



Vale of Glamorgan Council

Environment and Regeneration Scrutiny Committee

Forward Work Programme

May 2021 – April 2022

Month	Report Title	Origin of Report, Links to Corporate Plan Objectives, and Previous Related Documents	Purpose of Report	Actual Impact of Report	Responsible Officer and Contact Details	Comment / Update / Reason for Slippage
18th May 2021	4th Quarter Scrutiny Recommendation Tracking 2020/21 and Proposed Annual Forward Work Programme Schedule 2021/22.	Last report January 2021.	To report progress on the Scrutiny recommendations [Jan,Feb,Mar] and to confirm the Committee's work programme for 2021/22.	To maintain effective tracking of the Committee's recommendations.	Gareth Davies Democratic and Scrutiny Services Officer 01446 709249 gjdavies@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.44)
18th May 2021	Neighbourhood Services and Transport – Condition Inspection Regime	Cabinet Forward Work Programme Item.	To propose changes in footway and carriageway inspection regimes in line with current standards.	Members are able to assess changes.	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	Presented to Committee on 18th May 2021 (Min. No.43)
15th June 2021	Project Zero – Climate Change Challenge Plan	Cabinet Forward Work Programme Item.	To consider the Climate Change Challenge Plan prior to approval by Cabinet and Full Council.	To seek Members views.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Presented to Committee 15th June 2021
15th June 2021	Flood Event 23rd December 2020 – Section 19 report	Cabinet Forward Work Programme Item.	To assess the findings of the Section 19 report	To assess the Council's response to the flooding event on 23rd December 2020	Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk	Slipped to September. Assessment of evidence being undertaken.

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13 th July 2021	Closure of Accounts 2020/21	Cabinet Forward Work Programme Item.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2020/21 financial year.	To review expenditure for 2020/21	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Added to Agenda
13 th July 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st May 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Added to Agenda
13 th July 2021	End of Year 2020/21 Corporate Plan Performance Report.	Cabinet Forward Work Programme Item.	To present end of year performance results for the period 1st April 2020 to 31st March 2021 in relation to our Well-being Outcomes and Corporate Health priorities, including an update of our progress in addressing	That progress towards achieving key outcomes in line with the Corporate Plan is made.	Tom Bowring, Head of Policy & Business Transformation 01446 709766 TBowring@valeofglamorgan.gov.uk	Added to Agenda

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			recommendations and improvement proposals from our external regulators.			
21 st September 2021	Local Development Plan Annual Monitoring Report.	Cabinet Forward Work Programme Item.	To report to Cabinet the findings of the Council's first Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by the 31 st October 2021.	To provide Cabinet with the views of the Scrutiny Committee.	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	
19 th October 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st August 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
16 th November 2021	Revenue and Capital Monitoring 1 st April 2021 to 31 st August 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and	The Capital Economic Regeneration Reserve is managed effectively, and budgets are	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	

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			capital expenditure for the period 1 st April to 31 st January 2021.	matched to operational responsibilities.		
16 th November 2021	Quarter 1 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 st April 2021 to 30 th June 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

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14 th December 2021	Initial Revenue Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To inform Scrutiny Committee of the amended revenue budget for 2021/22 and to submit for consultation the initial revenue budget proposals for 2021/22.	In order that Cabinet can consider the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
14 th December 2021	Initial Capital Programme Budget Proposals.	Cabinet Forward Work Programme Item.	To submit the Initial Capital Programme Proposals for 2022/23 to 2026/27.	In order that Cabinet be informed of the comments of Scrutiny Committees and other consultees before making a final proposal on the budget.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
18 th January 2022	Revenue and Capital Monitoring 1 st April 2021 to 30 th November 2021.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	
15 th January 2022	Quarter 2 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 2 performance results for the period 1 st July 2021 to 30 th September 2021 for the	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

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			Corporate Plan Well-being Outcome.'	<p>difference to the lives of Vale of Glamorgan citizens.</p> <p>2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.</p>		
15 th February 2022						
15 th March 2022	Revenue and Capital Monitoring 1 st April 2021 to 31 st January 2022.	Cabinet Forward Work Programme Item.	To advise Committee of the progress relating to revenue and capital expenditure for the period 1 st April to 31 st January 2021.	The Capital Economic Regeneration Reserve is managed effectively, and budgets are matched to operational responsibilities.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	

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15 th March 2022	Service Plans and Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan 2022/23.	Cabinet Forward Work Programme Item.	To deliver Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	<p>To ensure the views of all key stakeholders including Scrutiny Committees, inform the Council's draft Annual Delivery Plan (Improvement Plan Part 1), associated Service Plan activities and service improvement targets for 2021/2022.</p> <p>2. To ensure that the Service Plans aligned to this Committee's remit are accurate, up to date and relevant and become the main document through which performance against the Corporate Plan's Annual Delivery Plan is monitored and measured during 2020/2021.</p> <p>3. To ensure the Council's Corporate Plan Performance Measurement Framework identifies a relevant set of performance measures</p>	<p>Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk</p>	

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				and targets against which the Annual Delivery Plan can be monitored and measured during 2020/2021 in line with requirements of the Local Government (Wales) Measure 2009. 4. To ensure that in delivering the Annual Delivery Plan the Council takes into account the diverse needs of the local community.		
12 th April 2022	Quarter 2 2021/22 Performance Report.	Cabinet Forward Work Programme Item.	To present quarter 3 performance results for the period 1 st October 2021 to 31 st December 2021 for the Corporate Plan Well-being Outcome.'	To ensure the Council clearly demonstrates the progress being made towards achieving its Corporate Plan Well-being Outcomes aimed at making a positive difference to the lives of Vale of Glamorgan citizens. 2. To ensure the Council is effectively assessing its performance in line with the requirement to secure continuous	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	

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				improvement outlined in the Local Government Measure (Wales) 2009 and reflecting the requirement of the Well-being of Future Generations (Wales) Act 2015 that it maximises its contribution to achieving the wellbeing goals for Wales.		

Other matters requested by Committee to be added into schedule as and when available

Report/Presentations	Responsible Officer and Contact Details	Commentary
<p>1. LED Lighting Strategy including a cost benefit analysis to be undertaken on the conversion of standard lantern units to the installation of new LED lanterns or ornamental and bespoke street lighting units in residential areas (07 Mar 19: Min No 830)</p> <ul style="list-style-type: none"> - Council's Streetlighting project, including an assessment of those areas where night-time restrictions apply (16 Mar 21: Min No 514) 	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	

<p>2. Town Centre Framework – further Implementation Updates to be presented to the Committee as appropriate (08 Nov 16: Min No 508)</p> <p>3. Disposal of Dredged Material / Hinkley Point Power Station – Public Health Wales to be invited to attend a future meeting to address the issues raised at the meeting in the public interest (09 Nov 17: Min No 457)</p> <p>4. Street Cleansing Report (09 Nov 17: Min No 459)</p> <p>5. Stage 2 Welsh Transport Appraisal Guidance (WelTAG) report (30 Nov 17: Min No 495)</p> <p>6. Report on ideas for savings for the service area's cost pressures and savings targets (30 Nov 17: Min No 498)</p> <p>7. Public Protection Dog Orders update report (15 Mar 18: Min No 781)</p>	<p>Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk</p> <p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p> <p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p> <p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p> <p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p> <p>Colin Smith, Operational Manager Neighbourhood Services and Transport</p>	
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	CCSmith@valeofglamorgan.gov.uk	
8. Fly-tipping update report on current progress and lessons learned (15 Mar 18: Min No 781)	Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk	
9. Report on the number of jobs created at the Enterprise Zone (15 Mar 18: Min No 785)	Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk	
10. Update on initiative involving the loans of cameras to monitor probable fly tipping sites (11 Oct 18: Min No 415)	Colin Smith, Operational Manager Neighbourhood Services and Transport CCSmith@valeofglamorgan.gov.uk	
11. Report on financial breakdown of the Civil Parking Enforcement Unit (08 Nov 18: Min No 476)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	
12. Barry Town Centre Summit – report regarding funding models open to the Council for investment (04 Apr 19: Min No 916)	Phil Chappell, Operational Manager Regeneration and Planning PRChappell@valeofglamorgan.gov.uk	
13. Proposed Parking Management Policy (Country Parks) report on addressing issues of displacement (04 April 19: Min No 917)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	

14. WelTAG Stage Two Plus additional report on process (25 Jun 19: Min No 84)	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
15. Vale of Glamorgan Toilet Strategy update report outlining whether the Strategy had been successful (25 Jun 19: Min No 85)	<p>Mike Clogg Operational Manager Engineering – Neighbourhood Services and Transport MTClogg@valeofglamorgan.gov.uk</p>	
16. Highway resurfacing report detailing impact on the road network following severe adverse weather over a period of several years (23 Jul 19: Min No 184)	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
17. Further report regarding progress relating to the Penarth to Cardiff Bay Sustainable Transport Corridor Study WelTag (16 Oct 19: Min No 375)	<p>Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk</p>	
18. Report on the rewilding work being undertaken by the Council (15 Dec 20: Min No 296)	<p>Marcus Goldsworthy, Head of Regeneration and Planning MJGoldsworthy@valeofglamorgan.gov.uk</p>	
19. A representative from Natural Resources Wales be invited to attend a meeting in order to outline the flood risk mitigation measures being considered for the Vale of Glamorgan. (16 Feb 21: Min No 427)	<p>Miles Punter, Director of Environment and Housing MEPunter@valeofglamorgan.gov.uk</p>	

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Possible Task and Finish Group Suggestions:

<u>Subject</u>	<u>Responsible Officer</u>	<u>Commentary</u>
Review into school bus services across the Vale of Glamorgan and opportunities to work with commercial operators and community groups. (21 Jan 20: Min No 608)	Emma Reed Head of Neighbourhood Services and Transport 02920 673264 ELReed@valeofglamorgan.gov.uk	To be considered post COVID-19

Annual Reports

Report	Responsible Officer and Contact Details	Commentary
Performance Monitoring Reports		
Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 20**/**.	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year.
End of Year 20**/** Performance Report	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually in September each year.

Financial Reports		
Closure of Accounts 20**/**.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in July each year.
Initial Revenue Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.
Initial Capital Programme Budget Proposals.	Matthew Sewell, Principal Accountant. 02920 673 140 MSewell@valeofglamorgan.gov.uk	Usually in December each year.

Biannual Reports

Report	Responsible Officer and Contact Details	Commentary
Corporate Safeguarding Mid-Year Report.	Rachel Evans, Head of Children and Young People Services. 01446 704 792 RJEvans@valeofglamorgan.gov.uk	Usually in January each year. Reference from Cabinet.

Quarterly Reports

Report	Responsible Officer and Contact Details	Commentary
4 th Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually May each year. Reporting on Jan, Feb and Mar.
1st Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually July each year. Reporting on Apr, May and Jun.
2nd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually October each year. Reporting on July and September.
3rd Quarter Scrutiny Decision Tracking of Recommendations and Updated Work Programme Schedule 2020/21.	Gareth Davies, Democratic & Scrutiny Services Officer. 01446 709 249 gjdavies@valeofglamorgan.gov.uk	Usually January each year. Reporting on October, November and December.
Quarter 1 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually October each year. Reporting on April, May and June.
Quarter 2 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually December each year. Reporting on July and September.
Quarter 3 2020/21 Performance Report:	Julia Archampong, Corporate Performance Manager. 01446 709 318 jarchampong@valeofglamorgan.gov.uk	Usually March each year. Reporting on October, November and December.

Infrequent

- Cabinet References.
- Revenue and Capital Monitoring Reports.
- Requests for Consideration.
- Cabinet Call-in.

NB - The schedule is a proposed list of items for consideration and may be subject to change depending on prevailing circumstances.