

CABINET

Minutes of the remote meeting held on 7th September, 2020.

Present: Councillor N. Moore (Chairman); Councillor L. Burnett (Vice-Chairman); Councillors B.T. Gray, P.G. King, K.F. McCaffer, Mrs. M.R. Wilkinson and E. Williams.

C318 MINUTES –

RESOLVED – T H A T the minutes of the meeting held on 27th July, 2020 be approved as a correct record of the meeting.

C319 DECLARATIONS OF INTEREST –

No declarations of interest were received.

C320 STATEMENT –

The Leader presented an update to Cabinet Members following confirmation of a positive case of COVID-19 over the weekend of a child in school in Dinas Powys. The Leader assured everyone that the matter was in hand and that particular year group had been asked to self-isolate for 14 days, which would also include anyone who had been in contact with them. Plans had already been put in place to deal with any new cases as COVID-19 has not gone away. There had been some spikes in the 'R' rate in Wales reported and some Authorities were having to consider the effect on care homes and potential localised lockdowns, if necessary.

With regards to this one case, there were plans in place via Test, Trace and Protect and the Authority was in constant contact with the school. Should anyone have queries or concerns they could be addressed to relevant officers who would be happy to provide advice. The Leader concluded by asking people to be vigilant and stay safe to avoid contact or passing on any infection.

C321 REVENUE MONITORING FOR THE PERIOD 1ST APRIL TO 31ST JULY, 2020 (L) (SCRUTINY - CPR) –

The Leader presented the report, the purpose of which was to advise Cabinet on the progress relating to revenue expenditure for the period 1st April to 31st July, 2020, taking into account the effect of the pandemic during that period.

It was noted that the revenue position for 2020/21 was challenging, and would continue to be challenging, with additional pressure for the Council both operationally and financially as a result of the Covid-19 pandemic. This impact being incurring additional expenditure (PPE, impacts on Care Sector staff and residents,

etc.) and a loss of income (closure of car parks and leisure centres, etc.). Funding had been provided by Welsh Government to cover some of the issues.

An efficiency target of £247k had been set for the year and while it was anticipated that this would be achieved, some issues remained relating to unachieved savings targets from previous years.

Adverse variances were being projected for a number of services this year and the use of reserves would be required to resolve these issues in the short term issue.

The revenue position for 2020/21 was challenging with additional pressure for the Council both operationally and financially as a result of the Covid-19 pandemic for the remainder of the financial year.

Funding had been provided by Welsh Government in order to cover some of those financial pressures, which acknowledged both the increased costs and lost income as a result of the pandemic. Claims were made monthly in arrears and were shown within Paragraph 2.2 of the report for the period March to July 2020. The table also showed details of payments that had been received in relation to those claims.

With regard to lost income, £1m had been claimed, of which £935k had been received to date.

In addition, the Council had also received other specific grant funding from Welsh Government to cover additional costs relating to COVID-19 which were detailed in the report in Paragraph 2.6, totalling £36.2m to date.

It was early in the financial year and this year there was even more uncertainty than usual, particularly as the impact of coming out of lockdown was as yet unknown. The unplanned use of reserves would be necessary in the short term and was currently projected to be around £3.232m. This was in addition to the already approved drawdown from the Council Fund during 2020/21 of £1m.

The report detailed the position by Service Area based on current projections but would change throughout the year as further clarification of grant funding was received from Welsh Government. It was hoped that grant funding would continue but the extent of that funding was yet to be determined.

Another impact of the pandemic had been the effect on income, with a 1.1% reduction on Council Tax collection to the period at the end of June 2020 as compared to the same period last year, which equated to a loss of around £1m. This was in part due to some customers deferring payments from April/May this year to February/March next year but the position would be closely monitored. As at the end of August the reduction in collection had gone up by 1.2%. Payment periods had been amended to support households but would have an impact on collection rates for the current financial year.

As part of the Final Revenue Budget Proposals for 2020/21, the above was set for the Council, which as a result of a positive settlement from WG, was greatly reduced

from targets set in recent years. Services were anticipating achieving their efficiency targets this year but would be closely monitored throughout the year.

Further updates on progress against the efficiency targets would be provided to Members during the year.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the position with regard to the Authority's 2020/21 Revenue Budget be noted.
- (2) T H A T a virement of £290k be approved as a result of a transfer of responsibilities between the Additional Learning Needs and Wellbeing Service and the Standards and Provisions Service held within the Learning and Skills Directorate.
- (3) T H A T the use of delegated authority by the Director of Learning and Skills to vire £100k from the delegated schools budget to the Additional Learning Needs and Wellbeing Service be endorsed.

Reasons for decisions

- (1) To inform Cabinet of the projected revenue outturn for 2020/21.
- (2) To match budgets to operational responsibilities.
- (3) To report the use of Delegated Authority .

C322 CAPITAL MONITORING FOR THE PERIOD 1ST APRIL 2020 TO 31ST JULY 2020 (L) SCRUTINY - CPR) -

The Leader presented the report, the purpose of which was to advise Cabinet of the progress of the Capital Programme for the period 1st April, 2020 to 31st July, 2020 and set out any requested changes to the 2020/21 and future years' Capital Programme.

The report outlined the position with regard to the Capital Programme for the above period, considering the impact of the pandemic and the ability of the Council to deliver the full Programme. The Leader noted that delivery of the Capital Programme would be challenging this year as a result of the pandemic as people were often unable to work, some supplies and materials were not as readily available, etc.

In April it had been agreed that the Council would not tender for Capital schemes due to concerns over the availability of contactors. The reliability of supply chains

and ability to meet timescales were also considered. This position had subsequently been reviewed and Services were now tendering for works again, which had enabled works to be continued and completed on school buildings over the summer period.

The Leader advised that the Cabinet had visited the site at Whitmore High School during the morning of 7th September, 2020 and praised the work being carried out there.

The report detailed the current position with regard to the Capital Programme and included additions to the Programme for the following reasons:-

- Slippage of £13m from 2019 to 2020 (included in the details of Appendix 1);
- Additions to the Programme following the receipt of a number of Welsh Government grants;
- Additions to the Programme through the use of Section 106 monies.

The pandemic had had a particular effect on the Housing Services Programme and as a result some works had been delayed until 2021/2022.

Appendix 1 to the report detailed the Programme scheme by scheme.

Councillor Burnett commented that the flexibility shown by both Vale of Glamorgan Council Officers and contractors in delivering upgrades to schools had been outstanding during the school holidays to avoid slippage. They had been working safely and social distancing appropriately, safeguarding around 140 quality jobs, the majority of which were from local communities. It also supported local contractors and local supply chains and work was on track to be completed next September and on budget at Whitmore High School. Contractors had also assisted with the development of an app so that children in other schools could attend school safely.

Councillor Gray referred to a typographical error as part of Recommendation 2, bullet point 3, that should have read:

- Jenner Park Primary Water Mains Replacement - Vire £10k to the St Brides Primary Security Fencing scheme.

This was a matter for Executive decision.

Cabinet, having considered the report, all the issues and implications contained therein and noting the change to Recommendation 2, bullet point 3,

RESOLVED –

- (1) T H A T the progress made on the 2020/21 Capital Programme be noted.
- (2) T H A T the use of Delegated Authority in relation to the following be noted:
 - Ysgol Pen Y Garth Roof Renewal Scheme- Vire £29k from the Education Asset Renewal Contingency Budget to the Ysgol Pen-y-Garth roof renewal scheme in the 2020/21 Capital Programme.

- Jenner Primary School Parapet Outlet Works - Vire £15k from the Education asset renewal contingency budget to this new scheme.
- Jenner Park Primary Water Mains Replacement - Vire £10k to the St Brides Primary Security Fencing scheme.
- Penarth Heights Sustainable Transport - Increase this scheme by £25k in the 20/21 Capital Programme to be funded from s106 monies.
- Nordale Road/Bedford Rise Bridge Lighting Scheme - Include a new scheme in the 2020/21 Capital Programme of £25k to be funded from S106 monies.
- Cowbridge Leisure Centre Replacement water heaters/replacement flue - vire £32k from the 2020/21 All Services Asset Renewal Budget.
- Upgrade of CCTV system - Increase this scheme by £20k to be funded from S106 monies.
- Housing Improvement Programme - Allocate the 2020/21 budget of £27.847m as shown in paragraph 2.35 below.
- Ogmere Community Facility and associated play area - Increase the 2020/21 Capital Programme by £44k to be funded from s106 monies.
- Dinas Powys Community Council Stage Lighting and Parish Hall - Include a new scheme in the 2020/21 Capital Programme of £20k to be funded by s106 monies.
- Wick Multi Use Games Area - Include a new scheme of £78k into the 2020/21 Capital Programme to be funded from s106 monies.
- The Knap Gardens – Water and Biodiversity Project - Include a new scheme of £110k in total to the Capital Programme, split as follows: £5k in 2020/21 for design, , and £105k in 2021/22, to be funded from s106 monies.
- Central Park Play Area Improvements - Include a new scheme of £143k in total to the Capital Programme, split as follows: £5k in 2020/21, and £138k in 2021/22, to be funded from s106 monies.
- Central Park Play Area Improvements - Bring forward £50k from 2021/22 into 2020/21 Capital Programme.
- Building Strong Communities Fund - Increase this scheme by £20k to be funded from s106 monies.
- Barry Regeneration Partnership - The changes made to this scheme listed in paragraph 2.48.

(3) T H A T the use of the Managing Director's COVID-19 Emergency Powers in relation to the following be noted:

- 21st Century Schools Band B - Amend scheme costs and profiles as set out in the table in paragraph 2.8.
- Barry Island Primary / Wick and Marcross Primary/ Holton Primary Boiler Renewal Schemes - Make the following virements in the 2020/21 Capital Programme:
 - Vire £25k from the Barry Island Primary Boiler Renewal scheme to the Holton Primary Scheme
 - Vire £5k from the Barry Island Primary Boiler Renewal scheme to the Education Contingency Budget Scheme
 - Vire £20k from the Wick and Marcross Primary Boiler Renewal Scheme to the Education Contingency Budget Scheme.

- Cadoxton Primary Rewire Nursery and Dining Block - Vire £43k to the following schemes:-
 - £14k to the High St Primary Rewire phase 2 scheme.
 - £2k to the Llandough Primary Rewire phase 2 scheme.
 - £10k to the Llandough Primary WC Refurbishment scheme.
 - £8k to the Romilly Primary WC Refurbishment scheme.
 - £9k to the Education Asset Renewal Contingency budget.
- St Joseph's Primary WC Refurbishment - Vire £35k to the Victoria Primary WC Refurbishment scheme in the 20/21 Capital Programme.
- ICF- Transition Smart House - Increase this scheme by £240k to be funded from Welsh Government grant.
- Flying Start Capital Grant - Include the following schemes into the 20/21 Capital Programme to be funded by a grant from Welsh Government:-
 - Cylch Meithrin Pili Pala, New play area £42.5k
 - External path, kitchen improvements and provision of a canopy £40K
 - Gibbonsdown, Skomer Road Extension £52K
- Local Sustainable Transport COVID Response - Include this new scheme into the 2020/21 Capital Programme with a budget of £221k to be funded by a grant from Welsh Government.
- LTF M4 to Cardiff Airport Transport Network Scheme - Increase this scheme by £500k in the 2020/21 Capital Programme to be funded by a grant from Welsh Government.
- LTNF Electronic Bus Stop Information Displays - Include this new scheme into the 2020/21 Capital Programme with a budget of £180k to be funded by a grant from Welsh Government.
- LTNF Strategic Bus Stop Upgrades - Barry - Include this new scheme into the 2020/21 Capital Programme with a budget of £100k to be funded by a grant from Welsh Government.
- SRIC - St Athan Active Travel Route Design - Include this new scheme into the 2020/21 Capital Programme with a budget of £44k to be funded by a grant from Welsh Government.
- Core Active Travel Fund Allocation - Increase this scheme budget by £410k in the 2020/21 Capital Programme to be funded from Welsh Government grant.
- Small Scale Works Grant - Include a new scheme in the 2020/21 Capital Programme of £99k, to be funded from £84k Welsh Government Grant and £15k virement from the Flood Risk Management scheme budget.
- Street Lighting Energy Reduction Strategy - Increase this scheme by £1,916k in the 2020/21 Capital Programme, to be funded by an interest free loan from Salix Finance Ltd.
- Coast Protection and Land Drainage - Vire £100k to the Flood Risk Management scheme.
- Replacement Variable Message Signs - Vire £16k to a new scheme called 'Bay 5 Works'.
- Replacement of existing Pay and Display Machines - Increase this budget in the 2020/21 Capital Programme by £158k to be funded by a revenue contribution to capital. (£74k from Countryside and £84k from Neighbourhood Services. Change the name of the scheme to Car Park Pay and Display Machines.

- Waste Grant - Increase this budget by £91k to be funded by a grant from Welsh Government.
- Electoral Reform Grant - Include a new scheme into the 2020/21 Capital Programme of £212k to be funded from a Welsh Government Grant.
- Local Nature Partnership Cymru Grant - Include a new scheme of £71k into the 2020/21 Capital Programme called Local Nature Partnership Cymru Grant, to be funded from grant funding.
- Green Infrastructure Grant - Increase the 2020/21 Capital Programme by £192.5k to be funded by a grant from Welsh Government.
- Cowbridge Livestock Market Regeneration Budget - Include a new scheme of £150k into the 2020/21 Capital to be funded from the Council Building Fund reserve.
- Access Improvement Grant - Include this £41k scheme into the 2020/21 Capital Programme to be funded by a grant from Welsh Government.
- Core ICT Network Infrastructure Upgrade - Include this scheme in the Capital Programme with a budget of £236k to be funded by £118k COVID grant from Welsh Government and £118k from ICT reserve.
- ENABLE - Include £161k scheme in the 2020/21 Capital Programme to be funded by a grant from Welsh Government.
- Building Strong Communities Fund - increase this budget by £12k in the 2020/21 Capital Programme to be funded by a revenue contribution from the Building Strong Communities revenue budget.

(4) T H A T Cabinet recommend to Council that the Managing Director and the Head of Finance, in consultation with the Cabinet Member for Performance and Resources, be given delegated authority to make additions, deletions or transfers to or from the Capital Programme in relation to the Capital Economic Regeneration Reserve.

(5) T H A T the following changes to the 2020/21 and future years' Capital Programme be approved:

- Victorian Schools - Vire £47k to this scheme from the Peterston Super Ely Primary Roof scheme in the 2020/21 Capital Programme.
- Parks and Sport Facility - Vire £4k to the Penarth Parks Welfare Facility scheme.
- Car Park Refurbishments - Change the name of this scheme to Ogmere by Sea Car Park Refurbishment.
- St Athan Sustainable Transport Improvements - Vire £143k to the Safer Routes in Communities - St Athan Active Travel Route Design scheme.
- Vehicle Renewal Fund - Reduce this budget by £1m in the 2020/21 Capital Programme
- HRA Internal Works - Reduce this budget by £924k in the 2020/21 Capital Programme.
- Individual Schemes - Carry forward £700k into the 2021/22 Capital Programme.
- Common Parts - Carry forward £2.2m into the 2021/22 Capital Programme.
- Environmental Improvements - Reduce the 2020/21 budget by £100k and carry forward £1.1m into the 2021/22 Capital Programme.

- New Builds - Carry forward £4.24m into the 2021/22 Capital Programme.
- Skills Centre - Property Conversion and Car Park - Vire £148k to the BSC2 scheme.
- Disabled Facilities Grants - Carry forward £500k into the 2021/22 Capital Programme.

Reasons for decisions

- (1) To advise Cabinet of the progress on the Capital Programme.
- (2) To advise Cabinet of the use of Delegated Authority.
- (3) To advise Cabinet of the use of the Managing Director's COVID-19 Emergency Powers.
- (4) To enable the Capital Economic Regeneration Reserve to be managed effectively.
- (5) To allow schemes to proceed in the current and future financial years.

C323 WELSH LANGUAGE STANDARDS ANNUAL MONITORING REPORT 2019-20 (L) (SCRUTINY - LC) -

The Leader presented the report, the purpose of which was to seek approval for the Council's Annual Welsh Monitoring Report and Promotional Strategy.

During 2015 the Council was issued with a Compliance Notice by the Welsh Language Commissioner specifying which Standards applied to the Council. In order to achieve the 174 standards within the Notice the Council developed a comprehensive Action Plan.

The Council was also required to produce a 5-year Promotional Strategy as part of the compliance process.

The report brought to the attention of the Cabinet the Council's progress against the Welsh Language Standards (Welsh Language Standards Monitoring Report, Appendix 1) and against the Promotional Strategy for the Vale of Glamorgan (Appendix 2) for 2019/20.

The Monitoring Report and Promotional Strategy updates summarised the main areas where progress had been made and provided annual updates required by the Welsh Language Commissioner.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

(1) T H A T the Annual Welsh Monitoring Report for 2019 - 2020 (Appendix 1 to the report) and Update on the Welsh Language Promotional Strategy (Appendix 2 to the report) be approved in principle, subject to consideration by the Learning and Culture Scrutiny Committee.

(2) That the draft Monitoring Report for 2019-20 that had been published by the required date of 30th June, 2020 be noted.

(3) T H A T the report (and appendices) be referred to the Learning and Culture Scrutiny Committee for that Committee's consideration and if endorsed by the Committee, that the report be published.

Reasons for decisions

(1) To allow the Council to meet its reporting duty to the Welsh Commissioner as part of the Welsh Language Standards.

(2) To enable Cabinet to note that a draft report was published to meet the statutory timescales.

(3) To enable the Learning and Culture Scrutiny Committee to consider the report (and appendices) prior to publication and if endorsed by the Committee the report and its appendices to proceed to publication.

C324 CABINET ANNUAL STRATEGIC FORWARD WORK PROGRAMME SEPTEMBER 2020 TO APRIL 2021 AND CABINET QUARTERLY WORK PROGRAMMES – JULY TO SEPTEMBER AND OCTOBER TO DECEMBER 2020 (L) (SCRUTINY - ALL)

The Leader presented the report, the purpose of which was to:-

- seek Cabinet approval and any comments in respect of reports affected by the COVID-19 pandemic for the quarter April to June 2020;
- note reports that were considered by Cabinet in July 2020;
- approve the updated Cabinet Quarterly Forward Work Programmes from July to September and October to December 2020 in order to bring the Work Programmes back in line with quarterly reporting requirements;
- agree an Annual Strategic Work Programme from September 2020 to April 2021 with the resumption of meetings following the COVID-19 outbreak to bring reporting requirements back in line for the remainder of 2020/2021.

The Leader added that additional reports that were not currently on the Work Programme come forward for consideration if required and not planned in advance.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the usual Cabinet business had been affected by the COVID-19 pandemic since the suspension of meetings on 23rd March, 2020 be noted.
- (2) T H A T the suspension of the Work Programme due to COVID-19 affected Cabinet consideration of any formal Cabinet Quarterly Work Programme for the period April to June 2020 be noted.
- (3) T H A T the Cabinet Quarterly Work Programme for July to September 2020 (Appendix 1 to the report) be endorsed and reports considered at meeting of Cabinet in July 2020 be noted.
- (4) T H A T the Cabinet Quarterly Work Programme for October to December 2020 (Appendix 2 to the report) be endorsed.
- (5) T H A T the Annual Strategic Cabinet Work Programme for the remainder of the current year 2020/2021 (Appendix 3 to the report) be agreed and uploaded to the Council's website.

Reasons for decisions

- (1) To note that usual Cabinet business had been affected by the COVID-19 pandemic since March 2020.
- (2) To note it was not possible to consider a formal Cabinet Quarterly Work Programme for the period April to June 2020 as a result of the suspension of meetings on 23rd March, 2020.
- (3) To approve the Work Programme for July to September 2020.
- (4) To approve the Work Programme for October to December 2020.
- (5) To comply with the requirements of the Local Government Act 2000, subordinate legislation and the Council's Constitution in setting annual work programme.

**C325 STRONG COMMUNITIES GRANT FUND 2020-2025 (DL/ER)
(SCRUTINY - CPR) –**

The Deputy Leader and Cabinet Member for Education and Regeneration presented the report, the purpose of which was to provide Cabinet with an update on the Strong Communities Grant Fund 2020-21 and to seek approval for the award of funding for the first round of applications.

On 3rd April, 2017, Cabinet approved the establishment of the Strong Communities Grant Fund (SCGF). The SCGF was introduced to streamline the way in which community grant funding was managed by the Council and to encourage innovative and creative use of a range of funding to support community initiatives in line with the Council's 2016-2020 Corporate Plan Well-being Outcomes, whilst being mindful of the Well-being of Future Generations Act 2015.

Since the SCGF was launched in August 2017 grants totalling £781,722 had been allocated to 56 projects across the Vale of Glamorgan. The Council and its partners: Waterloo Foundation, Natural Resources Wales and representatives of the Town and Community Councils, had joined forces to support projects which were making a real difference to the quality of life and a range of services available to people and communities in the Vale.

At its meeting on 23rd March, 2020 Cabinet approved a new funding allocation totalling £837,533 for the five-year period from April 2020 to March 2025.

At that meeting, minor alterations to the operation of the SCGF were approved to allow more efficient management of small grants. The scope of the scheme and the way in which it operated remained unchanged apart from the following four amendments:

- i) Introduction of a simple application process for smaller grants in the form of a rolling programme for applications of up to £3,000. These applications were circulated to panel for comment and then determined via delegated powers in consultation with Leader, Deputy Leader and Managing Director.
- ii) Removal of the £1,000 innovative grant fund.
- iii) The panel would meet twice a year.
- iv) The maximum grant threshold would be changed to £25,000.

With regard to Appendix A to the report, Councillor Burnett noted that although there was £119k available, there had been over £250k worth of applications made, and as a result some difficult decisions had to be made as to what could be supported this year.

The amended scheme guidance was available on the Vale of Glamorgan Council website and could be found at Appendix B to the report.

Appendix D to the report listed the 9 applications received to the SCGF Small Grant Fund (for grants of up to £3,000) and the decisions reached on those applications.

Appendix C referred specifically to the Vale Heroes Crisis grants which were allocated to community groups that were undertaking activities specifically related to the COVID-19 pandemic. Councillor Burnett applauded the work done in the communities supported by the 23 grants that were allocated to the various recipients.

Councillor Burnett also asked Cabinet to note some small clarifications to the information in the report:-

- Paragraph 2.11 on Page 4 to be re-worded to 'in consultation with the Leader and Deputy Leader.'
- Appendix A - Cowbridge Tennis Club – to be re-worded to 'approval in part £12,000 in 2021/22
- Appendix D – grant request total – reported as £23,489.18, to be amended to read '£24,201.88'.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein and noting the changes to Paragraph 2.11, Appendix A and Appendix D,

RESOLVED –

(1) T H A T funding of up to £119,260.79 be approved and the Evaluation Panel's recommendations as outlined in Appendix A to the report be endorsed.

(2) T H A T the content of the report and Appendices B, C and D be noted.

Reasons for decisions

(1) To enable Strong Communities Grant Funding to be awarded to submissions as outlined in Appendix A to the report, in line with the Council's Constitution and the scope of the scheme.

(2) To provide Cabinet with an update on the Strong Communities Grant Fund.

C326 DISPOSAL OF SMALL PARCEL OF HOUSING OWNED LAND AT CERI AVENUE, RHOOSE (HBS) (SCRUTINY - HSC)

The Cabinet Member for Housing and Building Services presented the report, the purpose of which was to seek Cabinet approval to dispose of a small parcel of non-operational housing land suitable for use incidental to the enjoyment of an adjacent dwelling house only (as identified at Appendix 1 to the report).

The Council owned small parcels of land, which bordered existing, privately owned properties, that were not suitable for development and were a continuing financial burden on the Council due to their ongoing maintenance and security costs.

The Council had received an enquiry to acquire one of those small areas of land which was held for the purposes of Part II of the Housing Act 1985 and currently managed by, or under the control of, the Housing Department. The Council could dispose of such land if it was no longer required for its operational purpose.

Permission was therefore sought to dispose of the non-operational Housing owned land identified in Appendix 1 as surplus to Council requirements, to be used as additional garden space or a parking space by purchasers.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the parcel of Housing land in Ceri Avenue, Rhoose (shown at Appendix 1 to the report) be declared as surplus to Council requirements.
- (2) T H A T delegated authority be granted to the Director of Environment and Housing Services, and in consultation with the Cabinet Member for Housing and Building Services, and Head of Finance to dispose of the parcel of land by the most appropriate means and on terms and conditions to be agreed.
- (3) T H A T the Monitoring Officer/Head of Legal and Democratic Services be authorised to prepare, complete and execute the required legal documentation in order to formalise the disposal in accordance with Consent E 4.1 of the General Comments for the Disposal of Houses and Land 1994, where the land has been declared surplus to requirement.

Reasons for decisions

- (1) To comply with the Council's Constitution.
- (2) To ensure that the Council obtains best consideration for the land in accordance with its statutory and fiduciary obligations.
- (3) To legally formalise the disposal of the land and to ensure compliance with statute.

C327 LOCAL DEMOCRACY AND BOUNDARY COMMISSION FOR WALES – REVIEW OF ELECTORAL ARRANGEMENTS OF THE COUNTY BOROUGH OF THE VALE OF GLAMORGAN (LRPS) (SCRUTINY - CPR) -

The Cabinet Member for Legal, Regulatory and Planning Services presented the report, the purpose of which was to inform Members and consider the Local Democracy and Boundary Commission for Wales' electoral arrangement proposals for the Council.

The Local Democracy and Boundary Commission for Wales ('the Commission') had a duty under s29 of the Local Government (Democracy) (Wales) Act 2013 to review the electoral arrangements for each principal area at least once every ten years.

The Commission commenced its Review of the Vale of Glamorgan Council ('the Council') on 8th May, 2019, and the Council provided comments on the Commission's proposals as part of Stage 1 of the Review by 30th July, 2019.

As part of Stage 2 of the Review, the Commission had published the Draft Proposals Report, attached as a link to the Report, and sought views on the proposed electoral arrangements detailed in the same by 20th October, 2020.

The report outlined the Commission's draft proposals for consideration as set out below in paragraph 2.4 and recommends further proposals for submission to the Commission as detailed in paragraphs 2.7 and 2.8.

Section 29 of the Local Government (Democracy) (Wales) Act 2013 defined electoral arrangements as:

- The number of Members of the Council for the principal area;
- The number, type and boundaries of the electoral wards into which the principal area is for the time being divided for the purpose for the election of Members;
- The number of Members to be elected for any electoral ward in the principal area; and
- The name of any electoral ward (if a new ward is created).

Councillor Williams stated there had been dialogue regarding the membership and size of the wards, in particular the Returning Officer, Group Leaders and Members of the Council.

It was noted that an email had been received from the Leader of the Plaid Cymru Group on the Vale of Glamorgan Council who objected to the reduction in representation for the Dinas Powys ward, from 4 representatives to 3 and also the use of the 'urgent decision procedure' as part of the report. Councillor Williams noted the points made and advised that there would be an opportunity for all Members to voice objections when the report was considered at Full Council on 21st September, 2020.

The use of the urgent decision procedure ensured that the report could be referred for consideration by Full Council on 21st September and to meet the Local Democracy and Boundary Commission for Wales' submission deadline of 20th October, 2020. It was further noted that every Member would also be able to make any case to the Boundary Commissioner themselves if they wished to do so.

This was a matter for Executive and Council decision.

Cabinet, having considered the report and all the issues and implications contained therein and having noted the supplementary comments from the Leader of the Plaid Cymru group on the Vale of Glamorgan Council

RESOLVED –

(1) T H A T it be recommended to Council that the Local Democracy and Boundary Commission's proposals for the Vale of Glamorgan Council's electoral arrangements (as detailed in its February 2020 Draft Proposals Report) be accepted save for the proposals relating to the Cornerswell and Llandough electoral wards

which it was recommended continue to be two separate electoral wards for the reasons detailed in paragraph 2.7 of the report.

(2) T H A T in advance of the Council meeting on 21st September, 2020 the Electoral Registration Officer's recommendations for the names of the proposed electoral wards as detailed in paragraph 2.8 of the report be circulated to Members for their comments, subject to any amendments made by Cabinet.

(3) T H A T the report, together with Cabinet's comments in respect of Resolution (2) above, be referred to Council for consideration on 21st September, 2020.

(4) T H A T the urgent decision procedure (paragraph 14.14 2(ii) of the Council's Constitution refers) be applied to this report.

Reasons for decisions

(1) To provide a response to the Commission's proposals.

(2) To seek Cabinet's comments in advance of Council.

(3&4) To meet the deadline set by the Commission of 20th October, 2020

C328 CARE INSPECTORATE WALES (CIW) LOCAL AUTHORITY PERFORMANCE REVIEW – APRIL 2019 – MARCH 2020 (SCH) (SCRUTINY - HLSC) -

The Cabinet Member for Social Care and Health presented the report, the purpose of which was to update Cabinet on the assessed performance of Social Services in the Vale of Glamorgan.

Care Inspectorate Wales publish an annual letter for Social Services outlining their assessment of the service based on inspection and other activities throughout the year. The letter was attached as an appendix to the report and highlighted many strengths of the service whilst also providing suggested areas for improvement. There were particular comments in the letter regarding the management of the service as well as to COVID-19.

The performance review would be incorporated into the annual Director's Report for the same period and would inform the priorities for the service highlighted in that document, which was to be presented to Cabinet for approval in the coming months.

With reference to areas for improvement, Councillor Gray noted in the letter that the Welsh Community Care Information System (WCCIS) had not yet been adopted by the Cardiff and Vale University Health Board (CVUHB). This was a particular area of concern for ongoing joint-working practices between two sets of services. Also noted in the letter and again of concern was that there was no time frame set for the adoption of WCCIS to take place and that strategic decision making was required by CVUHB to address this issue. Councillor Gray further noted that during focused activity in Adult Services there were many examples of positive information sharing

between social care and health care staff that promoted best outcomes for people. As such, there were systems in place that were looking after the best interests of local residents but there were still areas for improvement.

The performance review was used to inform the annual Director's Report for the same period and provided evidence for the Director of Social Services assessment of activity during the same year. Inevitably it would inform the priorities for the service highlighted in that document. The Director's report would be considered by the Healthy Living and Social Care Scrutiny Committee as a Challenge Version in September and then a final version would be before Cabinet for approval in the coming months.

This was a matter for Executive decision.

Cabinet, having considered the report and all the issues and implications contained therein

RESOLVED –

- (1) T H A T the content of the Performance Review be noted.
- (2) T H A T a copy of the Performance Review be forwarded to Members of the Healthy Living and Social Care Scrutiny Committee.

Reasons for decisions

- (1) To ensure that Cabinet are aware of the Care Inspectorate's assessment of the performance of Social Services in the Vale of Glamorgan.
- (2) To ensure wider elected Member oversight of the Performance Review.