

Meeting of:	Governance and Audit Committee
Date of Meeting:	Monday, 24 March 2025
Relevant Scrutiny Committee:	Corporate Performance and Resources
Report Title:	Reporting arrangements for Joint Committee meetings.
Purpose of Report:	To provide members of the Committee with an overview of the reporting arrangements for Joint Committee meetings.
Report Owner:	Director of Corporate Resources
Responsible Officer:	Gareth Davies, Democratic and Scrutiny Services Officer
Elected Member and Officer Consultation:	No Elected Members have been consulted. Director of Corporate Resources, Monitoring Officer / Head of Legal and Democratic Services.
Policy Framework:	There is no impact on the policy framework and procedure rules.
<p>Executive Summary:</p> <ul style="list-style-type: none"> • At its meeting held on 18th November, 2024, the Governance and Audit Committee requested information outlining where reports and minutes of joint committees are reported to. • The information provided in this report has been collated by Democratic Services and provides a summary for the following joint bodies of which the Vale of Glamorgan are formal members: <ul style="list-style-type: none"> - Central South Consortium - Joint Education Service Joint Committee. - Cardiff Capital Region City Deal - Shared Regulatory Services Joint Committee - National Joint Committee for the National Adoption Service and Foster Wales - Prosiect Gwyrdd Joint Committee - Coychurch Crematorium Joint Committee - Glamorgan Archives Joint Committee • The Committee is recommended to note the contents of the report and make comments, as appropriate. 	

Recommendation

1. That the Governance and Audit Committee notes the contents of the report and makes comments as appropriate.

Reason for Recommendation

1. To advise the Governance and Audit Committee of the reporting arrangements for Joint Committees.

1. Background

- 1.1 At its meeting held on 18th November, 2024, Members of the Governance and Audit Committee requested information on the reporting arrangements for Joint Committees.
- 1.2 Subsequently, information has been collated by Democratic Services and included in this report.

2. Key Issues for Consideration

- 2.1 The information provided in the report has been collated by Democratic Services and provides a summary of reporting arrangements of meetings for the following bodies which are governed by joint committees. A summary is also provided at Appendix A.
- 2.2 **Central South Consortium - Joint Education Service Joint Committee** – Vale of Glamorgan Council member on the Committee is the Cabinet Member for Education, Arts and the Welsh Language. The Committee is hosted by Rhondda Cynon Taf Council and agendas and minutes of committee meetings are published and available through their website – <https://rctcbc.moderngov.co.uk/ieListMeetings.aspx?CId=208&Year=0&LLL=0>
- 2.3 There is currently no joint scrutiny committee with oversight of the work of the Central South Consortium (CSC), with each partner local authority undertaking its own scrutiny arrangements, for example, each year the CSC Annual report is presented to the Learning and Culture Scrutiny Committee for oversight. Other additional reports are provided by the CSC on request of the Scrutiny Committee. Previous joint scrutiny activities pre-Covid 19, were deemed ineffective through in-frequent member attendance and an inability to develop a coherent work programme covering all key priorities for each partner local authority.
- 2.4 **Cardiff Capital Region City Deal - South East Wales Corporate Joint Committee** - membership includes the Executive Leader and Cabinet Member for

Performance and Resources. Agendas and minutes of meetings for this Committee are published and available through the Cardiff Capital Region City Deal website. As per the link - <https://www.cardiffcapitalregion.wales/about-ccr/governance-papers/>

- 2.5 Cardiff Capital Region City Deal - Joint Overview and Scrutiny Committee** - membership of the Committee is made up of one member from each of the 10 partner local authorities. The current representative for the Vale of Glamorgan Council is the Chair of the Environment and Regeneration Scrutiny Committee. Each local authority is also allowed to name a substitute deputy representative to attend meetings in the absence of the substantive committee member.
- 2.6** The Joint Overview and Scrutiny Committee is hosted by Rhondda Cynon Taf Council and agendas and minutes of committee meetings are published through their website - <https://www.rctcbc.gov.uk/EN/Council/CouncillorsCommitteesandMeetings/Committees/CardiffCapitalRegionCityDealJointOverviewandScrutinyCommittee.aspx> . Minutes of meetings are not formally reported to any of the Vale of Glamorgan Scrutiny Committees but reports on projects specific to the Vale of Glamorgan are considered by the Environment and Regeneration Scrutiny Committee.
- 2.7** The Cardiff Capital Region City Deal also has several sub-committees with Vale of Glamorgan membership:
- Governance and Audit Sub-Committee
 - Appointments Sub-Committee
 - Regional Transport Sub-Committee
 - Strategic Development Sub-Committee
- 2.8** Agenda and minutes of meetings of the sub-committees above are published and available through the Cardiff Capital Region City Deal’s website.
- 2.9 Shared Regulatory Services Joint Committee** – The Shared Regulatory Services is a partnership between Bridgend Council, City and County of Cardiff Council and the Vale of Glamorgan Council. Membership for the Vale of Glamorgan Council is the Cabinet Member for Community Engagement, Equalities and Regulatory Services and the Chair of the Public Protection Licensing Committee.
- 2.10** The partnership provides services relating to trading standards, environmental health, licensing and private sector housing. As the partnership and Joint Committee are hosted by the Vale of Glamorgan Council, minutes of all committee meetings are routinely and formally reported to the Vale of Glamorgan Council’s Cabinet. Scrutiny activity is undertaken individually by each of the 3 partner local authorities.
- 2.11 National Joint Committee for the National Adoption Service and Foster Wales** - membership from the Vale of Glamorgan is the Cabinet Member for Social Care

and Health. Agendas and minutes of meetings are available through the National Adoption Service website -

<https://adoptcymru.moderngov.co.uk/mgCommitteeMailingList.aspx?ID=141>

Under the National Joint Committee for the National Adoption Service and Foster Wales Vale, there is Vale, Valleys and Cardiff Adoption Collaborative (VVC), which is one of five regional Collaboratives that form part of the National Adoption Service. It provides an adoption service on behalf of the Vale of Glamorgan Council, City and County of Cardiff Council, Merthyr Tydfil County Borough Council and Rhondda Cynon Taff County Borough Council. The Vale of Glamorgan hosts the Collaborative. Valleys and Cardiff Adoption Collaborative Annual Reports are presented for oversight each year to the Council's Healthy Living and Social Care Scrutiny Committee.

- 2.12 Prosiect Gwyrdd Joint Committee** – Prosiect Gwyrdd is a partnership between Caerphilly Borough County Council, The County Council of the City and County of Cardiff, Monmouthshire County Council, Newport Council and Vale of Glamorgan Council. Prosiect Gwyrdd is committed to looking for the best environmental, cost effective and practical solution for waste after recycling and composting has been maximised in each area. The joint committee consists of 2 Cabinet or Executive Members from each authority. Membership for the Vale of Glamorgan is the Cabinet Member for Neighbourhood and Building Services and the Cabinet Member for Community Engagement, Equalities and Regulatory Services. The Committee is hosted by City and County of Cardiff Council and agendas and minutes of committee meetings are published through their website - <https://cardiff.moderngov.co.uk/mgCommitteeDetails.aspx?ID=150>
- 2.13** Scrutiny activity relating to waste collection and recycling is undertaken through monitoring reports provided to the Environment and Regeneration Scrutiny Committee.
- 2.14 Coychurch Crematorium Joint Committee** - Vale of Glamorgan current representatives are Councillors Gwyn John, Julie Lynch-Wilson and Carys Stallard. The Crematorium is located within the county of Bridgend, with the Joint Committee facilitated by Bridgend County Borough Council. Agendas and minutes of committee meetings are published through their website: <https://democratic.bridgend.gov.uk/mgCommitteeDetails.aspx?ID=311&LLL=-1>
- 2.15 Glamorgan Archives Joint Committee** - membership from the Vale of Glamorgan Council are two Cabinet Members, the Cabinet Member for Education, Arts and the Welsh Language and the Cabinet Member for Leisure, Sport and Wellbeing. The Committee is hosted by City and County of Cardiff Council and agendas and minutes of committee meetings are published through their website - <https://cardiff.moderngov.co.uk/mgCommitteeDetails.aspx?ID=148>

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1** The contents of the report will assist to ensure that the Governance and Audit Committee carries out its functions and aids transparency and work programming. Actions missed could undermine the positive contribution that the Committee makes to both short and long-term service improvement and the Council's Well-Being Objectives

4. Climate Change and Nature Implications

- 4.1** None as a consequence of this report.

5. Resources and Legal Considerations

Financial

There are no resource implications as a direct consequence of this report,

Employment

- 5.1** None as a direct consequence of this report.

Legal (Including Equalities)

- 5.2** None as a direct consequence of this report

6. Background Papers

None

Appendix A

Table 1 -

Partnership	Hosting Body	Vale Representative(s)	Meeting Frequency	Minutes reported to Cabinet or Scrutiny
Central South Consortium - Joint Education Service Joint Committee	Rhondda Cynon Taf CBC.	Cabinet Member for Education, Arts and the Welsh Language	Quarterly	No
Cardiff Capital Region City Deal - South East Wales Corporate Joint Committee	Rhondda Cynon Taf CBC.	Executive Leader and Cabinet Member for Performance and Resource	Bi-Monthly	No
Cardiff Capital Region City Deal - Joint Overview and Scrutiny Committee	Rhondda Cynon Taf CBC.	Chair of the Environment and Regeneration Scrutiny Committee (plus a named substitute)	Quarterly	No Reports on projects relating to the Vale considered by the Environment and Regeneration Scrutiny Committee.
Shared Regulatory Services Joint Committee	Vale of Glamorgan Council	Cabinet Member for Community Engagement, Equalities and Regulatory Services and the Chair of the Public Protection Licensing Committee	Quarterly	Yes (Cabinet) and performance monitored via reports to the Homes and Safe Communities Scrutiny Committee.
National Joint Committee for the National Adoption Service and Foster Wales	National Adoption Service	Cabinet Member for Social Care and Health	Quarterly	No. Performance monitored through reports presented to the Healthy Living and Social Care Scrutiny Committee.
Prosiect Gwyrdd Joint Committee	City and County of Cardiff	Cabinet Member for Neighbourhood and Building Services and the Cabinet Member for Community Engagement, Equalities and Regulatory Services	Biennial	No. Performance monitored through reports presented to the Environment and Regeneration Scrutiny Committee.
Coychurch Crematorium Joint Committee	Bridgend County Borough Council	Councillors Gwyn John, Julie Lynch-Wilson and Carys Stallard	Quarterly	No
Glamorgan Archives Joint Committee	City and County of Cardiff	Cabinet Member for Education, Arts and the Welsh Language and the Cabinet Member for Leisure, Sport and Wellbeing	Quarterly	No