

Meeting of:	<b>Cabinet</b>
Date of Meeting:	<b>Thursday, 09 January 2025</b>
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Quarterly Work Programmes – October to December 2024 and January to March 2025.
Purpose of Report:	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2024 and to confirm the Quarterly Work Programme for January to March 2025.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Chief Executive
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Head of Finance/Section 151 Officer and All Directors
Policy Framework:	This is a matter for Executive decision by Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> <li>• To seek Cabinet approval and any comments in respect of the progress update for the quarter October to December 2024.</li> <li>• To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from January to March 2025.</li> </ul>	

## **Recommendations**

1. That the updates to the Cabinet Quarterly Work Programme for October to December 2024 attached at Appendix 1 be agreed.
2. That the Cabinet Quarterly Work Programme January to March 2025 attached at Appendix 2 be endorsed.

## **Reasons for Recommendations**

1. To monitor progress.
2. To approve the Work Programme for January to March 2025.

## **1. Background**

- 1.1 The Cabinet Quarterly Work Programme for October to December 2024 (Appendix 1) and January to March 2025 (Appendix 2) set out matters that are included in the Strategic Work Programme as well as other specific items that the Executive and Council are planning to consider during the period up to March 2025.
- 1.2 The Forward Work Programme contains information on:
  - a. The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
  - b. The timetable for considering any plans which are the responsibility of the Executive;
  - c. Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

## **2. Key Issues for Consideration**

- 2.1 Appendix 1 to the report details the reports submitted for the quarter October to December 2024 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.2 The intention of the Cabinet Forward Work Programme is to ensure clear correlation with the programming of the work of Scrutiny Committees and the Council's Corporate Management Team.
- 2.3 Appendix 2 details a Quarterly Work Programme for January to March 2025 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during January to March 2025.

### **3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?**

- 3.1 Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.2 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

### **4. Climate Change and Nature Implications**

- 4.1 There are no direct implications as a result of the report.

### **5. Resources and Legal Considerations**

#### **Financial**

- 5.1 There are no direct implications as a result of the report.

#### **Employment**

- 5.2 There are no direct implications as a result of the report.

#### **Legal (Including Equalities)**

- 5.3 The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

### **6. Background Papers**

[Local Government Act 2000.](#)



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**October 2024 – December 2024**



[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)

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## Forward Work Programme: October 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Draft Vale of Glamorgan Council Corporate Plan 2025-30.	To seek Cabinet endorsement of the draft Corporate Plan 2020-25 as the basis for consultation.	Leader	Yes (All Scrutiny Committees, Community Liaison Committee and Voluntary Sector Joint Liaison Committee)	No	Reported to Cabinet 10/10/24 Min. No. C131 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Draft-VoG-Council-Corporate-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Draft-VoG-Council-Corporate-Plan.pdf</a>
October	Reshaping Programme Update	To seek Cabinet approval for the next phase of the Council's transformational change programme, Reshaping	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	No	Reported to Cabinet 10/10/24 Min. No. C132 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Reshaping-Programme-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Reshaping-Programme-Update.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Annual Delivery Plan Monitoring Report: Quarter 1 Performance 2024/25.	To present quarter 1 performance results for the period 1st April 2024 to 30th June 2024 in delivering the Council's 2024/25 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No	Reported to Cabinet 10/10/24 Min. No. C133 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-10-10/ADP-Q1-Performance-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-10-10/ADP-Q1-Performance-Monitoring.pdf</a>
October	Final Draft Vale of Glamorgan Council Annual-Self Assessment Report 2023/24	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key findings from engagement with our key stakeholders.	Leader	Yes (All Scrutiny Committees and Governance and Audit Committee)	Yes	Reported to Cabinet 10/10/24 Min. No. C134 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-10-10/Final-Draft-VoG-Council-Annual-Self-Assessment-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-10-10/Final-Draft-VoG-Council-Annual-Self-Assessment-Report.pdf</a>
October	Cabinet Quarterly Work Programmes – July to September 2024 and October to December 2024.	To involve, engage and consult Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to	Leader	No	No	Reported to Cabinet 10/10/24 Min. No. C135

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		September 2024 and to confirm the Quarterly Work Programme for October to December 2024.				<a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Quarterly-Work-Programmes.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Quarterly-Work-Programmes.pdf</a>
October	Draft Capital Investment Strategy 2025/26 and Initial Capital Programme Proposals 2025/26 to 2029/30.	To gain approval for the Initial Capital Programme Proposals for 2025/26 to 2029/30 so that they may be submitted to Scrutiny Committees for consultation and to set out the Draft Capital Investment Strategy for Cabinet Members to consider.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 24/10/24 Min. No. C158 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Draft-Capital-Investment-Strategy-and-Initial-Capital-Programme-Proposals.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Draft-Capital-Investment-Strategy-and-Initial-Capital-Programme-Proposals.pdf</a>
October	Disposal of Former Toilet Block Site at Llantwit Major Beach.	To advise on the proposals received for alternative uses of the former Toilet Block site located at Llantwit Major Beach.	Neighbourhood and Building Services	No	No	Reported to Cabinet 10/10/24 Min. No. C136 & C142 <a href="https://www.valeofglamorgan.gov.uk">https://www.valeofglamorgan.gov.uk</a>



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						<a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Disposal-of-Llantwit-Major-Toilet-Block.pdf">v.uk/Documents / _Committee%20Reports/Cabinet/2024/24-10-10/Disposal-of-Llantwit-Major-Toilet-Block.pdf</a>
October	Revised Highway Maintenance Three Year Resurfacing Plan 2024 - 2027.	To advise Cabinet of the changes used to identify priority locations for resurfacing works and to agree the plan for 2024 – 2027.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to Cabinet 24/10/24 Min. No. C159 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/24-10-24-Revised-Highway-Maintenance-3-Year-Resurfacing-Plan.pdf">https://www.valeofglamorgan.gov.uk/Documents / _Committee%20Reports/Cabinet/2024/24-10-24/24-10-24-Revised-Highway-Maintenance-3-Year-Resurfacing-Plan.pdf</a>
October	Social Care Records System.	To update with respect to the procurement of a replacement social care system for CareDirector (WCCIS) and for Cabinet to approve the agreement with the supplier detailed in a separate Part II report submitted to the Cabinet meeting.	Social Care and Health	Yes (Healthy Living and Social Care)	No	Reported to Cabinet 10/10/24 Min. No. C140 & C144 <a href="https://www.valeofglamorgan.gov.uk/Documents">https://www.valeofglamorgan.gov.uk/Documents</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">/_Committee%20Reports/Cabinet/2024/24-10-10/Urgent-Item-Social-Care-Records-System.pdf</a>
October	Contract for the Provision of Supported Accommodation for Children and Young People in the Vale of Glamorgan.	To seek authority to undertake a tender process relating to the provision of the above services and seek delegated authority to award the contract to the successful provider(s).	Social Care and Health	No	No	Reported to Cabinet 24/10/24 Min. No. C160 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Contract-Provision-for-Children-and-Young-People.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Contract-Provision-for-Children-and-Young-People.pdf</a>
October	Vale of Glamorgan Local Development Plan 2011-2026: Sixth Annual Monitoring Report 2023/2024.	To report to Cabinet the findings of the Council's sixth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by 31st October 2024.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No	Reported to Cabinet 10/10/24 Min. No. C137 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">10/VoG-LDG-6th-Annual-Monitoring-Report.pdf</a>
October	Update to Affordable Housing Supplementary Planning Guidance – Consultation Feedback, Proposed Changes and Adoption.	To advise Cabinet of the results of the consultation undertaken on the updated Affordable Housing Supplementary Planning Guidance (SPG) and seek approval to apply the proposed changes and adopt the updated SPG.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 10/10/24 Min. No. C138 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Affordable-Housing-SPG.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-10/Affordable-Housing-SPG.pdf</a>
October	Shared Regulatory Services (SRS) - Amendment to the Joint Working Agreement (JWA).	To recommend and seek approval for a change to the Joint Working Agreement between the partner Councils for the provision of Regulatory Services. The change would see the addition of the Public Health (Wales) Act 2017 to the list of functions delegated to the Shared Regulatory Services (SRS) Joint Committee.	Community Engagement, Equalities and Regulatory Services	No	Yes	Reported to Cabinet 24/10/24 Min. No. C161 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Amendment-to-the-SRS-JWA.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-10-24/Amendment-to-the-SRS-JWA.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
October	Future Management Proposals for Community Centres.	To seek approval to implement alternative delivery models for the management of community Centres.	Leisure, Sport and Wellbeing	Yes	No	<i>Report now due for consideration in at a future Cabinet cycle.</i>

## Forward Work Programme: November 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
November	Q2 Sickness Absence Report 2024/2025.  <i>Report deferred for consideration in the November cycle rather than October.</i>	To update Cabinet on the sickness absence statistics for the 6-month period from 1st April, 2024 to 31st September, 2024.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet 28/11/24 Min. No. C178 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Q2-Sickness-Absence.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2024/24-11-28/Q2-Sickness-Absence.pdf</a>
November	Quarter 2 Revenue Monitoring 2024/25.	To advise Cabinet of the Quarter 2 Revenue Monitoring position for 2024/25.	Leader	No	No	Reported to Cabinet 28/11/24 Min. No. C179 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Q2-Revenue-Monitoring.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2024/24-11-28/Q2-Revenue-Monitoring.pdf</a>
November	Capital Monitoring for the Period 1st April to 30th September, 2024.	To advise Cabinet of the progress on the 2024/25 Capital Programme for the period 1st April, 2024 to 30th September, 2025 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources Scrutiny)	No	Reported to Cabinet 28/11/24 Min. No. C180 <a href="https://www.valeof">https://www.valeof</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
				Committee)		<a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-11-28/Capital-Monitoring.pdf">glamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-11-28/Capital-Monitoring.pdf</a>
November	Treasury Management Mid-Year Report 2024/25.	To provide a mid-year report on the Authority's Treasury Management operations for the period 1st April, 2024 to 30th September, 2024.	Leader	No	Yes	Reported to Cabinet 28/11/24 Min. No. C181 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-11-28/Treasury-Management-Mid-Year-Report.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-11-28/Treasury-Management-Mid-Year-Report.pdf</a>
November	Initial Housing Revenue Account (HRA) Budget Revised Budget 2024/25 and Proposals 2025/26.	To gain Cabinet approval for the Housing Revenue Account revised budget for 2024/25 and the initial budget proposals for 2025/26 and to take the proposals forward for consultation with Homes and Safe Communities and Corporate Performance and Resources Scrutiny Committees.	Leader	Yes (Homes and Safe Communities and Corporate Performance and Resources Scrutiny Committee)	No	Reported to Cabinet 28/11/24 Min. No. C182 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-11-28/HRA-Revised-2024-25-and-Initial-2025-26.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-11-28/HRA-Revised-2024-25-and-Initial-2025-26.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
November	Medium Term Financial Plan 2025/26 to 2029/30 Refresh and Update  <i>Report now due for consideration in the November cycle rather than October.</i>	To refresh the assumptions in the Medium Term Financial Plan and provide an update on the Chancellor's UK Budget announcement and progress on the 2025/26 budget	Leader	Yes (All Scrutiny Committees)	Final decision will be taken by Full Council	Reported to Cabinet 28/11/24 Min. No. C183 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/MTFP-Refresh-and-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/MTFP-Refresh-and-Update.pdf</a>
November	Final Vale of Glamorgan Draft Self-Assessment Report.2023/24 (Post Governance & Audit).	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key recommendations from Governance & Audit Committee.	Leader	Yes (Governance and Audit Committee and Full Council)	Yes	Report no longer required. Completed by reference to Council from Cabinet on 07/11
November	Performance Panel Assessment.	To report the outcomes of the Performance Panel Assessment undertaken in October.	Leader	Yes (Corporate Performance and Resources)	No	Assessments were held in November so the report will be considered in the new year.
November	Shared Prosperity Fund.  <i>Report was due for consideration in the November cycle.</i>	Shared Prosperity Fund update.	Deputy Leader and Cabinet Member for Sustainable Places	Yes (Environment and Regeneration)	No	An awaited announcement of transition year funding means that the Cabinet

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						report is delayed and will be combined with an update on spend to date on the current SPF programme, subject to guidance on transition year from UK Govt.
November	Co-ordinated Admission Arrangements Scheme 2027-2028.	To seek Cabinet approval to consult on the Local Authority's Co-ordinated admission arrangements scheme for the academic year 2027-2028.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 07/11/24 Min. No. C168 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-07/Co-ordinated-Admissions-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2024/24-11-07/Co-ordinated-Admissions-Scheme.pdf</a>
November	Responding to the Conclusions of Welsh Government's Middle Tier Review – Future Direction for School Improvement Services.	The purpose of this report is to seek Cabinet approval about the future direction for school improvement services in the Vale of Glamorgan.	Education, Arts and the Welsh Language	No	No	Reported to Cabinet 28/11/24 Min. No. C184 <a href="https://www.valeofglamorgan.gov.uk/Documents/Com">https://www.valeofglamorgan.gov.uk/ Documents/ Com</a>



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						<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/School-Improvement-Reconfiguration.pdf">mittee%20Reports /Cabinet/2024/24-11-28/School-Improvement-Reconfiguration.p df</a>
November	Housing Development Programme – Forecast Final Account for the Development of Heol Croeso Temporary Accommodation Project, Llantwit Major.	To inform Cabinet of a proposal to agree the Forecast Final Account with Wates Residential Ltd (Wates) after the completion of the contract to deliver the Heol Croeso Temporary Accommodation Project at Llantwit Major (the Scheme).	Public Sector Housing and Tenant Engagement	No	No	Reported to Cabinet 28/11/24 Min. Nos. C185 & C189 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Housing-Development-Programme.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2024/24-11-28/Housing-Development-Programme.pdf</a>
November	Housing PAS2035 Retrofit Scheme 2024/25.	To advise Cabinet of a request to accept the most advantageous tender and execute the contract for the Housing PAS2035 Retrofit Scheme 2024/25.	Public Sector Housing and Tenant Engagement	No	No	Reported to Cabinet 28/11/24 Min. No. C186 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Housing-PAS2035-Retrofit-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Com mittee%20Reports /Cabinet/2024/24-11-28/Housing-PAS2035-Retrofit-Scheme.pdf</a>

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November	Local Air Quality Management Annual Progress Report 2024.	To seek approval for the 2024 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2024 to enable its submission to Welsh Government.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 28/11/24 Min. Nos. C187 & C190 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Local-Air-Quality-Management.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-11-28/Local-Air-Quality-Management.pdf</a>

## Forward Work Programme: December 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
December	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 05th September, 2024.	Leader	No	No	Reported to Cabinet 05/12/24 Min. No. C195 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-05/Use-of-CX-Emergency-Powers.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-05/Use-of-CX-Emergency-Powers.pdf</a>
December	Council Tax Base 2025/26.	To seek approval for the Council Tax Base for 2025/26.	Leader	No	No	Reported to Cabinet 19/12/24 Min. No. C204 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Base-2025-26.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Council-Tax-Base-2025-26.pdf</a>
December	Council Tax Premiums on Long Term Empty Properties and Second Homes.	To seek approval for the policy to be adopted for Council Tax Long Term Empty Properties and Second Homes for 2025/26.	Leader	No	Yes	Reported to Cabinet 19/12/24 Min. No. C205 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">12-19/Council-Tax-Premiums-on-Long-Term-Empty-Properties.pdf</a>
December	Precept Payment Dates 2025/26.	To seek approval for the payment of precepts for 2025/26.	Leader	No	Yes	Reported to Cabinet 19/12/24 Min. No. C206 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Precept-Dates-2025-26.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Precept-Dates-2025-26.pdf</a>
December	Council Tax Reduction Scheme. <i>Report now due for consideration in the December cycle rather than November</i>	To confirm the re-adoption of the Council Tax Reduction National Scheme for 2025/2026 based on regulations and to reconfirm the Council's discretions.	Leader	No	Final decision by Full Council	Reported to Cabinet 19/12/24 Min. No. C207 <a href="https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Reduction-Scheme.pdf">https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-12-19/Council-Tax-Reduction-Scheme.pdf</a>
December	Cardiff and Vale Housing Partnership	update Cabinet on the outcome of the joint procurement between Cardiff Council and the Vale of Glamorgan Council to procure a Development Partner to deliver the	Leader	No	No	Late Urgent Item Reported to Cabinet 19/12/24 Min. Nos. C215 & C219

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		Council's Housing Development Programme.				<a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Urgent-Item-Cardiff-and-Vale-Housing-Partnership.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Urgent-Item- Cardiff-and-Vale- Housing- Partnership.pdf</a>
December	Quarter 2 Revenue Monitoring 2024/25 Update Report	To advise Cabinet of the Updated Quarter 2 Revenue Monitoring position for 2024/25 in the context of additional Welsh Government Funding.	Leader	No	No	Late Urgent Item Reported to Cabinet 19/12/24 Min. No. C214 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Urgent-Item-Revenue-Monitoring-Q2-2024-25-Update.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Urgent-Item- Revenue- Monitoring-Q2- 2024-25- Update.pdf</a>
December	School Admission Arrangements 2026-2027.  <i>Report now due for consideration in the December cycle rather than November</i>	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Government's School Admission Code issued in July 2013.	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No	Reported to Cabinet 05/12/24 Min. No. C196 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-05/Use-of-CX-">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-05/Use-of-CX-</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						<a href="#">Emergency-Powers.pdf</a>
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	No	<i>Report now due for consideration in the February cycle rather than December</i>
December	Corporate Safeguarding Mid Year Summary Report – November 2024.	To provide a summary on the activity that has been undertaken in relation to Corporate arrangements for Safeguarding across the Council. To provide assurance around safeguarding activity taking place across the Council.	Social Care & Health	Yes (ALL)	No	Reported to Cabinet 19/12/24 Min. No. C208 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Corporate-Safeguarding-Mid-Year-Summary.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Corporate-Safeguarding-Mid-Year-Summary.pdf</a>
December	Appropriation of Two Properties from Housing Stock to the Social Services Directorate.	To seek Cabinet approval to appropriate two properties from Housing to Social Services.	Social Care & Health	No	No	Reported to Cabinet 19/12/24 Min. Nos. C209 & C217 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Appropriation-of-two-Properties.pdf">https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Appropriation-of-two-Properties.pdf</a>

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
December	Local Government (Miscellaneous Provisions) Act - Section 65 Power to Fix Fares for Hackney Carriages - Applications to Vary the Hackney Carriage Fares Tariff.	To determine an application received from Vale Taxis Unite to vary the current Vale of Glamorgan Council's rate of hackney carriage fares.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to Cabinet 19/12/24 Min. No. C210 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Hackney-Carriage-Fares-Tariff.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Hackney-Carriage-Fares-Tariff.pdf</a>
December	Replacement Local Development Plan 2021-2036 Deposit Plan.	To obtain Member approval for the Replacement Local Development Plan Deposit Plan, Integrated Sustainability Appraisal and Habitats Regulations Assessment to be subject to a public consultation exercise.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	Yes	<i>Report now due for consideration in early 2025 rather than the December cycle</i>
December	Holm View Leisure Centre, Barry.	To seek authority to market the property for a range of community uses.	Leisure, Sport and Wellbeing	No	No	Reported to Cabinet 19/12/24 Min. No. C211 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Holm-View-Leisure-Centre-Barry.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Holm-View-Leisure-Centre-Barry.pdf</a>
December	Proposed improvements to the Colcot and Buttrills Recreation	To provide an update on the proposals for Colcot and Buttrills	Leisure, Sport and Wellbeing	No	No	Reported to Cabinet 19/12/24

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
	Sites, Barry	recreation sites, Barry, following public consultation and grant application submissions.				Min. No. C212 <a href="https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-12-19/Proposed-Improvement-Works-to-Colcot.pdf">https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/ Cabinet/2024/24-12-19/Proposed-Improvement-Works-to-Colcot.pdf</a>





VALE OF GLAMORGAN COUNCIL CABINET OFFICE

# Cabinet Quarterly Work Programme

**January 2025 – March 2025**



[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)

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## Forward Work Programme: January 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Final Housing Revenue Account (HRA) Budget Proposals 2054/26 and Rent Setting 2025/2026.	To set the HRA budget for the financial year 2025/26, set the rents and service charges for the forthcoming rent year beginning 1st April 2025 and present the 30 Year Housing Business Plan starting financial year 2025/26.	Leader	No	Final decision to be taken by Full Council.
January	Cabinet Quarterly Work Programmes – October to December 2024 and January to March 2025.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2024 and to confirm the Quarterly Work Programme for January to March 2025.	Leader	No	No
January	Budget 2024/25 for Consultation and Further MTFP Update.	To present initial draft budget proposals for consultation in order to come forward with a balanced budget for approval in February.	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	No
January	Vale of Glamorgan Council – Proposed Fees and Charges for 2025/2026.	To propose changes in service charges for functions managed by the Council in the following directorates for the financial year 2023/24: <ul style="list-style-type: none"> <li>- Environment and Housing</li> <li>- Corporate Resources</li> <li>- Learning and Skills</li> <li>- Place</li> <li>- Social Services.</li> </ul>	Leader	Yes (All Scrutiny Committees)	No

<b>Month</b>	<b>Report Title</b>	<b>Purpose of Report (Summary)</b>	<b>Lead Cabinet Member</b>	<b>Scrutiny Consideration Yes / No</b>	<b>Council Yes / No</b>
January	Draft Capital Programme Proposals 2024/25 to 2028/29.	The purpose of this report is to set out the draft proposals for Cabinet Members to consider, prior to consultation, in respect of the final capital budget for the financial year 2024/25 to 2028/29.	Leader	Yes (All Scrutiny Committees)	Final decision to be taken by Full Council.
January	Annual Delivery Plan Monitoring Report: Quarter 2 2024/25.	To present quarter 2 performance results for the period 1st April 2024 to 30th September 2024 in delivering our 2024/25 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No
January	Co-ordinated Admission Arrangements Scheme 2027-2028.	To advise Cabinet of the outcome of the consultation exercise undertaken on the Local Authority's Co-ordinated Admission Arrangements Scheme for the academic year 2027-2028.	Education, Arts and the Welsh Language	No	No
January	Disposal of Former Caretaker's House, 5 St Paul's Avenue, Barry.	To seek Cabinet approval to dispose of Former Caretaker's House, 5 St Paul's Avenue, Barry.	Education, Arts and the Welsh Language	No	No
January	Car Parking.	To introduce off-street and on-street parking charges at several coastal locations, advise of future proposals for residential parking and determine the future of the Court Road Multi-Storey Car Park in Barry.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No
January	Supporting People Procurement Exercise.	To advise Cabinet of the requirement to accept the most advantageous tender and execute the contract for the Esgyn service.	Public Sector Housing and Tenant Engagement	No	No

## Forward Work Programme: February 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Revenue Monitoring for the Period 1st April 2024 to 31st December 2024.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April 2024 to 31st December 2024.	Leader	Yes (Corporate Performance and Resources)	No
February	Capital Monitoring for the Period 1st April 2024 to 31st December 2024.	To advise Cabinet of the progress on the Capital Programme for the period 1st April 2024 to 31st December 2024 and to request changes to the Capital Programme.	Leader	No	No
February	Final Proposals for the Revenue Budget 2025/26.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2025/26.	Leader	No	Yes
February	Capital Strategy 2025/26 and Final Capital Proposals 2025/26 to 2029/30.	To gain approval for the Final Capital Programme Proposals for the years 2025/26 to 2029/30.	Leader	No	Yes
February	Treasury Management and Investment Strategy 2025/26 and Update 2024/25.	To provide an interim report on the Council's treasury management operations for the period 1st April, 2024 to 31st December, 2024 and to submit for consideration the proposed 2025/26 Treasury Management and Investment Strategy.	Leader	Yes (Corporate Performance and Resources Scrutiny and Governance and Audit Committee)	Yes

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Draft Vale of Glamorgan Council Corporate Plan 2025-30.	To enable Cabinet to consider the draft Corporate Plan 2025-2030.	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	
February	Pay Policy 2025/2026.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2025/26 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes
February	Levelling Up Fund Round 3 Update.	To update Cabinet on progress with regard to Levelling Up Fund Round 3 projects.	Leader	Yes (Environment and Regeneration)	No.
February	Timetable of Meetings: May 2025 to May 2026.  <i>Report was due for consideration in the January cycle.</i>	To consider a draft timetable of meetings for the period May 2025 - May 2026.	Leader	No	No
February	Housing Revenue Account Business Plan.	To present the Housing Revenue Account Business Plan 2023 for approval.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	Final decision to be taken by Full Council.
February	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Public Sector Housing and Tenant	Yes (Homes and Safe)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
	<i>Report was due for consideration in the December cycle.</i>		Engagement	Communities)	
February	Replacement Local Development Plan 2021-2036 Deposit Plan. <i>Report was due for consideration in the December cycle.</i>	To obtain Member approval for the Replacement Local Development Plan Deposit Plan, Integrated Sustainability Appraisal and Habitats Regulations Assessment to be subject to a public consultation exercise.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	Yes

## Forward Work Programme: March 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring for the Period 1st April, 2024 to 31st January, 2025.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31st January, 2025.	Leader	Yes (Each Scrutiny Committee will receive a monitoring report on their respective areas)	No
March	Capital Monitoring for the Period 1st April, 2024 to 31st January, 2025.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April, 2024 to 31st January, 2025 and to request changes to the Capital Programme.	Leader	Yes (Each Scrutiny Committee will receive a monitoring report on their respective areas)	No
March	Annual Equality Monitoring Report 2025 -2026.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No
March	Service Level Activities and Performance Targets to Deliver the Vale of Glamorgan Council's Annual Delivery Plan 2025/2026.	To seek Cabinet's approval of the priority actions as reflected in Service Plans and proposed service performance targets for the period 2025/2026 that will deliver the Council's Annual Delivery Plan (ADP).	Leader	No	No



<b>Month</b>	<b>Report Title</b>	<b>Purpose of Report (Summary)</b>	<b>Lead Cabinet Member</b>	<b>Scrutiny Consideration Yes / No</b>	<b>Council Yes / No</b>
March	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
March	Proposed Events Programme 2025-26.	To update Cabinet on the 2024/25 Events Programme and to seek approval for the proposed 2025/26 Events Programme and associated funding arrangements.	Deputy Leader and Cabinet Member for Sustainable Places	No	No
March	School Admission Arrangements 2026/2027.	To advise Cabinet of the outcome of the consultation exercise undertaken on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006.	Education, Arts and the Welsh Language	No	No