

Meeting of:	Cabinet
Date of Meeting:	Thursday, 25 April 2024
Relevant Scrutiny Committee:	All Scrutiny Committees
Report Title:	Cabinet Annual Strategic Forward Work Programme May 2024 to April 2025 and Cabinet Quarterly Work Programmes – January to March 2024 and April to June 2024.
Purpose of Report:	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period May 2024 to April 2025, to inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2024 and to confirm the Quarterly Work Programme for April to June 2024.
Report Owner:	Executive Leader and Cabinet Member for Performance and Resources
Responsible Officer:	Rob Thomas, Chief Executive
Elected Member and Officer Consultation:	Monitoring Officer/Head of Legal and Democratic Services, Head of Finance/Section 151 Officer and all Directors
Policy Framework:	This is a matter for Executive decision by Cabinet
<p>Executive Summary:</p> <ul style="list-style-type: none"> • To seek Cabinet approval of the Annual Strategic Work Programme for the 12-month period May 2024 to April 2025. • To seek Cabinet approval and any comments in respect of the progress update for the quarter January to March 2024. • To seek Cabinet approval of the updated Cabinet Quarterly Forward Work Programme from April to June 2024. 	

Recommendations

1. That Cabinet approves the Annual Strategic Work Programme attached at Appendix 1 for the period May 2024 to April 2025 and that this is published on the Council's website.
2. That the updates to the Cabinet Quarterly Work Programme for January to March 2024 attached at Appendix 2 be agreed.
3. That the Cabinet Quarterly Work Programme April to June 2024 attached at Appendix 3 be endorsed.

Reasons for Recommendations

1. To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution in setting annual work programmes.
2. To monitor progress.
3. To approve the Work Programme for April to June 2024.

1. Background

- 1.1 In accordance with the provisions of the Local Government Act 2000 and the Council's Constitution, the Cabinet Annual Strategic Forward Work Programme sets out matters which the Executive and Council are likely to consider during the period May 2024 to April 2025.
- 1.2 The Forward Work Programme contains information on:
 - a. The timetable for considering the budget and any plans forming part of the Policy Framework and requiring Council approval, and which body is to consider them;
 - The timetable for considering any plans which are the responsibility of the Executive; and
 - Any individual matters which the Executive intends to consult on, in advance of taking any decision, and the timetable for consultation and decision.

2. Key Issues for Consideration

- 2.1 The intention of the Cabinet Annual Strategic Work Programme is to ensure clear correlation between the role and work programme of Cabinet with the programming of the work of Scrutiny Committees and the Council's Strategic Leadership Team.
- 2.2 This report includes at Appendix 1 the Cabinet Annual Strategic Work Programme for the period May 2024 to April 2025. The work programme sets out the likely strategic policy reports, performance reports as well as budget

setting and financial reviewing and monitoring reports to be scheduled in the year. It also indicates the potential role of Scrutiny as well as the titles that will be considered by Council and following consideration/approval of Appendix 1, will be uploaded to the Council's website.

- 2.3 Appendix 2 to the report details the reports submitted for the quarter January to March 2024 and details of progress to date together with comments regarding any slippage, for Cabinet's consideration.
- 2.4 Appendix 3 details a Quarterly Work Programme for April to June 2024 which includes those items that are included in the Annual Strategic Work Programme as well as other more specific items that the Executive are likely to consider during April to June 2024.

3. How do proposals evidence the Five Ways of Working and contribute to our Well-being Objectives?

- 3.1 The Annual Strategic Work Programme provides an overview of the reports / topics the Cabinet are likely to consider over the next twelve months.
- 3.2 Developing a work programme is one of the requirements of the Local Government Act 2000.
- 3.3 The relevant Scrutiny Committees and any planned consultation with Scrutiny Committees have been identified in the work programmes.

4. Climate Change and Nature Implications

- 4.1 There are no direct implications as a result of the report.

5. Resources and Legal Considerations

Financial

- 5.1 There are no direct implications as a result of the report.

Employment

- 5.2 There are no direct implications as a result of the report.

Legal (Including Equalities)

- 5.3 The preparation / publication of a Forward Work Programme complies with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution.

6. Background Papers

None.



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Cabinet Annual Strategic Forward Work Programme

May 2024 – April 2025



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Forward Work Programme: May / June 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Appointments to Outside Bodies / Joint Committees.	To appoint / nominate representatives to the Outside Bodies / Joint Committees detailed in the report.	Leader	No	No
May	Vale of Glamorgan Council: Annual Performance Calendar 2024/25.	To present the Vale of Glamorgan Annual Performance Calendar for 2024/25, which outlines the key plans/reports that will be subject to consideration by Members throughout the year.	Leader	No	No
May	Report Back on Levelling Up Fund Round 3 Negotiation	Reporting back on Levelling Up Fund Round 3 negotiation with ABP in respect of securing the marina development.	Leader	Yes (Environment and Regeneration)	No
June	Sickness Absence Report.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2023 to 31 March 2024.	Leader	Yes (Corporate Performance and Resources)	No
June	Corporate Safeguarding Annual Report.	To update Cabinet on the work that has been undertaken in relation to corporate arrangements for safeguarding across the Council.	Social Care and Health	Yes – Committees listed on Cabinet Report	No

Forward Work Programme: July 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Cabinet Quarterly Work Programme - April to June 2024 and July to September 2024.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period April to June 2024 and to confirm the Quarterly Work Programme for July to September 2024.	Leader	No	No
July	Closure of Accounts 2023/24.	The accounts are complete and this report is to inform Cabinet of the provisional financial position of the Council for the 2023/24 financial year.	Leader	Yes (Corporate Performance and Resources)	No
July	Capital Closure of Accounts 2023/24.	The accounts are complete, and this report is to inform Cabinet of the provisional financial position of the Council's Capital Programme for the 2023/24 financial year.	Leader	Yes (Corporate Performance and Resources)	No
July	Annual Treasury Management Report 2023/24.	To present to Cabinet the annual review report on Treasury Management 2023/24.	Leader	Yes (Corporate Performance and Resources)	Yes
July	Long Term Plan for Towns Progress.	Report on the long term plan for Towns progress following appointment of a Town Board and prior to the adoption of a long term plan.	Deputy Leader and Cabinet Member for Sustainable Places	Yes (Environment and Regeneration)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
July	Welsh Language Standards Annual Monitoring Report 2023-24.	To consider the Annual Welsh Monitoring Report for 2023/24.	Education, Arts and the Welsh Language	Yes (Corporate Performance and Resources and Learning and Culture)	No
July	Work to Tackle Poverty and the Current Cost of Living Crisis.	To update Cabinet on work undertaken to tackle poverty and the current cost of living crisis.	Leader	Yes (Homes and Safe Communities)	No
July	Project Zero Progress Report.	To update on progress in delivering our response to the Climate Emergency.	Leader	Yes (Corporate Performance and Resources and Environment and Regeneration)	No

Forward Work Programme: September 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
September	Annual Delivery Plan Monitoring Report: Quarter 4/ End of Year Performance 2023/24.	To present the Council's performance against the Annual Delivery Plan for Q4/End of Year.	Leader	Yes (All Scrutiny Committees)	No
September	Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24.	To seek Cabinet endorsement of the Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24 for consultation.	Leader	Yes (All Scrutiny Committees & Governance & Audit Committee)	No
September	Capital Monitoring for the Period 1st April to 30th June, 2024.	To advise Cabinet of the progress on the 2024/25 Capital Programme for the period 1st April, 2024 to 30th June, 2024 and to request changes to the Capital Programme.	Leader	Each Scrutiny Committee will receive a monitoring report on their respective areas, which will consider the relevant information relating to the respective Scrutiny Committee	No
September	Quarter 1 Revenue Monitoring 2024/25.	To advise Cabinet of the Quarter 1 Revenue Monitoring position for 2023/24	Leader	No	No
September	Quarter 1 Treasury Management Monitoring 2023/24.	To present to Cabinet the Quarter 1 Treasury Management 2024/25 Monitoring Report	Leader	Yes (Governance and Audit and final referral to Full Council)	Yes
September	Non Treasury Investment Strategy.	To provide an update on the development of the	Leader	Yes (Progress to be monitored by	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		implementation plan to deliver the Council's Non Treasury Investment Strategy.		Corporate Performance and Resources)	
September	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is involved in and what is being achieved.	Leader	No	No
September	Draft Corporate Plan 2025-2030.	To approve the draft Corporate Plan for consultation.	Leader	Yes (All Scrutiny Committees)	No
September	Annual Report of the Director of Social Services 2023-2024.	To ensure that Cabinet agree the future priorities for the Directorate of Social Services.	Social Care and Health	No	No

Forward Work Programme: October 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Cabinet Quarterly Work Programmes – July to September 2024 and October to December 2024.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period July to September 2024 and to confirm the Quarterly Work Programme for October to December 2024 in order that the Annual Strategic Work Programme can be amended and uploaded to the website.	Leader	No	No
October	Final Vale of Glamorgan Draft Self-Assessment Report.2023/24 (Post Consultation Draft).	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key findings from engagement with our key stakeholders.	Leader	Yes (All Scrutiny Committees and Governance and Audit Committee)	Yes
October	Annual Delivery Plan Monitoring Report: Quarter 1 2024/25.	To present quarter 1 performance results for the period 1st April, 2024 to 30th June, 2024 in delivering our 2024/25 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
October	Q2 Sickness Absence Report 2024/2025.	To update Cabinet on the sickness absence statistics for the 6-month period from 1st April, 2024 to 31st September, 2024.	Leader	Yes (Corporate Performance and Resources)	No
October	Refresh of Medium Term Financial Plan 2025/26 to 2029/30.	To refresh spend and funding assumptions and update Cabinet on the next steps for approving the Medium Term Financial Plan and setting the 2025/26 Budget in March 2025.	Leader	Yes (All Scrutiny Committees)	Final decision will be taken by Full Council
October	Vale of Glamorgan Local Development Plan 2011-2026: Annual Monitoring Report 2023/24.	To report to Cabinet the findings of the Council's fifth Local Development Plan Annual Monitoring Report and to seek approval to submit it to the Welsh Government by 31st October 2024.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	No
October	Future Management Proposals for Community Centres.	To seek approval to implement alternative delivery models for the management of community Centres.	Leisure, Sport and Wellbeing	Yes	No

Forward Work Programme: November 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Quarter 2 Revenue Monitoring 2024/25.	To advise Cabinet of the Quarter 2 Revenue Monitoring position for 2024/25.	Leader	No	No
November	Capital Monitoring for the period 1st April to 30th September, 2024.	To advise Cabinet of the progress on the 2024/25 Capital Programme for the period 1st April, 2024 to 30th September, 2025 and to request changes to the Capital Programme.	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	No
November	Treasury Management Mid-Year Report 2024/25.	To provide a mid-year report on the Authority's Treasury Management operations for the period 1st April, 2024 to 30th September, 2024.	Leader	No	Yes
November	Initial Housing Revenue Account (HRA) Budget Proposals 2025/26 and Revised Budget 2024/25.	To gain Cabinet's approval for the initial budget proposals for 2025/26 relating to the Housing Revenue Account so that the proposals may be submitted to Scrutiny Committee for consultation and to revise the 2024/25 budget.	Leader	Yes (Homes and Safe Communities)	No
November	Council Tax Reduction Scheme.	To confirm the re-adoption of the Council Tax Reduction National Scheme for 2025/2026	Leader	No	Final decision by Full Council

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		based on regulations and to reconfirm the Council's discretions.			
November	Shared Prosperity Fund.	Shared Prosperity Fund update.	Deputy Leader and Cabinet Member for Sustainable Places	Yes (Environment and Regeneration)	No
November	School Admission Arrangements 2026-2027.	To seek Cabinet approval to consult on the Local Authority's school admission arrangements as required by the Welsh Governments School Admission Code issued in July 2013.	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No
November	Local Air Quality Management Annual Progress Report 2024.	To seek approval for the 2024 Local Air Quality Management Annual Progress Report (APR) on air quality undertaken in 2024 to enable its submission to Welsh Government.	Community Engagement, Equalities and Regulatory Services	No	No
November	Final Vale of Glamorgan Draft Self-Assessment Report.2023/24 (Post Governance & Audit)	To seek Cabinet endorsement of the Final Draft Vale of Glamorgan Annual Self-Assessment Report 2023/24, incorporating the key recommendations from Governance & Audit Committee.	Leader	Yes (Governance and Audit Committee and Full Council)	Yes
November	Performance Panel Assessment.	To report the outcomes of the Performance Panel Assessment undertaken in October.	Leader	Yes (Corporate Performance and Resources)	

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
November	Corporate Safeguarding Mid Term Report.	To update Cabinet on the work that has been undertaken in relation to corporate arrangements for safeguarding across the Council.	Social Care & Health	Yes (Social Care and Health)	No

Forward Work Programme: December 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
December	Council Tax Base 2025-26.	To seek approval for the Council Tax Base for 2025-26.	Leader	No	No
December	Precept Payment Dates 2025-26.	To seek approval for the payment of precepts for 2025-26.	Leader	No	No
December	Council Tax Premiums on Long Term Empty Properties and Second Homes.	To seek approval for the policy to be adopted for Council Tax Long Term Empty Properties and Second Homes for 2025-26.	Leader	No	No
December	Housing Support Grant Annual Delivery Plan.	To adopt the draft Housing Support Grant Delivery Plan and seek authorisation for its submission to Welsh Government.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	No
December	Replacement Local Development Plan 2021-2036 Deposit Plan.	To obtain Member approval for the Replacement Local Development Plan Deposit Plan, Integrated Sustainability Appraisal and Habitats Regulations Assessment to be subject to a public consultation exercise.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	Yes

Forward Work Programme: January 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
January	Cabinet Quarterly Work Programmes – October to December 2024 and January to March 2025.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2024 and to confirm the Quarterly Work Programme for January to March 2025.	Leader	No	No
January	Budget 2024/25 for Consultation and Further MTFP Update.	To present initial draft budget proposals for consultation in order to come forward with a balanced budget for approval in February.	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	No
January	Vale of Glamorgan Council – Proposed Fees and Charges for 2025/2026.	To propose changes in service charges for functions managed by the Council in the following directorates for the financial year 2023/24: - Environment and Housing - Corporate Resources - Learning and Skills - Place - Social Services.	Leader	Yes (All Scrutiny Committees)	No
January	Draft Capital Programme Proposals 2024/25 to 2028/29.	The purpose of this report is to set out the draft proposals for	Leader	Yes (All Scrutiny Committees)	Final decision to

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		Cabinet Members to consider, prior to consultation, in respect of the final capital budget for the financial year 2024/25 to 2028/29.			be taken by Full Council.
January	Annual Delivery Plan Monitoring Report: Quarter 2 2024/25.	To present quarter 2 performance results for the period 1st April 2024 to 30th September 2024 in delivering our 2024/25 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No
January	Timetable of Meetings: May 2025 to May 2026.	To consider a draft timetable of meetings for the period May 2025 - May 2026.	Leader	No	No
January	Final Housing Revenue Account (HRA) Budget Proposals 2054/26 and Rent Setting 2025/2026.	To set the HRA budget for the financial year 2023/24 and to set the rents and service charges for the forthcoming rent year beginning on 1st April, 2023.	Leader	No	Final decision to be taken by Full Council.
January	Work to Tackle Poverty and the Current Cost of Living Crisis.	To update Cabinet on work undertaken to tackle poverty and the current cost of living crisis.		Yes (Homes and Safe Communities)	No
January	Project Zero Progress Report.	To update on progress in delivering our response to the Climate Emergency.	Leader	Yes (Corporate Performance and Resources and Environment and Regeneration)	No

Forward Work Programme: February 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
February	Revenue Monitoring for the Period 1st April 2024 to 31st December 2024.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April 2024 to 31st December 2024.	Leader	Yes (Corporate Performance and Resources)	No
February	Capital Monitoring for the Period 1st April 2024 to 31st December 2024.	To advise Cabinet of the progress on the Capital Programme for the period 1st April 2024 to 31st December 2024 and to request changes to the Capital Programme.	Leader	No	No
February	Final Proposals for the Revenue Budget 2025/26.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Council, in respect of the final revenue budget for the financial year 2025/26.	Leader	No	Yes
February	Capital Strategy 2025/26 and Final Capital Proposals 2025/26 to 2029/30.	To gain approval for the Final Capital Programme Proposals for the years 2025/26 to 2029/30.	Leader	No	Yes

February	Treasury Management and Investment Strategy 2025/26 and Update 2024/25.	To provide an interim report on the Council's treasury management operations for the period 1st April, 2024 to 31st December, 2024 and to submit for consideration the proposed 2025/26 Treasury Management and Investment Strategy.	Leader	Yes (Corporate Performance and Resources Scrutiny and Governance and Audit Committee)	Yes
February	Draft Vale of Glamorgan Council Corporate Plan 2025-30.	To enable Cabinet to consider the draft Corporate Plan 2025-2030.	Leader	Yes (Corporate Performance and Resources Scrutiny Committee)	
February	Pay Policy 2025/2026.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2025/26 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes
February	Levelling Up Fund Round 3 Update.	To update Cabinet on progress with regard to Levelling Up Fund Round 3 projects.	Leader	Yes (Environment and Regeneration)	No.
February	Housing Revenue Account Business Plan.	To present the Housing Revenue Account Business Plan 2023 for approval.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	Final decision to be taken by Full Council.

Forward Work Programme: March 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
March	Revenue Monitoring for the Period 1st April, 2024 to 31st January, 2025.	To advise Cabinet of the progress relating to revenue expenditure for the period 1st April to 31st January, 2025.	Leader	Yes (Each Scrutiny Committee will receive a monitoring report on their respective areas)	No
March	Capital Monitoring for the Period 1st April, 2024 to 31st January, 2025.	To advise Cabinet of the progress on the 2022/23 Capital Programme for the period 1st April, 2024 to 31st January, 2025 and to request changes to the Capital Programme.	Leader	Yes (Each Scrutiny Committee will receive a monitoring report on their respective areas)	No
March	Annual Equality Monitoring Report 2025 - 2026.	To seek Cabinet's approval of the Annual Equality Monitoring Report.	Leader	Yes (Learning and Culture)	No
March	Service Level Activities and Performance Targets to Deliver the Vale of Glamorgan Council's Annual Delivery Plan 2025/2026.	To seek Cabinet's approval of the priority actions as reflected in Service Plans and proposed service performance targets for the period 2025/2026 that will deliver the Council's Annual Delivery Plan (ADP).	Leader	No	No
March	Strategic Collaborative Working Initiatives Update.	To provide oversight of the range of strategic level collaborative working activity the Council is	Leader	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
		involved in and what is being achieved.			
March	Proposed Events Programme 2025-26.	To update Cabinet on the 2024/25 Events Programme and to seek approval for the proposed 2025/26 Events Programme and associated funding arrangements.	Deputy Leader and Cabinet Member for Sustainable Places	No	No
March	School Admission Arrangements 2026/2027.	To advise Cabinet of the outcome of the consultation exercise undertaken on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006.	Education, Arts and the Welsh Language	No	No

Forward Work Programme: April 2025

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
April	Cabinet Annual Strategic Forward Work Programme May 2025 to April 2026 and Cabinet Quarterly Work Programmes – January to March 2025 and April to June 2025.	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period May 2025 to April 2026, to inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2025 and to confirm the Quarterly Work Programme for April to June 2025.	Leader	No	No
April	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2024/25.	To present quarter 3 performance results for the period 1st April, 2024 to 31st December, 2025 in delivering our 2022/23 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

January 2024 – March 2024



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Forward Work Programme: January 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Cabinet Quarterly Work Programmes – October to December 2023 and January to March 2024.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period October to December 2023 and to confirm the Quarterly Work Programme for January to March 2024.	Leader	No	No	Reported to 11/01/24 Cabinet meeting Min. No. C195 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-11/Cabinet-Quarterly-Work-Programmes.pdf
January	Final Housing Revenue Account (HRA) Budget Proposals 2024/25, Rent Setting 2024/2025 and Housing Revenue Account Business Plan 2024/25.	To set the HRA budget for the financial year 2024/25, set the rents and service charges for the forthcoming rent year beginning on 1st April 2024 and present the 30 Year Housing Business Plan starting financial year 2024/25.	Leader	No	Yes	Reported to 11/01/24 Cabinet meeting Min. No. C196 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-11/Final-HRA-Budget-Proposals-24-25.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
January	Annual Delivery Plan Monitoring Report: Quarter 2 Performance 2023/24.	To present quarter 2 performance results for the period 1st April, 2023 to 30th September, 2023 in delivering our 2023/24 Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	Yes (All Scrutiny Committees)	No	Reported to 11/01/24 Cabinet meeting Min. No. C197 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-11/ADP-Q2-Performance-Monitoring.pdf
January	Retendering of Insurance 2023/24.	To advise Cabinet that the Council's insurance policies will need to be retendered during 2023 / 2024 due to the expiry of the existing long-term agreements and to outline and agree the process that will be followed in carrying out the tenders and contract award.	Leader	No	No	Reported to 11/01/24 Cabinet meeting Min. No. C198 & C202 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-11/Retendering-of-Insurance.pdf
January	Initial Budget 2024/25 and Medium Term Financial Plan 2024/25 to 2028/29 Proposals for	To put forward the Council's budget proposals for consultation with residents, other stakeholders and	Leader	Yes (All)	No	Reported to 18/01/24 Cabinet

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
	Consultation.	the Council's Scrutiny Committees.				meeting Min. No. C206 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-18/Budget-for-Consultation-2024-25.pdf
January	Draft Capital Programme Proposals 2024/25 to 2028/29.	To gain approval for the Draft Capital Programme Proposals for 2024/25 to 2028/29 so that they may be submitted to Scrutiny Committees for consultation, prior to the final Capital Proposals being presented to Members in February 2024.	Leader	Yes (All via Corporate Performance and Resources)	The final 2024/25 report will require the approval of Full Council.	Reported to 18/01/24 Cabinet meeting Min. No. C207 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-18/Draft-Capital-Programme-Proposals-24-25-to-28-29.pdf
January	Reshaping: The Next Phase of Transformation.	To seek Cabinet approval for the next phase of the Council's transformational change programme, Reshaping.	Leader	Yes (Corporate Performance and Resources)	No	Reported to 18/01/24 Cabinet meeting Min. No. C208 https://www.vale

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						ofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-18/Reshaping-A-Future-Transformation-Programme.pdf
January	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 30th November, 2023.	Leader	No	No	Reported to 25/01/24 Cabinet meeting Min. No. C218 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-25/Use-of-CX-Emergency-Powers.pdf
January	Levelling up and Long-Term Plan for Town Update Report.	To inform Cabinet of the recent awards of UK Government administered funds and initiatives to support local economic growth: Long-Terms Plan for Towns; Levelling Up Funding; and To seek Cabinet authority to take	Leader	Cabinet	No	Reported to 25/01/24 Cabinet meeting Min. No. C219 https://www.valeofglamorgan.gov.uk/Documents/Committee%20R

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
		the necessary next steps to progress delivery of the funding.				eports/Cabinet/2024/24-01-25/Levelling-up-and-Long-Term-Plan-for-Town-Plan-for-Town-Report.pdf
January	Corporate Fraud Enforcement Policy.	To provide Cabinet with the Council's draft Corporate Fraud Enforcement Policy ("the Policy") following comments from the Governance and Audit Committee for consideration and approval.	Leader	No	Yes	Reported to 25/01/24 Cabinet meeting Min. No. C220 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-25/Corporate-Fraud-Enforcement-Policy.pdf
January	Disposal of Freehold Interest in 119 Broad Street, Barry.	To seek Cabinet approval to dispose of the freehold interest in 119 Broad Street, Barry to Cardiff and Vale Citizens Advice Bureau.	Leader	No	No	Reported to 25/01/24 Cabinet meeting Min. No. C221 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						25/CAB-119-Broad-Street-Barry.pdf
January	Vale of Glamorgan Enterprise Centre.	To consider strategic options for the Vale of Glamorgan Enterprise Centre and to obtain authority for a way forward.	Deputy Leader and Cabinet Member for Sustainable Places	No	No	Reported to 25/01/24 Cabinet meeting Min. Nos. C224 & C227 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-25/Urgent-Item-Vale-of-Glamorgan-Enterprise-Centre.pdf
January	Update Report: Recycling and Waste Management Service Changes 2023/24.	To seek approval to set the green waste subscription services charges for 2024/25 and to report on the performance of service changes introduced, July 2023.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to 18/01/24 Cabinet meeting Min. No. C209 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-18/Recycling-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						and-Waste-Management-Report.pdf
January	Acquisition of Residential Properties in the Vale of Glamorgan.	To seek Cabinet approval to acquire up to three residential properties in the Vale of Glamorgan.	Social Care and Health	No	No	Reported to 25/01/24 Cabinet meeting Min. Nos. C222 & C226 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-25/Part-I-Acquisition-of-residential-properties.pdf
January	Annual Equality Monitoring Report 2022-23.	To seek approval of the Annual Equality Monitoring Report (Appendix A).	Community Engagement, Equalities and Regulatory Services	Yes (Learning and Culture)	No	Reported to 11/01/24 Cabinet meeting Min. No. C199 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-11/Annual-Equality-

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Monitoring-Report.pdf
January	Review of Vale of Glamorgan Council Strategic Equality Objectives for Period 2024-25.	To seek Cabinet endorsement of the proposals for reviewing Strategic Equality Objectives for the period 2024-25.	Community Engagement, Equalities and Regulatory Services	Yes (Learning and Culture)	No	Reported to 11/01/24 Cabinet meeting Min. No. C200 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-01-11/Review-of-Strategic-Equality-Objectives.pdf

Forward Work Programme: February 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
February	Pay Policy 2024/25. Deferred from January cycle.	To ask Cabinet to consider and endorse the annual Council's annual Pay Policy for 2024/25 as set out prior to its submission to Council for approval.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to 08/02/24 Cabinet meeting Min. No. C234 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-08/Pay-Policy-2024-25.pdf
February	Timetable of Meetings: May 2024 to May 2025. Deferred from January cycle.	To consider a draft timetable of meetings for the period May 2024 - May 2025.	Leader	No	No	Reported to 08/02/24 Cabinet meeting Min. No. C235 https://www.valeofglamorgan.gov.uk/Documents/

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Committee %20Reports /Cabinet/2024/24-02-08/Timetabl e-of-Meetings.pdf
February	Employee Code of Conduct Protocol Review 2024.	To seek Cabinet Approval for the revised Code of Conduct Protocol.	Leader	No	No	Reported to 22/02/24 Cabinet meeting Min. No. C247 https://www.valeofglamorgan.gov.uk/Documents/_Committee %20Reports /Cabinet/2024/24-02-22/Code-of-Conduct-Protocol.pdf
February	Draft Vale of Glamorgan Council Annual Delivery Plan 2024-25.	To enable Cabinet to consider the draft Annual Delivery Plan 2024-25 post consultation.	Leader	No	Yes	Reported to 22/02/24 Cabinet meeting Min. No. C248 https://www.valeofglamorgan.gov.uk/Documents/_Committee %20Reports /Cabinet/2024/24-02-22/Code-of-Conduct-Protocol.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-22/Draft-VoG-Annual-Delivery-Plan.pdf
February	Capital Monitoring for the Period 1st April to 31st December, 2023.	To advise Cabinet of the progress on the 2023/24 Capital Programme for the period 1st April, 2023 to 31st December, 2023 and to request changes to the Capital Programme.	Leader	No	No	Reported to 29/02/24 Cabinet meeting Min. No. C258 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-29/Capital-Monitoring.pdf
February	Quarter 3 Revenue Monitoring 2023/24.	To advise Cabinet of the Quarter 3 Revenue Monitoring position for 2023/24.	Leader	No	Yes (Corporate Performanc	Reported to 29/02/24 Cabinet

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
					e and Resources)	meeting Min. No. C259 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-29/Q3-Revenue-Monitoring.pdf
February	Draft Budget 2024/25 and Medium Term Financial Plan 2024/25 to 2028/29.	To put forward draft proposals for the Budget 2024/25 and outline the financial position across the medium term 2024/25 to 2028/29 for approval by Full Council on 6th March, 2024.	Leader	No	Yes	Reported to 29/02/24 Cabinet meeting Min. No. C260 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-29/Draft-Budget-and-MTFP.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
February	Capital Strategy 2024/25 and Final Capital Programme Proposals 2024/25 to 2028/29.	The purpose of this report is to set out final proposals for Cabinet Members to consider, before making their recommendations to Full Council, in respect of the final capital budget for the financial year 2024/25 to 2028/29 and to consider the Capital Strategy for 2024/25.	Leader	No	Yes	Reported to 29/02/24 Cabinet meeting Min. No. C261 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-29/Final-Capital-Proposals.pdf
February	Treasury Management and Investment Strategy 2024/25 and Update for 2023/24.	To provide an interim report on the Council's treasury management operations for the period 1st April 2023 to 31st December 2023 and to submit for consideration the proposed 2024/25 Treasury Management and Investment Strategy.	Leader	No	Yes	Reported to 29/02/24 Cabinet meeting Min. No. C262. https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-29/Final-Treasury-Management-and-Investment-Strategy.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						29/Treasury-Management-and-Investment-Strategy.pdf
February	Annual Report for SACRE/SAC 2022-2023 (Standing Advisory Council for Religious Education) /SAC (Standing Advisory Council).	To ratify the Annual Report 22-23 for SACRE (Standing Advisory Council for Religious Education) / SAC (Standing Advisory Council).	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No	Reported to 22/02/24 Cabinet meeting Min. No. C249 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-02-22/SACRE.pdf
February	Highway Maintenance Inspection Regime.	To propose changes to the footway and carriageway inspection regime.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to 08/02/24 Cabinet meeting Min. No. C236 https://www.valeofglamorgan.gov.uk/Documents/_Committee

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						%20Reports/Cabinet/2024/24-02-08/Inspection-Regime-Report.pdf
February	Housing Windows and Doors Replacement Scheme 2024-2027.	To advise Cabinet of the tender process for the Housing Windows and Doors Replacement Scheme 2024-2027.	Public Sector Housing and Tenant Engagement	No	No	Reported to 22/02/24 Cabinet meeting Min. Nos. C251 & C253 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-02-22/Part-I-Housing-Windows-and-Doors-Replacement.pdf
February	Cowbridge Physic Garden – Fields in Trust Status.	To seek approval to dedicate Cowbridge Physic Garden as protected green space with Fields in Trust.	Leisure, Sport and Well-being	No	No	Reported to 08/02/24 Cabinet meeting Min. No.

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						C237 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-02-08/Cowbridge-Physic-Garden.pdf
February	Improvements to Colcot and Buttrills Recreation Sites.	To seek approvals for significant improvement works to the Colcot and Buttrills recreation sites with an emphasis on improving recreational facilities.	Leisure, Sport and Well-being	No	No	Reported to 22/02/24 Cabinet meeting Min. No. C250 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-02-22/Buttrills-Recreation-Sites.pdf

Forward Work Programme: March 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
March	Strategic Collaborative Working Initiatives Update.	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No	Reported to 21/03/24 Cabinet meeting Min. No. C285 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-21/Strategic-Collaborative-Working-Initiatives.pdf
March	Grant Award and Licence Extension to Cowbridge Charter Trust 2024/25 to 2028/29.	To seek Cabinet's approval in the awarding of a grant from the 2024/25, 2025/26, 2026/27, 2027/28 and 2028/29 corporate revenue budgets and the award of a corresponding licence for the Cowbridge Town Wall for the period 1st April 2024 to 31st March 2029.	Leader	No	No	Reported to 21/03/24 Cabinet meeting Min. No. C286 https://www.valeofglamorgan.gov.uk/Documents/

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Committee %20Reports /Cabinet/2024/24-03-21/Cowbridge-Charter-Trust-Grant-Award-2024-25-to-2028-29.pdf
March	Regional Internal Audit Shared Services (RIASS) Partnership 2024.	To provide Members of Cabinet with a position statement on the renewal of the RIASS partnership arrangement from April 2024 and to allow new partners to join	Leader	No	No	Reported to 21/03/24 Cabinet meeting Min. No. C287 & C295 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-21/Part-I-RIASS-Partnership.pdf
March	Annual Delivery Plan Monitoring Report: Quarter 3 2023/24.	To present the Council's performance against the Annual Delivery Plan for Q3.2023/24.	Leader	Yes (All Scrutiny Committees)	No	Going through the 11/04/24

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						Cabinet cycle
March	Service Plans and Target Setting to deliver the Annual Delivery Plan 2024/25.	To present the priority actions as reflected in Service Plans and proposed service performance targets for the period 2024/2025 that will deliver the Council's Annual Delivery Plan 2024/25.	Leader	Yes (Environment and Regeneration)	No	Going through the 11/04/24 Cabinet cycle
March	Proposed Events Programme 2024-25.	Agreement of annual programme of events and allocation of funds.	Deputy Leader and Cabinet Member for Sustainable Places	No	No	Going through a future Cabinet cycle
March	Disposal of Additional Education Land at St Cyres Comprehensive School, Penarth.	To seek Cabinet approval to dispose of an additional piece of disused land at St Cyres Comprehensive School, Penarth.	Education, Arts and the Welsh Language	No	No	Reported to 07/03/24 Cabinet meeting Min. No. C269 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-07/Disposal-of-addtional-land-Cwrt-St-Cyres.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
March	Sustainable Communities for Learning (SCfL) Rolling Programme.	To seek Cabinet approval on the Sustainable Communities for Learning Rolling Programme. This report does not seek any financial commitment. It seeks approval of the recommended projects in order to submit a Strategic Outline Rolling Programme to Welsh Government.	Education, Arts and the Welsh Language	No	No	Reported to 07/03/24 Cabinet meeting Min. No. C270 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-07/Sustainable-Communities-for-Learning-SOP.pdf
March	Proposed Social, Emotional, Mental Health and Well-being Strategy 2024-2026 (Learning and Skills).	To ratify Learning and Skills Directorate Social, Emotional, Mental Health (SEMH) and Well-being Strategy 2024- 2027.	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No	Reported to 07/03/24 Cabinet meeting Min. No. C271 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						/Cabinet/2024/24-03-07/Proposed-Social-Emotional.pdf
March	Consultation on the Proposal to Create a Welsh Medium Specialist Resource Base at Ysgol Gwaun y Nant with effect from September 2024.	To seek Cabinet approval to consult with stakeholders on the proposal to create a Welsh Medium Specialist Resource Base at Ysgol Gwaun y Nant with effect from September 2024.	Education, Arts and the Welsh Language	Yes (Learning and Culture)	No	Reported to 07/03/24 Cabinet meeting Min. No. C272 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-07/Welsh-Medium-Specialist-Resource-Base.pdf
March	School Admission Arrangements 2025/26.	To advise Cabinet of the outcome of the consultation exercise undertaken on school admission arrangements for Community Schools in accordance with the Education (Determination of Admission Arrangements) (Wales) Regulations 2006.	Education, Arts and the Welsh Language	No	No	Reported to 21/03/24 Cabinet meeting Min. No. C288 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-07/School-Admission-Arrangements-2025-26.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-21/School-Admission-Arrangements-Report.pdf
March	Highway Maintenance Contract Awards.	To advise Cabinet of the tender process for Highway Maintenance Repairs and Carriageway Resurfacing (2024-2027) and for Surface Dressing and Micro Asphalt Treatment (2024/2026).	Neighbourhood and Building Services	No	No	Reported to 07/03/24 Cabinet meeting Min. No. C273 & C276 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-07/Part-I-Highway-Maintenance-Contracts.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
March	Review of the Council's 2021 Residential Parking Permit Schemes.	To review, and where necessary, propose amendments to the 2021 residential parking permit schemes implemented at Cosmeston, Cowbridge, Barry Island, the Knap and Ogmore by Sea.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to 21/03/24 Cabinet meeting Min. No. C289 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-21/Residential-Parking-Permit-Scheme-Report.pdf
March	Update Report: Household Waste Recycling Centres.	To provide a performance update for the Council's Household Waste Recycling Centres and to seek approval to extend the lease and improve the access road leading to the Llandow site.	Neighbourhood and Building Services	Yes (Environment and Regeneration)	No	Reported to 21/03/24 Cabinet meeting Min. No. C290 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-21/Residential-Parking-Permit-Scheme-Report.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						4/24-03-21/Update-Report-Household-Waste-Recycling-Centres.pdf
March	Procurement for the Supplying and Fitting of Tyres to Council Fleet.	To obtain approval to tender and award a contract for the Supplying and Fitting of Tyres to Council fleet.	Neighbourhood and Building Services	No	No	Reported to 21/03/24 Cabinet meeting Min. No. C291 https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-03-21/Supplying-and-Fitting-of-Tyres-Report.pdf
March	Consultation Response to Welsh Government White Paper - Ending Homelessness in Wales.	To approve the Council's response to the White Paper - 'Ending Homelessness in Wales'.	Public Sector Housing and Tenant Engagement	No	No	Reported to 07/03/24 Cabinet meeting Min. No. C274

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-03-07/Ending-Homelessnes.pdf
March	Strategic Equality Plan 2024-25.	To seek Cabinet approval of updated Strategic Equality Plan for the period 2024-25.	Community Engagement, Equalities and Regulatory Services	No	No	Reported to 21/03/24 Cabinet meeting Min. No. C292 https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2024/24-03-21/Strategic-Equality-Plan-2024-2025-Report.pdf



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

April 2024 – June 2024



www.valeofglamorgan.gov.uk

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Forward Work Programme: April 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
April	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2023/24. Deferred from March cycle.	To present Quarter 3 performance results for the period 1st April, 2023 to 31st December, 2023 in delivering the Council's 2023/24 Annual Delivery Plan commitments as aligned to Corporate Plan Well-being Objectives.	Leader	Yes (All)	No	Reported to 11/04/24 Cabinet meeting https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/ADP-Perf-Monitoring-Report-Q3-2023-24.pdf
April	Service Plans and Performance Targets to Deliver the Council's Annual Delivery Plan 2024/25. Deferred from March cycle.	To seek Cabinet's approval of the priority actions as reflected in Service Plans and proposed service performance targets for the period 2024/2025 that will deliver the Council's Annual Delivery Plan (ADP).	Leader	Yes (All)	No	Reported to 11/04/24 Cabinet meeting https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Service-Plans-Target-Setting.pdf
April	Renewal of Vale of Glamorgan Broadcasting Community Interest Company Deed of Grant.	To update Members on the activities of Bro Radio and to seek approval for an extension of funding for a further five years.	Leader	No	No	Reported to 11/04/24 Cabinet meeting https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Bro-Radio-Extension-Deed-Grant.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
						binet/2024/24-04-11/VoG-Broadcasting-Community-Interest-Company-Deed-of-Grant.pdf
April	Proposal to Grant Freemen and Freewomen Status to the Royal National Lifeboat Institution.	To consider granting the members of the Royal National Lifeboat Institution (Vale of Glamorgan), a registered charity in the Vale of Glamorgan, the title of honorary freemen and honorary freewomen in recognition of their distinguished service to residents and visitors of the Vale of Glamorgan in the RNLI's 200th anniversary year. The freedom ceremony to be held on Saturday 1st June, 2024 on Barry Island.	Leader	No	Yes	Reported to 11/04/24 Cabinet meeting https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/RNLI-Freemen-and-Freewomen.pdf
April	Use of the Chief Executive's Emergency Powers.	To notify Cabinet of the exercising of Emergency Powers by the Chief Executive since the last report on 25th January, 2024.	Leader	Yes (All)	No	Reported to 11/04/24 Cabinet meeting https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2024/24-04-11/Use-of-CX-Emergency-Powers.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
April	Cabinet Annual Strategic Forward Work Programme May 2024 to April 2025 and Cabinet Quarterly Work Programmes – January to March 2024 and April to June 2024.	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period May 2024 to April 2025, to inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2024 and to confirm the Quarterly Work Programme for April to June 2024.	Leader	No	No	To be reported to 25/04/24 Cabinet meeting
April	Housing Development Programme - Package Deal at the Former Cowbridge Police Station, Cowbridge.	To inform Cabinet of a proposal to enter into a package deal contract with Bluefield Land Ltd, for the delivery of 14no. new older persons apartments for social rent at the former Cowbridge Police Station, Cowbridge (the Scheme).	Public Sector Housing and Tenant Engagement	No	No	To be reported to 25/04/24 Cabinet meeting
April	Corporate Strategy for Children who Need Care and Support 2024-28.	To endorse the Corporate Strategy for Children who need Care and Support 2024-28.	Social Care and Health	No	No	Reported to 11/04/24 Cabinet meeting https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2024/24-04-11/Children-who-need-Care-and-Support.pdf

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Updates
April	Let's Talk About Life in the Vale – Survey Report and Further Engagement.	To report on the outcome of the Let's Talk About Life in the Vale survey exercise and plans for further engagement.	Community Engagement, Equalities and Regulatory Services	Yes (Corporate Performance and Resources and Voluntary Sector Joint Liaison Committee)	No	To be reported to 11/04/24 Cabinet meeting https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports/Cabinet/2024/24-04-11/Lets-Talk-About-Life.pdf

Forward Work Programme: May 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Appointments to Outside Bodies / Joint Committees.	To appoint / nominate representatives to the Outside Bodies / Joint Committees detailed in the report.	Leader	No	No
May	Vale of Glamorgan Council: Annual Performance Calendar 2024/25.	To present the Vale of Glamorgan Annual Performance Calendar for 2024/25, which outlines the key plans/reports that will be subject to consideration by Members throughout the year.	Leader	No	No
May	Report Back on Levelling Up Fund Round 3 Negotiation.	Reporting back on Levelling Up Fund Round 3 negotiation with ABP in respect of securing the marina development.	Leader	Yes (Environment and Regeneration)	No
May	Transfer of Car Parks and Toilets to Llantwit Major Town Council.	To transfer car park and toilets assets in Llantwit Major to the Town Council.	Neighbourhood and Building Services	No	No
May	Local Housing Market Assessment 2023.	To request the adoption of the 2023 Local Housing Market Assessment.	Public Sector Housing and Tenant Engagement	Yes (Homes and Safe Communities)	No
May	Affordable Housing Supplementary Planning Guidance.	To seek Cabinet approval to undertake a public consultation on amendments to the Supplementary Planning Guidance on Affordable Housing.	Community Engagement, Equalities and Regulatory Services	No	No

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
May	Social Care Records System.	To seek approval from Cabinet to enter into an agreement with Merthyr Tydfil County Borough Council (MCTCBC), Rhondda Cynon Taf County Borough Council (RCTCBC) and Bridgend County Borough Council (BCBC) regarding the procurement of a replacement social care system for CareDirector (WCCIS) that will become end of life by January 2026.	Social Care and Health	No	No

Forward Work Programme: June 2024

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No
June	Sickness Absence Report.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2023 to 31 March 2024.	Leader	Yes (Corporate Performance and Resources)	No
June	Corporate Safeguarding Annual Report.	To update Cabinet on the work that has been undertaken in relation to corporate arrangements for safeguarding across the Council.	Social Care and Health	Yes – Committees listed on Cabinet Report	No
June	Permanent Traffic Regulation Order – School Street Closure Dryden Road, Penarth.	To agree to make the experimental school street closure on Dryden Road for Fairfield Primary School, Penarth a permanent order.	Neighbourhood and Building Services	No	No
June	Vale of Glamorgan Replacement LDP Preferred Strategy Initial Consultation Report.	To inform Members of the issues raised during the Replacement Local Development Plan Preferred Strategy public consultation exercise as set out within an Initial Consultation Report and obtain Cabinet endorsement of the Strategy for inclusion within the Deposit Plan.	Community Engagement, Equalities and Regulatory Services	Yes (Environment and Regeneration)	Yes