



Healthy Living & Social Care Scrutiny Committee

# Forward Work Programme

May 2024 – April 2025

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
14 <sup>th</sup> May '24	4 <sup>th</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	<a href="#">Last Received May '23.</a>  <a href="#">Last Quarter 3 report received January '24.</a>	To report progress on the Scrutiny recommendations [Jan, Feb, Mar] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No: 24.</a>
14 <sup>th</sup> May '24	Performance Evaluation Inspection of Vale of Glamorgan Social Services.	<a href="#">Last received May '23.</a>  Originally received on Vice-Chair's Request.	To update Scrutiny Committee on the outcome of the recent inspection.	To ensure that Members are informed of Care Inspectorate Wales's assessment of the Vale of Glamorgan County Council's performance in exercising its social services	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No: 23.</a>  Agreed at May '24 meeting to receive update in 12 months' time.

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				duties and functions in line with legislation.		
11 <sup>th</sup> June '24	Annual Review of Commissioned Services to Adults with a Care and Support Need.	<a href="#">Last Received June '23.</a>	To outline the activity undertaken regarding commissioned services for adults with care and support needs, and the priority actions.	To provide Members with an opportunity to exercise oversight of the key statutory function and the opportunity to understand the challenges faced by the Council and service providers in commissioning social care services for older people.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No: 108.</a>  Agreed at June '23 meeting for annual review to be received each June.

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11 <sup>th</sup> June '24	Family Information Service Biennial Report.	<a href="#">Last received June '23.</a>	To update Scrutiny Committee on the work of the Vale Family Information Service (FIS).	To ensure effective oversight of the work undertaken to support parents/carers and providers in the Vale of Glamorgan.	<p>Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a></p> <p>Becky Wickett, Social Care Information Coordinator. 01446 704711 <a href="mailto:RWickett@valeofglamorgan.gov.uk">RWickett@valeofglamorgan.gov.uk</a></p>	<p><a href="#">Received by Committee. Min No: 109.</a></p> <p>Agreed at June '24 meeting to be received biennially.</p> <p>Agreed at June '23 meeting to be received annually.</p> <p>Historically received in May but slipped to June for '23.</p>
9 <sup>th</sup> July '24	<p>Vale of Glamorgan Council: Annual Performance Calendar</p> <p>Reference from Cabinet</p>	<a href="#">Last received June '23.</a>	To present the Vale of Glamorgan Annual Performance Calendar which outlines the key plans/reports	How the Council will involve Members in shaping the approach, key plans and reports aligned to	<p>Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a></p>	<p><a href="#">Received by Committee. Min No 189.</a></p> <p>Slipped from June to July due to reference</p>

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			that will be subject to consideration by Members throughout the year.	the performance management framework annual calendar to enable the Council to meet the new performance requirements of the Local Government & Elections (Wales) Act 2021 and contribute to the national goals of the Well-being of Future Generations (Wales) Act 2015.		timelines from Cabinet.
9 <sup>th</sup> July '24	Annual Report of the Director of Social Services - Challenge Version.	<a href="#">Last received July '23.</a>	To ensure that Elected Members receive a copy of the Director's Annual Report, contribute to the	The challenge version of the Director's report allows members and stakeholders an opportunity to	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. 191.</a>  Usually received in July each year.

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			challenge process and agree the future priorities for the service.	comment and inform a future final draft which will be considered by Cabinet.		
9 <sup>th</sup> July '24	Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance.	<a href="#">Last received July '23.</a> <a href="#">Quarter 3 received March '23.</a>	To present Quarter 4 performance results for the period in delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan aimed at making a positive difference to the lives of Vale of Glamorgan citizens.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. 192.</a>
10 <sup>th</sup> Sept '24	Capital Outturn [Closure of Accounts].	<a href="#">Last received July '23.</a>	The accounts are complete, and Scrutiny Committee is	Members aware of the provisional financial position	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. TBC.</a>

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			informed of the provisional financial position of the Council for the previous financial year.	and actions that have been taken.		Slipped from July to September due to impact of General Election on meeting scheduling.  Usually received in July each year.
10 <sup>th</sup> Sept '24	Revenue Outturn [Closure of Accounts].	<a href="#">Last received July '23.</a>	The accounts are complete, and Scrutiny Committee is informed of the provisional financial position of the Council for the previous financial year.	Members aware of the provisional financial position and actions that have been taken.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. TBC.</a>  Slipped from July to September due to impact of General Election on Meeting Scheduling.  Usually received in July each year.
10 <sup>th</sup> September '24	Corporate Safeguarding Annual Report.	<a href="#">Last received</a>	To update Cabinet on the work that has	To ensure that Committee is aware of recent	Lance Carver, Director of Social Services.	<a href="#">Received by Committee. Min No. TBC.</a>

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	(Reference from Cabinet).	<a href="#">September '23.</a>	been undertaken in relation to Corporate arrangements for Safeguarding across the Council.	developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.	01446 704 678 <a href="mailto:icarver@valeofglamorgan.gov.uk">icarver@valeofglamorgan.gov.uk</a>	Received later by Cabinet so slipped to September '24 as confirmed by JW 01/05/24.  Usually in July each year.
10 <sup>th</sup> September '24	Revenue Monitoring – Q1.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position for 2024/25.	That Members are aware of the projected revenue outturn for the period and the original budget for 2024/25 for virement requests.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. TBC.</a>



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10 <sup>th</sup> September '24	Capital Monitoring – Q1.	Cabinet Forward Work Programme Item.	To advise Committee of the progress on the 2024/25 Capital Programme for the period 1st April to 30th June within their remit.	That Members are aware of the progress on the Capital Programme, the use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. TBC.</a>
10 <sup>th</sup> September '24	Update on the Healthy Living and Social Care Scrutiny Committee Budget Working Group.	<a href="#">Last received February '24.</a>	To provide further and more regular opportunity for select members of the Healthy Living and Social Care Scrutiny Committee to receive additional insight and understanding of	Any issues / recommendations be referred back to the Committee for consideration.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. TBC.</a>  Group established in January 2024.

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			the significant and increased spending for the Social Services Directorate, identified savings, as well as future transformational opportunities for Members to better scrutinise future spending.			
10 <sup>th</sup> September '24	Consultation draft of Council Annual Self-assessment.	Ref from Cabinet.	To seek endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report for consultation.	Ensure all Scrutiny Committees as per the Local Government & Elections (Wales) Act 2021) have oversight of the Draft Vale of Glamorgan Annual Self-	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. TBC.</a>

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				Assessment report and their views inform the Council's approach to meeting the new performance requirements.		
10 <sup>th</sup> September '24	Annual Delivery Plan Monitoring Report: Quarter 1 Performance.	<a href="#">Last Q1 version received September '23.</a>  <a href="#">End of previous year (Part 2) (Q4) received July '24.</a>	To present Quarter 1 performance results for the Quarter 1 period aligned to the Corporate Plan Well-being Outcomes.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	<a href="#">Received by Committee. Min No. TBC.</a>  Usually received Sept.

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				effectively assessing its performance in line with the requirement to meet its performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales. 3. To ensure members maintain an		

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				oversight of the recovery issues impacting on the work of the Council and their respective Scrutiny Committees.		
8 <sup>th</sup> October '24	1 <sup>st</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	<a href="#">Q1 last received Oct '23.</a>  <a href="#">Last municipal year 4<sup>th</sup> Quarter received May '24.</a>	To report progress on Scrutiny recommendations [Apr,May,June] and to consider the updated Forward Work Programme together with any slippage.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Slipped from July to October based on short amount of time from Q4 report. Merged with Q2.  Combined with Q1 for 2024 Municipal Year as per 2023.
8 <sup>th</sup> October '24	2 <sup>nd</sup> Quarter Scrutiny Decision Tracking of	<a href="#">Last received Oct '23.</a>	To report progress on the Scrutiny	To maintain effective tracking of the	Amy Rudman, Democratic & Scrutiny Services Officer.	Combined with Q1 for 2024

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	Recommendations and Updated Work Programme Schedule		recommendations [Jul,Sept] and to confirm the Committee's work programme.	Committee's recommendations and publication of the update work programme.	01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Municipal Year as per 2023.
8 <sup>th</sup> October '24	Liberty Protection Safeguards (LPS).  <i>(Previously known as: Deprivation of Liberty Safeguards (DoLS)).</i>	<a href="#">Last received October '23.</a>	To provide overview and summary of the activity within DoLS team and to highlight the resource and capacity issues that has resulted in this area of work being included on the corporate risk register.	Scrutiny Committee takes account of the future planning for the Liberty Protection Safeguards and changes this will bring in our responsibilities for individuals who are deprived of their liberty through their care and support needs.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	No agreement made at Oct'23 meeting to receive report again and/or annually but, if required, report to be received Oct '24.
5 <sup>th</sup> November '24	Age Friendly Vale Update	<a href="#">Last received in July '24.</a>	To present an overview of the work to become a	The Committee receives a further report on the work of Age	Sian Clemett- Davies Age Friendly Vale Officer <a href="mailto:snclmnett-davies@valeofglamorgan.gov.uk">snclmnett-davies@valeofglamorgan.gov.uk</a>	Slipped from October to November.

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			more Age Friendly Vale across the Vale of Glamorgan as part of the rolling programme of providing Committees with insights into the work of the Public Services Board.	Friendly Vale, following the current Age Friendly promotion / consultation exercise as requested at the July '24 meeting.		See July '24 minute for scope of returning report.
5 <sup>th</sup> November '24	Annual Reports for Sports Development, 60+ Active Leisure Scheme and National Exercise Referral Scheme  <i>(Previously known as: Sports &amp; Play: Update)</i>	<a href="#">Annual Report; last received October '23.</a>	To advise on the current activities and operations of the Council's Sport and Play Section.	To note the current good work being undertaken by the Council's Sport and Play Development Team.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>  Karen Davies, Principal Healthy Living Officer. 01446 704793 <a href="mailto:KJDavies@valeofglamorgan.gov.uk">KJDavies@valeofglamorgan.gov.uk</a>	Agreed at 09/10/23 meeting to be received annually in October.

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5 <sup>th</sup> November '24	Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report.	<a href="#">Last received November '23.</a>	To provide Scrutiny Committee with the Annual Report and review of the Collaborative.	To ensure that Committee maintain close scrutiny of this regional service on a regular basis.	Angela Harris, Regional Adoption Manager. 01446 706152 <a href="mailto:apharris@valeofglamorgan.gov.uk">apharris@valeofglamorgan.gov.uk</a>  Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Agreed at 07/11/23 meeting to be received annually in Nov.
5 <sup>th</sup> November '24	Telecare Services Update.	<a href="#">Annual Report: last received Nov '23.</a>	To update Members on the work of the Telecare Service over the last 12 months and advise Members on the progress following the Telecare Service Management Review.	To appraise Members on the challenges, opportunities and strategic direction of the Vale of Glamorgan Council's Telecare Service.	Andrew Cole, Operational Manager Locality Services. 07775 634 180 <a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a>	Agreed at November '23 meeting to receive annually.
3 <sup>rd</sup> December '24	Children and Young People Services Annual	<a href="#">Last received December '23.</a>	To outline the actions taken within Children and Young	To provide Members with an opportunity to exercise	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Slipped from Oct '24 to December due to Staff absence.



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	Placements Review.		People Services with regards to placement provision for Children Looked After (CLA) and the priority actions for going forward.	oversight of this key statutory function.	Karen Conway, Operational Manager Placements and Permanency Team. 01446 704204 <a href="mailto:KConway@valeofglamorgan.gov.uk">KConway@valeofglamorgan.gov.uk</a>	Agreed at 05/12/23 meeting to be received in October '24.
3 <sup>rd</sup> December '24	Cardiff and Vale of Glamorgan Market Stability Report.	<a href="#">Last received December '23</a>	To provide an update on progress on the Cardiff and the Vale of Glamorgan Market Stability Report 2022 and share the key findings of the Local Annual Delivery plan with Elected Members of the Scrutiny Committee.	Committee is updated with respect to changes in demand and service availability since the Market Stability Report was published in 2022 and to enable the committee to inform the future development of	External: Alison Law Cardiff & the Vale UHB - Strategic Planning <a href="mailto:Alison.Law@wales.nhs.uk">Alison.Law@wales.nhs.uk</a>  Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	No recommendation for repeat of annual report at 9th Dec '23 meeting but historically received in September or December.

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				regulated services, so they are sufficient to meet the population's future care and support needs.		
3 <sup>rd</sup> December '24	Leisure Management Contract – Year 12 Performance Report.	<a href="#">Year 11 report received February '24.</a>	To provide an update on the performance of the Leisure Management Contract.	To note the performance of the contractor during this period and to ensure that the Service responds to the findings of the Audit Wales report and in particular to ensure that the work underway on the Leisure Management Contract strengthens the application of the	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Agreed at 06/02/24 meeting that Year 12 be presented to Committee in late 2024.

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				Sustainable Development Principle.		
3 <sup>rd</sup> December '24	Capital Monitoring – Q2.	<a href="#">Last received Dec '23.</a>  Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
3 <sup>rd</sup> December '24	Revenue Monitoring – Q2.	<a href="#">Last received Dec '23.</a>  Cabinet Forward Work	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

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		Programme Item.		Reserve is managed effectively, and budgets are matched to operational responsibilities.		
3 <sup>rd</sup> December '24	Revenue Refresh MTFP [Initial Revenue Programme Budget <b>Pre-settlement</b> Proposals].	<a href="#">Last received December '23.</a>  Reference from Cabinet.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the next Budget in March.	To ensure an open and transparent approach to financial management in line with the approved Financial Strategy.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Was expected for Nov '23 but actually received Dec '23 due to finance reporting changes confirmed via timetable.
3 <sup>rd</sup> December '24	Annual Delivery Plan Monitoring Report: Quarter 2 Performance.	<a href="#">Last received December '23.</a>	To present Quarter 2 performance results for the period in	To ensure the Council clearly demonstrates the progress being made towards	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

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		<a href="#">Quarter 1 received September '24.</a>	<p>delivering the Council's Annual Delivery Plan commitments as aligned to its Corporate Plan Well-being Objectives.</p>	<p>achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to meet our performance requirements as outlined in the Local Government &amp; Elections (Wales) Act 2021 and reflecting the</p>		

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				requirement of the Wellbeing of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the well-being goals for Wales.		
7 <sup>th</sup> January '25	Corporate Safeguarding Mid-Year Report. <b>(Reference from Cabinet).</b>	<a href="#">Mid-year version last received December '23.</a>  <a href="#">Annual version last received September '24.</a>	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance and understanding around safeguarding	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually received each December.  Slipped to January as requested by JW 01/05/24 due to timetable for Cabinet consideration.

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			activity taking place across the Council.			
7 <sup>th</sup> January '25	Annual Delivery Plan Consultation Draft. <b>(Reference from Cabinet).</b>	<a href="#">Last received January '24.</a>	Member Consultation.	To ensure that all Scrutiny Committees have the opportunity to consider the draft Annual Delivery Plan and provide feedback as part of the programme of consultation.	Helen Moses, Strategy and Partnership Manager. 01446 709366 <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	
7 <sup>th</sup> January '25	Vale of Glamorgan Council – Proposed Fees and Charges.	<a href="#">Last received Feb '23.</a>  Reference from Cabinet.	To propose changes in service charges for functions managed by the Council over five directorates for the financial year ahead.	Comments of Scrutiny Committee are referred to Corporate Performance and Resources as the lead Scrutiny Committee and thereon	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Marked as all Scrutiny Committees on Annual Cabinet FWP.  Not reported in 2024 as consolidated within Revenue Refresh MTFP

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				to Cabinet for consideration as part of the final fees and charges setting.		[Initial Revenue Programme Budget Post-settlement Proposals] report.
7 <sup>th</sup> January '25	Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	<a href="#">Last received January '24.</a>	To update Members on the work of the Cardiff and Vale of Glamorgan Regional Partnership Board in relation to the integration of health and social care.	To increase awareness of the work of the Cardiff and Vale of Glamorgan Regional Partnership Board and to ensure links to the wider Vale of Glamorgan Local Authority agenda and key priorities are considered and ensured and to keep Members appraised on and engaged with the work of the Regional	External: Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. <a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a>  Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Agreed at 09/01/24 meeting for report to be received Jan '25.



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				Partnership Board.		
7 <sup>th</sup> January '25	3 <sup>rd</sup> Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	<p><a href="#">Last received Jan '24.</a></p> <p>Last 2nd Quarter received October '24</p>	To report progress on the Scrutiny recommendations [Oct,Nov,Dec] and to confirm the Committee's work programme.	To report progress on Scrutiny recommendations and to consider the updated Forward Work Programme together with any slippage.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
4 <sup>th</sup> February '25	Revenue Monitoring – Q3.	<p><a href="#">Last received March '24.</a></p> <p>Cabinet Forward Work Programme Item.</p>	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				operational responsibilities.		
4 <sup>th</sup> February '25	Capital Monitoring – Q3.	<a href="#">Last received Mar '24.</a>  Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	
4 <sup>th</sup> February '25	Revenue Refresh MTFP [Initial Revenue Programme Budget <b>Post-settlement</b> Proposals].	<a href="#">Last received February '24.</a>  Reference from Cabinet.	To put forward the Council's budget proposals for consultation with residents, other stakeholders and the Council's	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Scrutiny Committees.	final proposal on the budget.		
4 <sup>th</sup> February '25	Capital Strategy [Initial Capital Programme Budget <b>Post-settlement</b> Proposals].	<a href="#">Last received February '24.</a> Reference from Cabinet.	To gain approval for the Draft Capital Programme Proposals for 2024/25 to 2028/29 so that they may be submitted to Scrutiny Committees for consultation, prior to the final Capital Proposals being presented to Members in February 2024.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
4 <sup>th</sup> February '25	Update on the Healthy Living and Social Care Scrutiny Committee Budget Working Group.	<a href="#">Last received September '24.</a>	To provide further and more regular opportunity for select members of the Healthy Living and Social Care Scrutiny Committee to receive additional insight and understanding of the significant and increased spending for the Social Services Directorate, identified savings, as well as future transformational opportunities for Members to better scrutinise future spending.	Any issues / recommendations be referred back to the Committee for consideration.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Group established in January 2024.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
4 <sup>th</sup> March '25	Service Plans and Target Setting to deliver the Annual Delivery Plan.	<a href="#">Last received March '24.</a>	To present the Council's Wellbeing Objectives and Improvement Plan Part 1, the associated priority actions as reflected in Service Plans and proposed improvement targets for Cabinet's consideration in line with the requirements of the Local Government Measure and Wellbeing of Future Generations Act.	The views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets and Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>against the Corporate Plan's Annual Delivery Plan is monitored and measured. The Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured in line with requirements of the Local Government (Wales) Measure 2009 and in delivering the Annual Delivery</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Plan the Council takes into account the diverse needs of the local community.		
4 <sup>th</sup> March '25	Annual Delivery Plan Monitoring Report: Quarter 3 Performance.	<a href="#">Last received March '24.</a> Quarter 2 Received December '24.	To present Quarter 3 performance results in delivering the Council's Annual Delivery Plan commitments as aligned to the Corporate Plan Well-being Objectives.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens and to ensure the Council is effectively	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				<p>assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.</p>		



Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
4 <sup>th</sup> March '25	<p>Annual Update regarding Unpaid Carers and Regional Carers Strategy.</p> <p><i>Also known as Support for Unpaid Carers in the Vale of Glamorgan.</i></p>	<p><a href="#">Last received March '24.</a></p>	<p>To update Scrutiny Committee on support for carers.</p>	<p>To ensure Scrutiny Members are aware of the duties outlined within legislation and the Ministerial Priorities set for carers as well as considering the development of a Regional Strategy for carers.</p>	<p>Natasha James, Operational Manager, Safeguarding &amp; Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a></p> <p>Nicola Hale, Team Manager, Performance and Information. 01446 704732 <a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a></p>	<p>Agreed at 05/03/24 meeting that next annual report received in March '25.</p>
1 <sup>st</sup> April '25	No reports currently scheduled.					

## Other matters requested by Committee to be added into schedule as and when available

Report/References/Presentations/Requests	Responsible Officer and Contact Details	Commentary
Development of the Vale Alliance – an integrated model for the delivery of health and social care to adult citizens in the Vale of Glamorgan Report.	Jason Bennett Head of Adult Services and Vale Alliance <a href="mailto:jbennett@valeofglamorgan.gov.uk">jbennett@valeofglamorgan.gov.uk</a>	Stage One report received by Committee 08/03/22. (3) T H A T a further report following the first stage of the process be received by the Committee having regard to the fact that any future partnership agreement would be considered by Scrutiny Committee and would require approval by Cabinet.
Food Vale, the Vale of Glamorgan's Sustainable Food Partnership.	Helen Moses Operational Manager - Corporate Strategy and Insight <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	Agreed at June '24 meeting that further updates on the work of Food Vale during the year be presented to this Committee as appropriate and in addition to the progress reported as part of the PSB Annual Report, reported to Corporate Performance and Resources Scrutiny Committee.
Report on outcomes of the review currently being undertaken to understand in more detail why the largest category of abuse reported to the Council was the neglect of persons aged 85 and over.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Agreed at September '24 meeting. Format and timing of report to be discussed with Chair.
Min. No. 788 – Minutes of the Budget Working Party Meeting presented 6th of February 2024.  T H A T an informative booklet or leaflet outlining what the Council and others offered in terms of help and support be produced by the Council.	To be assigned based on resources available.  Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
Min. No. 788 – Minutes of the Budget Working Party Meeting presented 6th of February 2024.	To be assigned based on resources available.	

T H A T an Innovation Day be arranged and hosted by the Vale of Glamorgan Council.	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	
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### Annual Reports

Report	Responsible Officer and Contact Details	Commentary
<b>Performance Monitoring Reports</b>		
Service Plans and Target Setting to deliver the Annual Delivery Plan 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year.
Annual Delivery Plan Monitoring Report: End of Year Quarter 4 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in July each year.
Consultation Draft - Council Annual Self-Assessment Report 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in September each year via a reference from cabinet.
Vale of Glamorgan Council: Annual Performance Calendar 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually in June each year.
Annual Delivery Plan 2023-24 Consultation Draft. <b>(Reference from Cabinet).</b>	Helen Moses, Strategy and Partnership Manager.	Usually in December each year.

	01446 709366 <a href="mailto:HMoses@valeofglamorgan.gov.uk">HMoses@valeofglamorgan.gov.uk</a>	
<b>Financial Reports</b>		
Revenue Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Capital Outturn Closure of Accounts 20**/**.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in July each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Pre-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year (as of 16.11.22 confirmed by GJ).  ----December for 2023----
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
Capital Strategy - Initial Capital Programme Budget Proposals. <b>Post-settlement.</b>	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.

Leisure Reports		
Leisure Management Contract – Year ** Performance Report.	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	Agreed at last meeting to be received prior to end of 2024. Usually in February each year. Year 12 report requested for late '24 at 06/02/24 meeting.
Annual Reports for Sports Development, 60+ Active Leisure Scheme and National Exercise Referral Scheme  <i>(Previously known as: Sports &amp; Play: Update)</i>	Dave Knevett, Operational Manager, Neighbourhood Services, Healthy Living & Performance. 01446 704 817 <a href="mailto:DPKnevett@valeofglamorgan.gov.uk">DPKnevett@valeofglamorgan.gov.uk</a>	<u><i>Sports &amp; Play: Update</i></u> <i>Agreed at 09/10/23 meeting to be received annually in October.</i> <i>Agreed at 06/09/22 meeting to be received annually in September.</i> <i>Previously in June each year (as of 08/06/21).</i> <i>Received early in Feb 2020.</i>
Social Services Reports		
Cardiff and Vale of Glamorgan Market Stability Report.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Received last in December.
Update on the Cardiff and Vale of Glamorgan Regional Partnership Board.	Cath Doman, Director of Health and Social Care, Integration at Cardiff and Vale Integrated Health and Social Care Partnership. <a href="mailto:Cath.Doman@wales.nhs.uk">Cath.Doman@wales.nhs.uk</a>	Usually in January each year.
Telecare Services Update.	Andrew Cole, Operational Manager Locality Services.	Usually in November each year (as of 08/11/22).

	07775 634 180 <a href="mailto:acole@valeofglamorgan.gov.uk">acole@valeofglamorgan.gov.uk</a>	
Annual Report of the Director of Social Services 20**-20** – Challenge Version.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually in July each year. Includes Representations and Complaints.
Annual Update regarding Unpaid Carers and Regional Carer's Strategy.	Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a>  Nicola Hale, Team Manager, Performance and Information. 01446 704732 <a href="mailto:NJHale@valeofglamorgan.gov.uk">NJHale@valeofglamorgan.gov.uk</a>	Usually in March each year.
Corporate Safeguarding Annual Report.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>	Usually in July each year. Reference from Cabinet.
Children and Young People Services Annual Placement Review – Annual Update.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Usually in October each year (as of 09/10/21). Previously September each year.  ---agreed last time for October---
Vale, Valleys and Cardiff Regional Adoption Collaborative Annual Report 20**/**.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Usually in November each year.
Liberty Protection Safeguards (LPS)	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Usually received Annually. Next report due in or before October '24.

<i>Previously known as: Deprivation of Liberty Safeguards (DoLS).</i>		
Annual Review of Commissioned Services to Adults with a Care and Support Need.	Ian McMillan, Head of Resource Management and Safeguarding. <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a>	Usually in June each year (as of June '22 meeting).
Proposed Corporate Strategy for Children who need Care and Support 2024-28.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 <a href="mailto:RJEvans@valeofglamorgan.gov.uk">RJEvans@valeofglamorgan.gov.uk</a>	Usually in February each year (as of Feb '24 meeting).

### **Biannual Reports**

<b>Report</b>	<b>Responsible Officer and Contact Details</b>	<b>Commentary</b>
Corporate Safeguarding Mid-Year Report.	Lance Carver, Director of Social Services. 01446 704 678 <a href="mailto:lcarver@valeofglamorgan.gov.uk">lcarver@valeofglamorgan.gov.uk</a>  Natasha James, Operational Manager, Safeguarding & Service Outcomes. 01446 704781 <a href="mailto:najames@valeofglamorgan.gov.uk">najames@valeofglamorgan.gov.uk</a>	Usually in December/January each year. Reference from Cabinet.
Healthy Living and Social Care Scrutiny Committee Budget Working Group Six-Monthly Update	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually in February each year with the Group meeting each January.
Healthy Living and Social Care Scrutiny Committee Budget Working Group Six-Monthly Update	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually in September each year with the Group meeting each July.

## Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 <sup>th</sup> Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule 20 <sup>**</sup> / <sup>**</sup> .	Amy Rudman, Democratic & Scrutiny Services Officer. 01446 709 855 <a href="mailto:arudman@valeofglamorgan.gov.uk">arudman@valeofglamorgan.gov.uk</a>	Usually January each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 1 Performance 20 <sup>**</sup> / <sup>**</sup> .	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually September each year. Reporting on April, May and June.
Annual Delivery Plan Monitoring Report: Quarter 2 Performance 20 <sup>**</sup> / <sup>**</sup> .	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually December each year. Reporting on July and September.



Annual Delivery Plan Monitoring Report: Quarter 3 Performance 20**/**	Julia Archampong, Corporate Performance Manager. 01446 709 318 <a href="mailto:jarchampong@valeofglamorgan.gov.uk">jarchampong@valeofglamorgan.gov.uk</a>	Usually March each year. Reporting on October, November and December.
Revenue Monitoring Q1.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in September each year.
Capital Monitoring Q1.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in September each year.
Revenue Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year.  --December for 2023--
Capital Monitoring Q2.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in November each year.  --December for 2023--
Revenue Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.
Capital Monitoring Q3.	Gemma Jones, Operational Manager Accountancy. 01446 709 152 <a href="mailto:GHJones@valeofglamorgan.gov.uk">GHJones@valeofglamorgan.gov.uk</a>	Usually in February each year.

**Biennial Reports**

Report	Responsible Officer and Contact Details	Commentary
Family Information Service Biennial Report.	<p>Ian McMillan, Head of Resource Management and Safeguarding.  <a href="mailto:imcmillan@valeofglamorgan.gov.uk">imcmillan@valeofglamorgan.gov.uk</a></p> <p>Becky Wickett, Social Care Information Coordinator.            01446 704711  <a href="mailto:RWickett@valeofglamorgan.gov.uk">RWickett@valeofglamorgan.gov.uk</a></p>	<p>Agreed at June '24 meeting to be received biennially.            Next report due June '26.</p>

**Infrequent**

- Cabinet References.
- Requests for Consideration.
- Cabinet Call-in.
- Updates from the Leisure Management Contract Members Working Group.
- Updates from the Budget Working Group.

**NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.**