

THE VALE OF GLAMORGAN COUNCIL

**REQUEST FOR THE USE OF EMERGENCY POWERS –
CORONAVIRUS PANDEMIC**

SUBJECT: Extension of Expiry Dates for Residents Parking Permits

1. **Originating / Department / Service –**

Performance and Business Transformation – Customer Relations

2. **Reason for Seeking Emergency Powers –**

PLEASE SPECIFY BELOW

To ensure that residents, carers and visitors continue to have appropriate access by motor vehicle to homes and are not financially penalised due to being unable to renew their Residents Parking Permit.

Customer Relations administrates the Residents Parking Permit Scheme which ensures that residents, carers and visitors retain appropriate access to properties in residential streets designated as residents only parking or with limited waiting parking schemes.

Permits are annual and valid until the end of the month following original issue.

To obtain a permit, residents must provide proof of residency at a participating address and proof of identification and proof of vehicle ownership.

While application forms can be posted to the Council residents must attend in person at the Docks Office reception to obtain their permit. Evidence is validated by Customer Relations staff and hard copy permits are issued to the resident to display in their vehicle. There is currently no online alternative to this process.

Current working restrictions associated with Covid19 have resulted in all Council receptions being closed to the public meaning those residents with permits expiring in March and April 2020 are unable to renew their permits.

To ensure that these residents are not penalised it is requested that emergency powers are used to extend renewal dates for all permits expiring after 1st January 2020 and not yet renewed until 01 September 2020.

3. **Policy Framework and Budget** –

PLEASE INDICATE as appropriate that the matter that you are seeking the use of Emergency Powers for is a Cabinet or Council function.

Cabinet

Council

Permits are issued free of charge and therefore there is no budgetary impact.

4. **Relevant Scrutiny Committee** – Environment and Regeneration

IMPORTANT

The following sections **must** be completed **prior** to the request being submitted to the Democratic and Scrutiny Services Section for processing.

I confirm (delete as appropriate)

(a) That there are no financial implications and the relevant Cabinet Member, Leader and / or the Deputy Leader has been consulted and is in agreement with the use of Emergency Powers; ~~or~~

~~(b) — That, in view of the financial commitments, the Head of Financial Services, the appropriate Chief Officer, the relevant Cabinet Member, Leader and / or Deputy Leader have been consulted and are in agreement with the use of the Emergency Powers and that~~

~~(c) — For matters relating to the Planning Committee the Chairman of the Planning Committee has also been consulted and is in agreement with the use of Emergency Powers;~~

~~(d) — For matters relating to the Licensing Committee the Chairman of the Licensing Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

~~(e) — For matters relating to the Welsh Church Act Estate Committee the Chairman of the Welsh Church Act Estate Committee has also been consulted and is in agreement with the use of Emergency Powers.~~

~~(f) — For matters relating to policy the relevant Scrutiny Committee Chairman has been consulted and is in agreement with the use of Emergency Powers.~~

Signed: .



(Instructing Chief Officer)

Date: 08/04/2020

Please print name: Tony Curliss

I hereby approve under my Emergency Powers the attached recommendation(s) on behalf of the Cabinet / Council (please delete as appropriate).

Signed:D.R. Thomas..... **Date:** 15/04/2020.....
Managing Director

NB Should the relevant portfolio Cabinet Member be unable to be consulted only the Leader and / or Deputy Leader be consulted in their absence.

N.B. Cabinet: 23rd March, 2020 Minute No. 295