

## GOVERNANCE AND AUDIT COMMITTEE

Decision Notice – Hybrid meeting, 23<sup>rd</sup> September, 2024.

The Committee agenda is available [here](#).

The recording of the meeting is available [here](#).

Present: G. Chapman (Chair and Lay Member); N. Ireland (Vice-Chair and Lay Member); Councillors P. Drake, E. Goodjohn, M.J. Hooper, J.M. Norman, J. Protheroe and N.J. Wood and M. Evans (Lay Member).

Also present: Councillors G. John (Cabinet Member for Leisure, Sport and Wellbeing) and E. Williams (Cabinet Member for Social Care and Health).

### AGENDA ITEM 2. MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 18<sup>th</sup> July, 2024 be approved as a correct record.

### AGENDA ITEM 3. DECLARATIONS OF INTEREST –

No declarations of interest were received.

### AGENDA ITEM 4. ANNUAL CORPORATE SAFEGUARDING REPORT 2023/2024 (REF) –

RESOLVED –

(1) T H A T the contents of the reference from Cabinet of 18<sup>th</sup> July, 2024 and the Annual Corporate Safeguarding Report 2023/24 be noted.

(2) T H A T the comments of the Governance and Audit Committee in relation to the Annual Corporate Safeguarding Report 2023/2024 be referred to Cabinet.

#### Reasons for decisions]

(1) Having regard to the contents of the report and discussions at the meeting.

(2) To advise Cabinet of the views of the Governance and Audit Committee.

AGENDA ITEM 5. DRAFT VALE OF GLAMORGAN COUNCIL ANNUAL SELF-ASSESSMENT 2023/24 (REF) –

RESOLVED –

(1) T H A T the draft Vale of Glamorgan Council Annual Self-Assessment 2023/24 be noted.

(2) T H A T the comments of the Governance and Audit Committee be referred to Cabinet for its consideration and for Cabinet to advise whether or not it accepts the individual recommendations raised by Governance and Audit Committee, those being:

For 2023/24 report:

- More narrative in relation to the Council's engagement activity judgement;
- More narrative in relation to the Council's procurement judgement;
- The actual number of people who had responded to social media polls;
- Increased narrative in relation to the issues around Oracle Fusion;
- For the commentary in relation to Levelling Up and transforming towns fund to be double checked for accuracy;
- For the definitions for each rating to be incorporated into the report itself and not through a hyperlink;
- Where percentages are used as a figure, for the actual number to also be provided; and
- The importance of a public summary and infographics to aid understanding and communication.

For 2024/25 report:

- More content around the work of Champions in terms of their engagement work;
- Streamlining of the amount of performance information / data within the report;
- More reflection and narrative in relation to areas of development;
- Where actions had not been delivered or achieved for there to be increased narrative around the reasons why; and
- The inclusion of a list of objectives that had not been delivered.

Reasons for decisions

(1) Having regard to the contents of the report and discussions at the meeting.

(2) To advise Cabinet of the views of the Governance and Audit Committee.

AGENDA ITEM 6. QUARTER ONE TREASURY MANAGEMENT MONITORING 2024/25 (REF) –

RESOLVED – T H A T the Quarter 1 monitoring report for Treasury Management 2024/25 be noted.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 7. PROGRESS AGAINST THE INTERNAL AUDIT RISK BASED PLAN (HRIAS) –

RESOLVED –

(1) T H A T the contents of the report and the progress made against the Internal Audit Risk Based Plan 2024/25 be noted.

(2) T H A T the relevant Head of Service / Director to be invited to attend the next meeting to provide the necessary assurances that improvements would be made in respect of the follow up audit which resulted in a second limited assurance opinion audit report.

Reasons for decisions

(1) Having regard to the contents of the report and discussions at the meeting.

(2) To gain assurance that improvements were being made.

AGENDA ITEM 8. RECOMMENDATION MONITORING (HRIAS) –

RESOLVED – T H A T the position statement on Internal Audit recommendations made, implemented and outstanding as at 31<sup>st</sup> July, 2024 be noted.

Reason for decision

Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 9. GOVERNANCE AND AUDIT COMMITTEE SELF-ASSESSMENT OF KNOWLEDGE AND SKILLS (HRIAS) –

RESOLVED –

(1) T H A T the self-assessment questionnaire feedback information and areas of learning and development be noted.

(2) T H A T a draft training programme be developed to reflect the views of the Governance and Audit Committee.

Reason for decisions

(1&2) Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 10. DRAFT GOVERNANCE AND AUDIT COMMITTEE ANNUAL REPORT 2023/24 (HRIAS) –

RESOLVED –

(1) T H A T the draft Governance and Audit Committee Annual Report 2023/24 be noted.

(2) T H A T individual Members of the Governance and Audit Committee be given two weeks in which to respond in writing to the Head of the Regional Internal Audit Service.

Reason for decisions

(1&2) Having regard to the contents of the report and discussions at the meeting.

AGENDA ITEM 11. FORWARD WORK PROGRAMME 2024/25 (HRIAS) –

RESOLVED –

(1) T H A T the contents of the Forward Work Programme 2024/25 be noted.

(2) T H A T the schedule of items for the next meeting on 21<sup>st</sup> October, 2024 be approved subject to the Head of Service / Director to be invited to attend to provide assurance in relation to the limited audit opinion report.

Reasons for decisions

(1) Having regard to the contents of the report and discussions at the meeting.

(2) To confirm attendance for the meeting schedule for 21<sup>st</sup> October, 2024.