain approval for the Draft Capital Programme Proposals for 2024/25 to 2028/29.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
10 th December 2024	Annual Delivery Plan - Quarter 2 2024/25 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 st July 2024 to 30 th September 2024 for the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	

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10 th December 2024	UPDATE - Bathing water quality at designated bathing beaches in the Vale of Glamorgan.	Initial report April 2024	To provide Committee with an updated of issues pertaining to bathing water quality in the Vale of Glamorgan, and to advise of the multi-agency arrangements aimed at improving bathing water quality.	To allow Scrutiny to assess progress and make recommendations.	Miles Punter, Director of Environment and Housing. mepunter@valeofglamorgan.gov.uk Daniel Humphrys (Welsh Water Dwr Cymru) David Letellier (Natural Resources Wales)	
14 th January 2025	Draft Annual Delivery Plan – 2025/26.	Cabinet Forward Work Programme Item.	Member Consultation.	To seek Members' views.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
14 th January 2025	Project Zero – Climate Change Challenge Plan.	Cabinet Forward Work Programme Item.	To consider the progress to achieve the Climate Change Challenge Plan.	To seek Members' views.	Tom Bowring, Director of Corporate Resources 01446 709766 TBowring@valeofglamorgan.gov.uk	
14 th January 2025	Vale of Glamorgan Tree Strategy – update.	Previously reported October 2024.	To provide a progress update on the Vale of Glamorgan	To allow assessment of progress and to make recommendations.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk	At the meeting of the Committee on 22nd October,

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			Council Tree Strategy 2024/39.		Adam Sargent Neighbourhood Services Manager. asargent@valeofglamorgan.gov.uk	2024, it was recommended that this report be moved to April 2025 instead (Min No 518 refers).
14 th January 2025	Vale of Glamorgan Council – Proposed Fees and Charges.	Cabinet Forward Work Programme Item.	To propose service changes.	To allow scrutiny of proposals.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	
14 th January 2025	3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2024/25.	Previous update in October 2024.	To report progress on the Scrutiny recommendations [Oct, Nov & Dec] and to confirm the Committee's work programme for 2024/25.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	
11 th February 2025	Update on Recycling and Waste Service Changes.	Service Changes to Waste and Recycling – 14 th February 2023.	To report the update position on the service changes.	To allow the Scrutiny Committee to assess progress.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk	
11 th February 2025	Levelling Up Fund Round 3 Update.	Cabinet Forward Work Programme Item.	To update on progress with regard to Levelling Up Fund Round 3 projects	To allow the Scrutiny Committee to assess progress.	Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration prchappell@valeofglamorgan.gov.uk	
11 th February 2025	Quarter 3 Revenue	Cabinet Forward Work	To advise Committee of the Quarter 1	That Members are aware of the projected revenue outturn for the	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	

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	Monitoring 2024/25.	Programme Item.	Revenue Monitoring position for 2024/25	period and the original budget for 2024/25 for virement requests.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
11 th February 2025	Capital Monitoring 1 st April 2024/ to 31 st December 2024.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to capital expenditure for the period 1 st April to 31 st December 2024.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
11 th March 2025	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2025/26.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1)	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place mjgoldsworthy@valeofglamorgan.gov.uk	
8 th April 2025	Annual Delivery Plan - Quarter 3 2024/25 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 3 performance results for the period 1 st October 2024 to 31 st December 2024 for the Corporate	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Marcus Goldsworthy, Director of Place	

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			Plan Well-being Outcome.'		migoldsworthy@valeofglamorgan.gov.uk	
8 th April 2025	Vale of Glamorgan Tree Strategy – update.	Previously reported October 2024.	To provide a progress update on the Vale of Glamorgan Council Tree Strategy 2024/39.	To allow assessment of progress and to make recommendations.	Colin Smith, Head of Neighbourhood Services and Transport ccsmith@valeofglamorgan.gov.uk Adam Sargent Neighbourhood Services Manager. asargent@valeofglamorgan.gov.uk	At the meeting of the Committee on 22nd October, 2024, it was recommended that this report be moved from January to April 2025 instead (Min No 518 refers).

Corporate Safeguarding Reports – sent out as “For Information Reports”

- Annual Report 2023/24
- Mid Year Update 2023/24

Other matters requested by Committee to be added into schedule as and when available

Report/Presentations	Responsible Officer and Contact Details	Commentary
1. Cardiff Region City Deal.	Marcus Goldsworthy, Director of Place.	

Site Visit –

Visit to be arranged to the Food Recycling – Anaerobic site – Colin Smith.

Possible Task and Finish Group Suggestions:

<u>Subject</u>	<u>Responsible Officer</u>	<u>Commentary</u>

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in July each year.
Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year via a reference from cabinet.

Vale of Glamorgan Council: Annual Performance Calendar 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in June each year.
Annual Delivery Plan 20**/** Consultation Draft. (Reference from Cabinet).	Helen Moses, Strategy and Partnership Manager. 01446 709366 HMoses@valeofglamorgan.gov.uk	Usually in December each year.
Annual report / update on the progress being made with tourism and events within the Vale of Glamorgan.	Nia Hollins, Principal Tourism & Marketing Officer nhollins@valeofglamorgan.gov.uk Phil Chappell, Operational Manager, Regeneration prchappell@valeofglamorgan.gov.uk	Following the recommendation made on the initial report and update on tourism and events within the Vale of Glamorgan at the meeting of the Committee on 16 th July 2024 (Min. No. 231), it was agreed that the Committee would receive an annual report on the progress being made in this area.
Annual progress report on the Rights of Way Improvement Plan.	David Hunt Countryside Access Manager (Public Rights of Way) dahunt@valeofglamorgan.gov.uk	Following the recommendation made concerning the Rights of Way Improvement Plan at the meeting of the Committee on 17 th September 2024, it was agreed that the Committee would receive an annual report on the progress being made regarding this Plan.
Financial Reports		
Revenue Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in July each year.
Capital Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in July each year.

Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Pre-settlement.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in November each year
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Post-settlement.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in December each year.
Capital Strategy - Initial Capital Programme Budget Proposals. Post-settlement.	Gemma Jones, Operational Manager – Accountancy ghjones@valeofglamorgan.gov.uk	Usually in December each year.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 ^{**} / ^{**} .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 ^{**} / ^{**} .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 ^{**} / ^{**} .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 20 ^{**} / ^{**} .	Mark Thomas, Democratic & Scrutiny Services Officer. 01446 709 279 methomas@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 20 ^{**} / ^{**} Performance Report:	Julia Archampong, Corporate Performance Manager.	Usually October each year. Reporting on April, May and June.

	01446 709 318 jarchampong@valeofglamorgan.gov.uk	
Quarter 2 20**/** Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 20**/** Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.