

THE VALE OF GLAMORGAN COUNCIL

Minutes of the Remote Annual Meeting held on 23rd May, 2022.

The Agenda is available [here](#).

The recording of the meeting is available [here](#).

In attendance: Councillor Jayne Norman (Mayor); Councillors Anne Asbrey, Julie Aviet, Gareth Ball, Rhiannon Birch, Bronwen Brooks, Gillian Bruce, Ian Buckley, Lis Burnett, Samantha Campbell, George Carroll, Christine Cave, Charles Champion, Janice Charles, Millie Collins, Marianne Cowpe, Pamela Drake, Vincent Driscoll, Anthony Ernest, Robert Fisher, Christopher Franks, Emma Goodjohn, Ewan Goodjohn, Stephen Haines, Howard Hamilton, Sally Hanks, William Hennessy, Nic Hodges, Mark Hooper, Catherine Iannucci, Gwyn John, Dr. Ian Johnson, Susan Lloyd-Selby, Belinda Loveluck-Edwards, Julie Lynch-Wilson, Kevin Mahoney, Naomi Marshallsea, Michael Morgan, Helen Payne, Elliot Penn, Sandra Perkes, Ian Perry, Joanna Protheroe, Ruba Sivagnanam, Carys Stallard, Neil Thomas, Rhys Thomas, Steffan Wiliam, Margaret Wilkinson, Edward Williams, Mark Wilson and Nicholas Wood.

1 ANNOUNCEMENT –

Prior to the commencement of the business being transacted, the Mayor read the following statement:

“May I remind everyone present that the meeting will be live streamed as well as recorded via the internet and this recording archived for future viewing”.

2 APOLOGIES FOR ABSENCE –

These were received from Councillors Wendy Gilligan and Russell Godfrey.

3 DECLARATIONS OF INTEREST –

Councillor H.M. Payne declared a personal and prejudicial interest in Agenda Item No. 7(e) – Non-Executive Arrangements – Learning and Culture Scrutiny Committee, in that she was Vice-Chair of the Vale of Glamorgan Youth Forum.

4 ELECTION OF MAYOR –

It was moved by Councillor Iannucci and seconded by Councillor Perkes that Councillor Lloyd-Selby be elected Mayor.

RESOLVED – T H A T Councillor S.C. Lloyd-Selby be elected Mayor of the Council for the ensuing Municipal year.

(N.B. Councillor Mahoney voted against the appointment of the Mayor.)

The newly appointed Mayor made and delivered to the Chief Executive the Statutory Declaration of Acceptance of Office, was invested by the outgoing Mayor with the Chain of Office and took the Chair.

5 APPOINTMENT OF DEPUTY MAYOR –

It was moved by Councillor Wilkinson and seconded by Councillor Loveluck-Edwards that Councillor Aviet be elected Deputy Mayor.

RESOLVED – T H A T Councillor J. Aviet be appointed Deputy Mayor of the Council for the ensuing Municipal year.

The newly appointed Deputy Mayor made and delivered to the Chief Executive the Statutory Declaration of Acceptance of Office and was invested with the Chain of Office and took the Chair.

6 MAYOR'S ADDRESS –

The Mayor thanked Councillor Iannucci for her kind words in nominating her as Mayor and to Councillor Perkes for seconding her nomination.

She considered it to be a great honour to have been elected to the Office of Mayor and looked forward to representing the Vale of Glamorgan at events throughout the year. Her Consort would be her husband, Mr. Mark Lloyd-Selby.

She was also delighted that her 90 year old father had been present to witness the occasion. She paid tribute to him, alluding to his childhood growing up during the Second World War, he had carried out his national service in the RAF and since retirement had volunteered in various roles across the Vale. She felt that he and his generation demonstrated the importance of service without personal gain and she had been inspired by him and by all those who give their time freely to serve their local communities, especially now, when so many people were struggling with the impact of cost of living increases.

She felt that it was not right that any person in the Vale found themselves having to choose between heating and eating and her focus as Mayor would be to support the work of those that were seeking to tackle poverty in its various forms.

Referring to a strong sense of community in the Vale, she had witnessed how people had come together to support those in need through the worst of the pandemic and accordingly, she wanted to concentrate on those who gave their time freely to provide care, support and friendship. She thanked all Councillors in advance for their support.

7 VOTE OF THANKS TO RETIRING MAYOR –

The incoming Mayor thanked the outgoing Mayor for the manner in which she had represented the Council during her 20-month period in office due to the Pandemic. On behalf of all Members, the Mayor thanked the outgoing Mayor for her commitment to civic duties and her hard work during this particularly challenging period and for championing young people in the County. She wished her the very best for the future.

In response, the retiring Mayor thanked the new Mayor for her kind words. She acknowledged that it had been a strange and unusual period whilst she had held the Office of Mayor, referring to the various facets of presiding over virtual meetings at which she had become adept. It was her claim to fame to be the first Mayor to Chair meetings of the Full Council from her dining room table and it was particularly ironic that the first time she was able to wear her chain of office in the Council Chamber, was also her last.

Her first official duty had been to preside over a virtual opening of a residential care home however, her official duties had been unavoidably curtailed with her Civic Sunday being delayed some 15 months after its intended date.

As restrictions eased, she had been grateful to attend various functions and fund-raising events. More recently, she had been able to host charity coffee mornings for some of the recipients of grants from the Mayor's Charity Fund and a "Thankyou" afternoon tea for armed force veterans who had supported her at Mayoral Civic occasions.

She thanked her Consort, Chaplain, Deputy Mayor and staff in Democratic Services for their support.

She wished the new Mayor and Deputy Mayor good luck during their period of office.

8 EXECUTIVE ARRANGEMENTS: TO ELECT THE LEADER (CX) –

It was moved by Councillor Brooks and seconded by Councillor Birch that Councillor Burnett be elected Leader.

It was moved by Councillor Hodges and seconded by Councillor Collins that Councillor Dr. Johnson be elected Leader.

Upon being put to the vote it was

RESOLVED – T H A T Councillor L. Burnett be elected Leader of the Council.

9 EXECUTIVE ARRANGEMENTS: CABINET MEMBERSHIP AND PORTFOLIOS (CX) –

Section 4.10.1(f) of the Constitution "Council Procedure Rules – Annual Meeting of the Council" provided that the Annual Meeting would be told by the Leader of the names of Councillors chosen to be Deputy Leader and the number and names of Members to be appointed to the Cabinet and their portfolios / responsibilities.

Section 5.2 of the Constitution "Form and Composition of the Executive" provided that the Cabinet would consist of the Leader of the Council and at least two, but not more than nine, other Councillors appointed to the Cabinet by the Leader.

Details of Cabinet Portfolios, together with the Leader's confirmation that, as part of their portfolios, Cabinet Members would be designated as the Council's "Champions" with regard to various areas were circulated as Supplementary Information prior to the meeting.

RESOLVED –

(1) T H A T, as advised by the Leader, it be noted that Councillor B.E. Brooks would be Deputy Leader and the Members of the Cabinet, together with details of their portfolios as indicated at Appendix A to the report and as listed below, together with the designated "Champion" roles as set out in the [Supplementary Information](#) to the report, be noted:

- Councillor L. Burnett – Executive Leader and Cabinet Member for Performance and Resources
- Councillor B.E. Brooks – Deputy Leader and Cabinet Member for Sustainable Places
- Councillor R.M. Birch – Cabinet Member for Education, Arts and the Welsh Language
- Councillor G. John – Cabinet Member for Leisure, Sport and Well-being
- Councillor R. Sivagnanam – Cabinet Member for Community Engagement, Equalities and Regulatory Services
- Councillor M.R. Wilkinson – Cabinet Member for Public Sector Housing and Tenant Engagement
- Councillor E. Williams – Cabinet Member for Social Care and Health
- Councillor M.R. Wilson – Cabinet Member for Neighbourhood and Building Services

(2) T H A T the Chair of the Scrutiny Committee Chairs and Vice-Chairs Group and the Chair of the Democratic Services Committee continue to be designated the Council's Scrutiny and Member Development Champions respectively.

(3) T H A T the Council's payments of Senior Salaries for 2022/23 be as set out within paragraph 2.1 of the report, subject to the addition of a Senior Salary payment to the Leader of the Plaid Cymru Group (as Leader of another Opposition Group which represented at least 10% of the Council membership) taking the number of Senior Salaries proposed to be paid to 17.

Reason for decisions

(1-3) In order to comply with the Council's Constitution.

10 SCRUTINY COMMITTEES: APPOINTMENT, MEMBERSHIP, TERMS OF REFERENCE AND ALLOCATION OF CHAIR POSITIONS (CX) –

A requirement existed, under the Local Government (Wales) Measure 2011, regarding the allocation of Scrutiny Committee Chair positions. In essence, any Group, or Groups, represented on the Cabinet were entitled (when taken together) to a proportion of Scrutiny Committee Chair positions equivalent to their total number of seats (when taken together) on the Council. Once this calculation had been done, the remaining Scrutiny Committee Chair positions became the "property" of the non-Cabinet Groups (again, to be allocated proportionate to the total number of seats held by the respective Groups on the Council).

Section 7 of the Council's Constitution set out the Terms of Reference, general role and specific functions of the Scrutiny Committees, a copy of which was attached at Appendix B to the report. The membership of the Scrutiny Committees was circulated prior to the meeting as Supplementary Information based on information provided by Group Leaders.

RESOLVED –

(1) T H A T the seats which had been given up by the respective Group Leaders in order that they achieved their legal entitlements to seats on the Council's Scrutiny Committees as indicated within the [Supplementary Information](#) to the report be noted as follows:

- Labour – one seat on Homes and Safe Communities Scrutiny Committee;
- Conservatives – one seat on Homes and Safe Communities Scrutiny Committee;
- Plaid Cymru – one seat on Homes and Safe Communities Scrutiny Committee;
- Llantwit First Independents – one seat on Environment and Regeneration Scrutiny Committee.

(2) T H A T the allocation of one vacant seat to each of the Independent Members of the Council as set out in the Supplementary Information be endorsed.

(3) T H A T the Scrutiny Committees, together with their Membership and Terms of Reference as set out in Appendix B and the Supplementary Information to the report, be appointed for the ensuing Municipal year.

(4) T H A T the allocation of specific Scrutiny Committee Chairs, as notified by the relevant Group Leaders as set out in paragraphs 2.1 to 2.3 of the report and in the Supplementary Information, as shown below be noted:

- Corporate Performance and Resources Scrutiny Committee – Councillor J. Protheroe
- Environment and Regeneration Scrutiny Committee – Councillor S.D. Perkes
- Healthy Living and Social Care Scrutiny Committee – Councillor J.E. Charles
- Homes and Safe Communities Scrutiny Committee – Councillor A.M. Collins
- Learning and Culture Scrutiny Committee - Councillor R.R. Thomas.

Reason for decisions

(1-4) In order to comply with the relevant legislation.

11 QUASI-JUDICIAL COMMITTEES AND OTHER BODIES: APPOINTMENT, TERMS OF REFERENCE AND MEMBERSHIP (CX) –

Members were reminded of the need to pay particular regard to legislation which came into force on 5th May, 2017 governing the size and composition of Planning Committees.

The Size and Composition of Local Planning Authorities Committees (Wales) Regulations 2017 (which came into effect on 5th May, 2017) brought into effect, and provided the detailed interpretation for, Section 39 of the Planning (Wales) Act 2015, so far as it related to the size and composition of Committees discharging functions.

Set out at Appendix A to the report was the calculation relating to the political balance requirement for Committees in accordance with the Local Government Act 1989. The membership of the Quasi-Judicial Committees was circulated prior to the meeting as Supplementary Information based on information provided by Group Leaders.

RESOLVED –

(1) T H A T the Quasi-Judicial Committees and Other Bodies, together with their Terms of Reference (Appendix B) and Membership, as set out in the [Supplementary Information](#) and [Additional Supplementary Information](#) as circulated prior to the meeting and presented with the report, be appointed for the ensuing Municipal Year, subject to it being noted as advised by the Leader of the following:

- That Councillor J. Lynch-Wilson would replace Councillor C. Stallard as part of the Labour Group representation on the Community Liaison Committee;
- That the membership of the Standards Committee Appointment Panel consist of Councillors C.A. Cave, N.P. Hodges, G. John and J. Protheroe;
- That the representatives on the Local Authority Trading Company “The Big Fresh Catering Company” be the Director of Corporate Resources and the Executive Leader and Cabinet Member for Performance and Resources.

(2) T H A T, having regard to the Planning Committee and the Governance and Audit Committee, membership be agreed as outlined in paragraphs 2.4 to 2.6 of the report.

Reason for decisions

(1&2) In order to comply with the relevant legislation.

12 DATES OF ORDINARY COUNCIL MEETINGS (CX) –

RESOLVED – T H A T it be noted that ordinary meetings of the Council will be held on the following dates:

- 18th July, 2022
- 26th September, 2022
- 5th December, 2022
- 6th March, 2023
- 24th April, 2023.

13 ELECTION OF CHAIRS AND VICE-CHAIRS OF COMMITTEES (CX) –

The Committees for which Chairs and Vice-Chairs were to be appointed at the Annual Meeting were all the bodies in the political balance table (which could be found in Agenda Item Nos. 7 and 8), with the exception of those shown in the report.

RESOLVED –

(1) T H A T the Chairs and Vice-Chairs of Committees be appointed as set out below for the ensuing Municipal year:

<u>Appeals:</u>	Chair:	Councillor I. Buckley
	Vice-Chair:	Councillor S.C. Lloyd-Selby

<u>Community Liaison:</u>	Chair:	Councillor S.M. Hanks
	Vice-Chair:	Councillor M.R. Wilson

<u>Democratic Services:</u>	Chair:	Councillor Dr. I.J. Johnson
	Vice-Chair:	Councillor S.J. Haines

<u>Discretionary Housing Payments: Review</u>	Chair:	Councillor H.C. Hamilton
	Vice-Chair:	Councillor J. Lynch-Wilson

<u>Early Retirement/Redundancy:</u>	Chair:	Councillor P. Drake
	Vice-Chair:	Councillor H.C. Hamilton

<u>Glamorgan Heritage Coast Advisory:</u>	Chair:	Councillor C. Stallard
	Vice-Chair:	Councillor Emma Goodjohn

<u>Investigating:</u>	Chair:	Councillor H.M. Payne
	Vice-Chair:	Councillor C. Iannucci

<u>Planning:</u>	Chair:	Councillor N.C. Thomas
	Vice-Chair:	Councillor S.D. Perkes
<u>Public Protection Licensing:</u>	Chair:	Councillor P. Drake
	Vice-Chair:	Councillor J.M. Norman
<u>Statutory Licensing</u>	Chair:	Councillor P. Drake
	Vice-Chair:	Councillor J.M. Norman
<u>Senior Management Appointment:</u>	Chair:	Leader (Councillor L. Burnett)
	Vice-Chair:	Deputy Leader (Councillor B.E. Brooks)
<u>Trust:</u>	Chair:	Councillor H.C. Hamilton
	Vice-Chair:	Councillor M.R. Wilson
<u>Voluntary Sector Joint Liaison:</u>	Chair:	Councillor R.M. Birch
	Vice-Chair:	Councillor S.C. Lloyd-Selby
	Honorary Vice- Chair	To be appointed from amongst the 7 representatives from the Voluntary and Health Sectors
<u>Welsh Church Act Estate:</u>	Chair:	Councillor M.R. Wilson
	Vice-Chair:	Councillor P. Drake

(2) T H A T the remaining Committees and Sub Committees be dealt with as set out within the report.

Reason for decisions

(1&2) In order to comply with the relevant legislation.