



Vale of Glamorgan Council

Environment and Regeneration Scrutiny Committee

Forward Work Programme

May 2021 – April 2022

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
18th May 2021	4th Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last report January 2021.	To report progress on the Scrutiny recommendations [Jan,Feb,Mar] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.44)
18 th May 2021	Neighbourhood Services and Transport – Condition Inspection Regime	Cabinet Forward Work Programme Item.	To propose changes in footway and carriageway inspection regimes in line with current standards.	Members are able to assess changes.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.43)
15 th June 2021	Project Zero – Climate Change Challenge Plan	Cabinet Forward Work Programme Item.	To consider the Climate Change Challenge Plan prior to approval by Cabinet and Full Council.	To seek Members views.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee 15th June 2021
15 th June 2021	Flood Event 23 rd December 2020 – Section 19 report	Cabinet Forward Work Programme Item.	To assess the findings of the Section 19 report	To assess the Council's response to the flooding event on 23 rd December 2020	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February 2022. Assessment of evidence

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
						being undertaken.
13 th July 2021	Closure of Accounts 2020/21	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2020/21 financial year.	To review expenditure for 2020/21	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 13th July 2021.
13 th July 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st May 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 13th July 2021.
13 th July 2021	End of Year 2020/21 Corporate Plan Performance Report.	Cabinet Forward Work Programme Item.	To present end of year performance results for the period 1st April 2020 to 31st March 2021 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our	That progress towards achieving key outcomes in line with the Corporate Plan is made.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee 13th July 2021.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			progress in addressing recommendations and improvement proposals from our external regulators.			
21 st September 2021	Local Development Plan Annual Monitoring Report.	Cabinet Forward Work Programme Item.	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31st October 2021.	To provide Cabinet with the views of the Scrutiny Committee.	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	Presented to Committee 21st September 2021.
21 st September 2021	Active Travel Network- Statutory Consultation Process – Cabinet: 19th July, 2021.	Reference from Cabinet.	To seek views on the requirements of the Active Travel (Wales) Act 2013, including a consultation process on the proposed Active Travel	To provide Cabinet with the views of the Scrutiny Committee.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee 21st September 2021.

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Network Maps (ATNM) within the timescales set out in this report.			
21 st September 2021	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2021/22.	Performance Management is an intrinsic part of corporate governance and integrated business planning which underpins the delivery of the Council's Corporate Plan and its Well-being Objectives.	To present quarter 1 performance results for the period 1st April 2021 to 30th June 2021 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	To allow a review of Council performance in meeting objectives of its Corporate Plan.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee <u>21st September 2021.</u>
19 th October 2021	Vale of Glamorgan Replacement Local Development Plan 2021 – 2036: Consultation on Draft Review Report and Draft Delivery Agreement – Cabinet: 27th September, 2021.	Reference from Cabinet	To report the draft Review Report and draft Delivery Agreement for the Replacement LDP.	To seek the views of the Scrutiny Committee.	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	Presented to Committee <u>19th October 2021</u>

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
19 th October 2021	Barry Biomass Independent Review Report – Cabinet: 27 th September, 2021.	Reference from Cabinet	To report the Barry Biomass Independent Review Report obtained further to the resolution of Council on 26 February 2020.	To ensure property Scrutiny.	Debbie Marles, Monitoring Officer/Head of Legal and Democratic Services dmarles@valeofglamorgan.gov.uk	Presented to Committee 19th October 2021
19 th October 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st August 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee 19th October 2021
19 th October 2021	2nd Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last report 13th July 2021 .	To report progress on the Scrutiny recommendations [and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Presented to Committee 19th October 2021
16 th November 2021	Presentation – Coastal Monitoring Annual Update	Last reported – 19th November 2019 .	To provide an update on Coastal Monitoring.	In line with Council objectives relating to Climate Change.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee 16th November 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
16 th November 2021	Presentation from Natural Resources Wales regarding Flood Alleviation Schemes	To be presented in conjunction with Section 19 Flood report as per meeting held 16th February 2021	To provide an overview of flood alleviation schemes planned for the Vale of Glamorgan.	To provide public reassurance following the major flooding event 23rd December 2020.	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February
16 th November 2021	Tourist Sign Policy	New item	Following consideration of the matter at Community Liaison Committee on 4th October 2021 .	To assess Council policy and report back to Cabinet.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Slipped to February
16 th November 2021	Quarter 2 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 st April 2021 to 30 th June 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Presented to Committee 14th December 2021

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		
16 th November 2021	Project Zero – Delivering the Climate Change Challenge Plan – Cabinet: 25th October, 2021.	Reference from Cabinet	To make the Committee aware of progress being made to develop the Council's approach to delivering the Project Zero, Climate Change Challenge Plan	To assess progress regarding the delivery of the Climate Change Challenge Plan	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	New Item Presented to Committee <u>16th November 2021</u>
16 th November 2021	Auditor General for Wales: Review of Town Centre Regeneration in Wales	Report from Audit Wales	To advise Members of the findings of the Auditor General for Wales' review of town centre regeneration in Wales and the Council's response to its findings.	To review the findings of Audit Wales and the Council's response, prior to consideration by the Governance and Audit Committee and Cabinet	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	New Item Presented to Committee <u>16th November 2021</u>

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
14 th December 2021	Initial Revenue Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To inform Scrutiny Committee of the amended revenue budget for 2021/22 and to submit for consultation the initial revenue budget proposals for 2021/22.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee <u>14th December 2021</u>
14 th December 2021	Initial Capital Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To submit the Initial Capital Programme Proposals for 2022/23 to 2026/27.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Presented to Committee <u>14th December 2021</u>
18 th January 2022	Revenue and Capital Monitoring 1 st April 2021 to 30 th November 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Added to Agenda
18 th January 2022	Presentation – Rural Road Policy	Request from Members of the Community Liaison Committee	To consider the Council's Rural Road Policy	To assess whether the Policy requires updating/amending.	Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport MTClogg@valeofglamorgan.gov.uk	New Item - Added to Agenda

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
18 th January 2022	Active Travel – Results of Consultation for the Active Travel Network Map Update 2021	Reference from Cabinet – 20 th December 2021	To advise of the results of the public consultation on the Draft Active Travel Network Maps (ATNM) and to consider the final proposed ATNM to present to Welsh Government	To consider the results prior to submission to Welsh Government.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	New Item – Added to Agenda
18 th January 2022	3rd Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last reported 19 th October 2021	To report progress on the Scrutiny recommendations [and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Added to Agenda
15 th February 2022	Nature Emergency – Delivering the Council's Action Plan	Reference from Cabinet – 20 th December 2021	To make the Committee aware of progress being made to develop the Council's response to the declaration of the Nature Emergency and its relationship with the Project Zero, Climate	To allow the Committee to review how the Action Plan is being taken forward	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	New Item - Added to Agenda

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Change Challenge Plan			
15 th February 2022	Presentation from Natural Resources Wales regarding Flood Alleviation Schemes	To be presented in conjunction with Section 19 Flood report as per meeting held 16th February 2021	To provide an overview of flood alleviation schemes planned for the Vale of Glamorgan.	To provide public reassurance following the major flooding event 23 rd December 2020.	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February
15 th February 2022	Flood Event 23 rd December 2020 – Section 19 report	Cabinet Forward Work Programme Item.	To assess the findings of the Section 19 report	To assess the Council's response to the flooding event on 23 rd December 2020	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to February 2022. Assessment of evidence being undertaken.
15 th March 2022	Revenue and Capital Monitoring 1 st April 2021 to 31 st January 2022.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
15 th March 2022	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2022/23.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan	To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
			Well-being Objectives.	<p>(Improvement Plan Part 1), associated Service Plan activities and service improvement targets for 2021/2022.</p> <p>2. To ensure that the Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured during 2020/2021.</p> <p>3. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures and targets against which the Annual Delivery Plan can be monitored and measured during 2020/2021 in line with</p>		

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				requirements of the Local Government (Wales) Measure 2009. 4. To ensure that in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
12 th April 2022	Quarter 3 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 3 performance results for the period 1 st October 2021 to 31 st December 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
				Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		

Other matters requested by Committee to be added into schedule as and when available

Report/Presentations	Responsible Officer and Contact Details	Commentary
<p>1. LED Lighting Strategy including a cost benefit analysis to be undertaken on the conversion of standard lantern units to the installation of new LED lanterns or ornamental and bespoke street lighting units in residential areas (07 Mar 19: Min No 830)</p> <ul style="list-style-type: none"> - Council's Streetlighting project, including an assessment of those areas where night-time restrictions apply (16 Mar 21: Min No 514) 	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>2. Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p>	

<p>3. Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>4. Street Cleansing Report (09 Nov 17: Min No 459)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>5. Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>6. Report on ideas for savings for the service area's cost pressures and savings targets (30 Nov 17: Min No 498)</p>	<p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	
<p>7. Public Protection Dog Orders update report (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	
<p>8. Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)</p>	<p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p>	

<p>9. Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)</p> <p>10. Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)</p> <p>11. Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)</p> <p>12. Barry Town Centre Summit – report regarding funding models open to the Council for investment (04 Apr 19: Min No 916)</p> <p>13. Proposed Parking Management Policy (Country Parks) report on addressing issues of displacement (04 April 19: Min No 917)</p> <p>14. WeITAG Stage Two Plus additional report on process (25 Jun 19: Min No 84)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p> <p>Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk</p> <p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p> <p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p> <p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p> <p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
---	--	--

<p>15. Vale of Glamorgan Toilet Strategy update report outlining whether the Strategy had been successful (25 Jun 19: Min No 85)</p>	<p>Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport MTClogg@valeofglamorgan.gov.uk</p>	
<p>16. Highway resurfacing report detailing impact on the road network following severe adverse weather over a period of several years (23 Jul 19: Min No 184)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>17. Further report regarding progress relating to the Penarth to Cardiff Bay Sustainable Transport Corridor Study WelTag (16 Oct 19: Min No 375)</p>	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
<p>18. Report on the rewilding work being undertaken by the Council (15 Dec 20: Min No 296)</p>	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
<p>19. A representative from Natural Resources Wales be invited to attend a meeting in order to outline the flood risk mitigation measures being considered for the Vale of Glamorgan. (16 Feb 21: Min No 427)</p>	<p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	

Possible Task and Finish Group Suggestions:

<u>Subject</u>	<u>Responsible Officer</u>	<u>Commentary</u>
Review into school bus services across the Vale of Glamorgan and opportunities to work with commercial operators and community groups. (21 Jan 20: Min No 608)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	To be considered post COVID-19

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20**/** Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.
Financial Reports		

Closure of Accounts 20**/**.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.

Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.