



Vale of Glamorgan Council

Homes and Safe Communities Scrutiny Committee

Forward Work Programme

May 2024 – April 2025

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
May 2024	4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25.	Last report in January 2024 .	To report progress on 2023/24 Scrutiny recommendations and to confirm the Committee's proposed Annual Forward Work Programme for 2024/25..	To maintain effective tracking of the Committee's recommendations and Work Programme.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	
May 2024	2024 Update to the Housing Support Grant Delivery Plan 2022-2025.	Last report in March 2024 .	To inform the Scrutiny Committee of the updated Housing Support Grant Delivery plan and HSG spend plan 2024-2025.	To ensure that the HSG Spend Plan 2024-2025 is submitted to Welsh Government by the deadline in accordance with the Housing Support Grant (HSG) conditions.	Hedd Wyn John, Supporting People Coordinator hjohn@valeofglamorgan.gov.uk	
May 2024	Local Housing Market Assessment (LHMA) 2023		For Committee to review the 2023 Local Housing	For Committee to consider the latest iteration of the LHMA.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Market Assessment.			
May 2024	Council Housing Development Update.	New Presentation.	To update Members on the progress of this programme.	For Members to scrutinise the progress being made in this area.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk Andrew Freeguard. Operational Manager - Housing Development. afreegard@valeofglamorgan.gov.uk	
June 2024	Shared Regulatory Services Business Plan.	Last report in June 2023	To provide the opportunity for pre decision scrutiny of the Shared Regulatory Services Business Plan.	That the Scrutiny Committee notes the content of this report and consider the content of the draft SRS Business Plan.	Helen Picton Shared Regulatory Services hpicton@valeofglamorgan.gov.uk	
June 2024	Annual Performance Calendar.	Last report in June 2023	To present the Vale of Glamorgan Annual Performance Calendar, which outlines the key plans/reports that will be subject to	To ensure all Scrutiny Committees and the Governance and Audit Committee (Section 114 of the Local Government &	Julia Archampong Corporate Performance Manager 01446 709318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			consideration by members throughout the year.	Elections (Wales) Act 2021) have oversight of the Annual Performance Calendar and their views inform the Council's approach		
July 2024	Closure of Accounts.	Last report in July 2023	The accounts are complete, and this report is to inform Scrutiny of the provisional financial position of the Council for the previous financial year.	To inform Committee of the outturn, the financial measures taken and proposed, as well as the allocation of the surplus to support the delivery of schemes supporting key priorities identified by the Council.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
July 2024	Capital Closure of Accounts.	Last report in July 2023.	The accounts are complete, and this report is to	Members aware of the provisional financial position	Laura Davis Finance Support Manager 01446 704639	-

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			inform Scrutiny of the provisional financial position of the Council's Capital Programme for the previous financial year.	and actions that have been taken.	LLDavis@valeofglamorgan.gov.uk	
July 2024	Corporate Safeguarding Annual Report	Cabinet Forward Work Programme Item.	To update Cabinet on the work that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council.	To ensure that Committee is aware of recent developments in corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Slipped to September's meeting (updated following the presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the Committee at its meeting on the 15 th May 2024 –

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						Min no. 33 refers).
July 2024	1 st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule.	Last municipal year 4 th Quarter received in May 2024.	To report progress on Scrutiny recommendations [Apr, May, June] and to consider the updated Forward Work Programme together with any slippage.	To maintain effective tracking of the Committee's recommendations and publication of the update work programme.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	
July 2024	Work to Tackle Poverty and the Current Cost of Living Crisis.	Cabinet Forward Work Programme Item.	To update on work undertaken to tackle poverty and the current cost of living crisis.	For the consideration of the Scrutiny Committee and Cabinet.	Andreas Pieris-Plumley Policy Officer Corporate Strategy and Insight apieris-plumley@valeofglamorgan.gov.uk	The Corporate Performance and Resources Committee endorsed the recommendation that Homes and Safe Communities Scrutiny Committee receive future reports on this area (at their

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						meeting on 24 th April 2024).
July 2024	Annual Delivery Plan Monitoring Report: Quarter 4/ End of Year Performance.	Cabinet Forward Work Programme Item. Quarter 3 received in March 2024.	To present the Council's performance against the Annual Delivery Plan for Q4/End of Year.	To ensure the Council clearly demonstrates the progress being made towards achieving its commitments in the Annual Delivery Plan and meet its performance requirements as outlined in the Local Government & Elections (Wales) Act 2021 and	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				reflecting the requirement of the Wellbeing of Future Generations (Wales) Act 2015.		
AUGUST RECESS – NO MEETINGS						
September 2024	Draft Vale of Glamorgan Annual Self Assessment Report.	Reference from Cabinet.	Seeking members views on the Draft Vale of Glamorgan Annual Self-Assessment Report as part of the consultation.	To ensure all Scrutiny Committees and the Governance and Audit Committee (as per section 114 of the Local Government & Elections (Wales) Act 2021) had oversight of the Draft Vale of Glamorgan Annual Self-Assessment	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				report and their views informed the Council's approach to meeting the new performance requirements.		
September 2024	Annual Delivery Plan Monitoring Report: Quarter 1 Performance.	Cabinet Forward Work Programme Item. Last report received for Quarter 4 in July 2024.	To present quarter 1 performance results.	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	
September 2024	Revenue Monitoring – Q1.	Cabinet Forward Work Programme Item.	To advise Committee of the Quarter 1 Revenue Monitoring position.	That Members are aware of the projected revenue outturn for the period and the original budget for virement requests.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
September 2024	Corporate Safeguarding Annual Report	Cabinet Forward Work Programme Item.	To update the Committee on the work that has been undertaken	To ensure that Committee is aware of recent developments in	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Slipped to September's meeting (updated following the

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			in relation to Corporate arrangements for Safeguarding across the Council.	corporate arrangements for safeguarding. To allow Committee to exercise effective scrutiny of this key area of corporate working and be assured of effective safeguarding taking place (including those areas in the Committee's remit).		presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the Committee at its meeting on the 15 th May 2024 – Min no. 33 refers).
September 2024	Draft Corporate Plan 2025-2030.	Cabinet Forward Work Programme Item.	To review the draft Corporate Plan as part of its consultation.	To consult on the Plan.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	
September 2024	Capital Monitoring – Q1.	Cabinet Forward Work Programme Item.	To advise Committee of the progress on the Capital Programme for	That Members are aware of the progress on the Capital Programme, the	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			the period 1st April to 30th June within their remit.	use of Delegated Authority, the use of Emergency Powers and changes to the Capital Programme.		
October 2024	Youth Justice and Early Support Service (YJESS): End of Year Performance Report	Last report in October 2023 .	To inform Scrutiny Committee about the End of Year Performance of the Youth Justice and Early Support Service (YJESS).	To ensure Scrutiny are able to exercise oversight of the YJESS performance against UK/devolved/local indicators.	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	
October 2024	2nd Quarter Scrutiny Recommendation Tracking and Updated Committee Forward Work Programme Schedule.	Previous update in July 2024.	To report progress on the Scrutiny recommendations [July and September] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	
October 2024	Refresh of Medium-Term	Cabinet Forward Work	To refresh spend and funding	To ensure an open and	Laura Davis Finance Support Manager	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Financial Plan (MTFP) 2025/26 to 2029/30. (Pre-settlement).	Programme Item.	assumptions and update on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025.	transparent approach to financial management in line with the approved Financial Strategy final proposal on the budget.	01446 704639 LLDavis@valeofglamorgan.gov.uk	
November 2024	Update on the Changes to The Welsh Housing Quality Standards 2023	Last report in April 2024 .	To provide a six monthly update on, and to consider the implications and impacts of, undertaking this long-term piece of work on Council capacity, resources and on its tenants.	In order for the Committee to be kept informed on the progress of implementing the new Welsh Housing Quality Standards.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	This report was requested by the Committee at its meeting in April 2024 (Min No. 983 refers).
November / December 2024	Revenue Monitoring – Q2.	Last report in September 2024	To advise Committee of the progress relating to revenue and capital	That Members are aware of the projected revenue outturn.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			expenditure for the period.			
November / December 2024	Capital Monitoring – Q2.	Last report in September 2024	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
December 2024	Initial Housing Revenue Account (HRA) Budget Proposals 2025/26 and Revised Budget 2024/25.	Cabinet Forward Work Programme Item.	To gain Cabinet's approval for the initial budget proposals for 2025/26 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2024/25 budget.	To allow scrutiny of the HRA.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
December 2024	Corporate Safeguarding Mid Term Report.	Cabinet Forward Work Programme Item.	To provide a summary on the activity that has	To ensure that there is a wide-reaching level of Member oversight	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Slipped to January's meeting (updated following the

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			<p>been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance around safeguarding activity taking place across the Council (mid-year report).</p>	<p>regarding this important area and scrutiny of developments relevant to committee portfolios.</p>		<p>presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the Committee at its meeting on the 15th May 2024 – Min no. 33 refers).</p>
December 2024	Annual Delivery Plan Monitoring Report: Quarter 2.	<p>Cabinet Forward Work Programme Item.</p> <p>Quarter 1 received in September 2024.</p>	<p>To present quarter 2 performance results in delivering the Annual Delivery Plan commitments as aligned to our Corporate Plan</p>	<p>To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a</p>	<p>Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk</p>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Well-being Objectives.	positive difference to the lives of Vale of Glamorgan citizens.		
January 2025	Annual Delivery Plan Consultation Draft.	Reference from Cabinet.	Member Consultation.	To ensure that all Scrutiny Committees have the opportunity to consider the draft Annual Delivery Plan and provide feedback as part of the programme of consultation.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	
January 2025	3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Previous update in October 2024	To report progress on the Scrutiny recommendations [Oct, Nov & Dec] and to confirm the Committee's work programme.	To maintain effective tracking of the Committee's recommendations.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	
January 2025	Housing Support Grant Annual Delivery Plan.	Cabinet Forward Work Programme item.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for	To ensure that the Committee can scrutinise the Plan effectively.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			its submission to Welsh Government.			
January 2025	Final Housing Revenue Account (HRA) Budget Proposals and Rent Setting.	Previous reference / report in January 2024 .	To set the HRA budget for the financial year, set the rents and service charges for the forthcoming rent year.	To facilitate budget monitoring and to demonstrate a balanced budget with a drawdown from HRA reserves to bring the reserve back into balance with the Housing Business Plan. In order that new rent levels are set within the specified Welsh Government (WG) guidelines and to meet the tenant notification deadline as required by statute. In order that charges are	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				approved, new rent levels are set within the specified Welsh Government (WG) guidelines.		
January 2025	Corporate Safeguarding Mid Term Report.	Cabinet Forward Work Programme Item.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance around safeguarding activity taking place across the Council (mid-year report).	To ensure that there is a wide-reaching level of Member oversight regarding this important area and scrutiny of developments relevant to committee portfolios.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Slipped to January's meeting (updated following the presentation of the 4th Quarter Scrutiny Recommendation Tracking 2023/24 and Proposed Annual Forward Work Programme Schedule 2024/25, as part of the approved recommendations for this report by the Committee at its meeting on the 15 th May 2024 – Min no. 33 refers).

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
February 2025	Revenue Refresh MTFP [Initial Revenue Programme Budget Post-settlement Proposals].	Reference from Cabinet.	To submit for consultation the initial revenue budget proposals.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
February 2025	Capital Strategy [Initial Capital Programme Budget Post-settlement Proposals].	Reference from Cabinet.	To submit the Initial Capital Programme Proposals for the period for Scrutiny Committee consultation.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
February 2025	Revenue Monitoring – Q3.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				managed effectively, and budgets are matched to operational responsibilities.		
February 2025	Capital Monitoring – Q3.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period.	That Members are aware of the projected revenue outturn. The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
February 2025	Future updates on the work being undertaken as part of the Rapid Rehousing Plan.	New report	That the Committee be provided with updates on the conversion of existing Council and non-residential buildings to	For Committee to receive updates on the work being undertaken in these areas, as part of the Council's efforts to tackle homelessness	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Recommended by the Committee at its meeting on 7 th February 2024 (Min No. 796 refers).

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			increase the supply of permanent and temporary accommodation, as well as other related areas. i.e. the Emphasis project.	and implement rapid rehousing.		
February 2025	Vale of Glamorgan Council – Proposed Fees and Charges for 2025/2026.	Cabinet Forward Work Programme	To propose changes in service charges for functions managed by the Council.	For Committee scrutiny of those areas in its remit.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	
March 2025	Service Plans and Target Setting to deliver the Annual Delivery Plan.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	
March 2025	Annual Delivery Plan Monitoring	Cabinet Forward Work	To present quarter 3	To ensure the Council clearly	Miles Punter	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
	Report: Quarter 3 Performance.	Programme Item. Quarter 2 Received December 2024.	performance results for the Corporate Plan Well-being Outcomes.	demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes.	Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	
March 2025	Housing Revenue Account Business Plan.	Cabinet Forward Work Programme Item.	To obtain approval for the Plan	For Member comment and scrutiny.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	
March 2025	Civil Protection Unit (CPU) Update	Previous update in March 2024.	To update the Homes and Safe Communities Scrutiny Committee on the operational work plan for the Civil Protection Unit and other key areas its covers.	To ensure that Members of the Homes and Safe Communities Scrutiny Committee are aware of this work.	Debbie Spargo Principal Civil Protection Officer 029 20673044 DASpargo@valeofglamorgan.gov.uk	
March 2025	Youth Justice Plan	Previous update in March 2024	To inform Scrutiny Committee about the Youth Justice Plan.	To enable elected members to have effective oversight of the work of the Youth Justice and Early Support	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Service (YJESS), and understand what and how services are being delivered.		
April 2025	Update/report on digital self-service for housing and repairs (part of Digital Strategy)	Previous presentation at meeting held in April 2022 .	To update Members on the progress made in relation to the Council's digital self-service system. At this time, this will possibly relate to the Council's implementation of the housing and repair system only.	For Member's awareness, comment and scrutiny.	<p>Tony Curliss Operational Manager for Customer Relations 01446 729500 TCurliss@valeofglamorgan.gov.uk</p> <p>Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk</p>	A wider digital update to be provided in 2025. Slipped into 2024/2025 period accordingly.
April 2025	Update on the Changes to The Welsh Housing Quality Standards 2023	Last report in November 2024.	To provide a six monthly update on, and to consider the implications and impacts of, undertaking this long-term piece of work on	In order for the Committee to be kept informed on the progress of implementing the new Welsh Housing Quality Standards.	<p>Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk</p>	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Council capacity, resources and on its tenants.			
April 2025	Youth Justice and Early Support Service (YJESS) Mid-year Performance Report.	Previous report in April 2024 .	To inform Scrutiny Committee about the Mid-Year performance of the Youth Justice and Early Support Service (YJESS).	To ensure that elected Members are able to exercise oversight of the YJESS and its performance against designed indicators (UK, devolved and local).	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	

Other reports / presentations / visits to be added into schedule as and when available

Report	Responsible Officer and Contact Details	Commentary
Visit to the new CCTV Control Room / annual CCTV update.	Deborah Gibbs Principal Community Safety Officer	Following the meeting of the Scrutiny Committee in April 2023, arrangements and

	01446 450200 DGibbs@valeofglamorgan.gov.uk	invites to Committee and other Elected Members to visit the new CCTV Control Room have taken place, with further visits to be arranged in future. Further update to be provided to the Committee on the new CCTV system. Date to be confirmed.
Corporate Landlord Update	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	To update the Committee on this policy.
Damp and Condensation Policy and Procedure	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Details to be confirmed.
Regional Domestic Abuse Strategy/Serious Violence Strategy	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Details to be confirmed.
Housing Compliance Policy and Procedures	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Details to be confirmed. To (possibly) be presented in conjunction with the Housing Business Plan.
Housing Development Strategy/update (inc. possibly regional partnership).	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Possibly a Cabinet referral or standalone update to Scrutiny, including RSLs, etc. TBC.
Community Investment Strategy	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	This update is currently being drafted and collated.
Local Housing Market Assessment (LHMA)	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	For Committee consideration of the latest iteration of the LHMA.

Overview on work around resettlement and asylum ('County of Sanctuary').	TBC	TBC
Update on the Safer Vale Strategy.	Debbie Gibbs Principal Community Safety Officer dgibbs@valeofglamorgan.gov.uk	Biannual / annual update on performance against the actions from the Safer Vale Strategy.
Briefing on Warm Homes Wales Programme.	TBC	TBC
Report on the emerging risk of vaping for younger people (SRS).	TBC	TBC
Report on "Safe Space" areas at various locations accessible to young people within the Vale of Glamorgan (to explore options, etc as part of the 'Her Voice Wales' project).	TBC	TBC
Overview/update concerning 'Value in the Vale'.	TBC	TBC
Housing Acquisitions Policy - refresh	TBC	Possible report to go to Cabinet but also to H&SC for pre-Cabinet scrutiny. TBC.
Visit/invite to the proposed open day for the Youth Justice and Early Support Service (YJESS).	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Recommended by Committee, following the YJESS end of year performance report in October 2023. An open day for Committee has been subsequently arranged, provisionally, for early July (2024).
The conversion of existing Council and non-residential buildings to increase the supply of permanent and temporary accommodation	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk	Recommended by Committee in February 2024. To be added to a monthly meeting agenda once ready.
Council Housing Development Update.	Mike Ingram Head of Housing and Building Services 01446 709516 MIngram@valeofglamorgan.gov.uk Andrew Freeguard. Operational Manager - Housing Development.	The update is currently scheduled for May 2024.

	afreegard@valeofglamorgan.gov.uk	
Rent Setting Policy	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	The Council is waiting for the publication of a Wales Rents Policy by Welsh Government and will need to review its arrangements in light of that prior to providing a report and recommendations.
Update - Tenant & Leaseholder Participation Strategy	Farida Aslam Senior Neighbourhood Manager 02920673095 faslam@valeofglamorgan.gov.uk	New report; previously report related to the Tenant & Leaseholder Participation Strategy 2021 – 2026 in January 2022.
Visit to Llamau	Hedd Wyn John, Supporting People Coordinator hjjohn@valeofglamorgan.gov.uk	Following on from the presentation made at the Committee meeting on 10 th April 2024, Llamau has extended an invitation to members of the Scrutiny Committee to see some of Llamau's Vale services. This is currently being organised.
Visits to Council housing developments, etc.	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	To be discussed and arranged as and when appropriate.

Proposed Task and Finish Group Topic:

Subject	Responsible Officer and Contact Details	Commentary
Private rented sector	To be decided	At the meeting of the Committee on the 14 th June 2023 regarding the Shared

		<p>Regulatory Services Business Plan, it was recommended that the Committee had identified the private rental sector and how it could help to offer affordable, healthy, energy efficient and secure properties across the Vale of Glamorgan, as part of supporting the Vale of Glamorgan Council to tackle the current housing crisis and discharge its statutory duties around housing, as an area that could be reviewed by the Committee in future and consideration be given to setting up a Task and Finish Working Group in order to achieve this. Several topics for Task and Finish work (including this one) have been taken to the Chairs and Vice-Chairs Group to be prioritised in line with Corporate Objectives in compliance with Council policy; consideration of the need for changes to policy and/or practice; and in seeking continuous Improvement. Currently this topic will follow those task and finish topics provided by Corporate Performance and Resources and Environment and Regeneration.</p>
--	--	---

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Youth Justice Plan	Kirsty Davies	Previously received in March 2024.

	Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	
Youth Justice and Early Support Service (YJESS): End of Year Performance Report.	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Previously received in October 2023.
Initial Housing Revenue Account	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in November/December each year.
The Civil Protection Unit – Responsibilities and Work Plan [Presentation]	Debbie Spargo Principal Civil Protection Officer 029 20673044 DASpargo@valeofglamorgan.gov.uk	Update date varies.
Corporate Safeguarding Annual Report	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Usually in July each year.

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Youth Justice and Early Support Service (YJESS) Mid-year Performance Report.	Kirsty Davies Youth Offending Service Manager kidavies@valeofglamorgan.gov.uk	Usually in March or April each year.
Corporate Safeguarding Mid Term Report	Mike Ingram Head of Housing and Building Services 01446 709516 MIIngram@valeofglamorgan.gov.uk	Usually in December each year (Annual version in July).

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Recommendation Tracking and Updated Work Programme Schedule.	Mark Thomas Democratic and Scrutiny Services Officer 01446 709279 methomas@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Annual Delivery Plan Monitoring Report: Quarter 1 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually September each year. Reporting on April, May and June.
Annual Delivery Plan Monitoring Report: Quarter 2 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Annual Delivery Plan Monitoring Report: Quarter 3 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Annual Delivery Plan Monitoring Report: Quarter 4 Performance Report.	Miles Punter Director of Environment & Housing mepunter@valeofglamorgan.gov.uk	Usually July each year. Reporting on January, February and March, as well as end of year performance.
Revenue Monitoring Q1.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in September each year.
Capital Monitoring Q1.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in September each year.
Revenue Monitoring Q2.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in November / December each year.
Capital Monitoring Q2.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in November / December each year.
Revenue Monitoring Q3.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.
Capital Monitoring Q3.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.

Financial Reports

Report	Responsible Officer and Contact Details	Commentary
Revenue Outturn Closure of Accounts 20**/**.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in July each year.
Capital Outturn Closure of Accounts 20**/**.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in July each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Pre-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in October / November each year.
Capital Strategy - Initial Capital Programme Budget Proposals. Pre-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in October / November each year.
Revenue Refresh MTFP - Initial Revenue Programme Budget Proposals. Post-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.
Capital Strategy - Initial Capital Programme Budget Proposals. Post-settlement.	Laura Davis Finance Support Manager 01446 704639 LLDavis@valeofglamorgan.gov.uk	Usually in February each year.

Infrequent

- Cabinet References.

- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.