



Application for Authorisation as a Hackney Carriage Meter Tester for the Vale of Glamorgan.

1. Company Details

Company Name	
Company Address	
Company Telephone Number	
Company Email Address	
Company – Contact Name	

2. Additional Details

Is the Company licensed as a Private Hire Operator? If yes, provide details.	
Is the Company an approved meter tester for any other Council, If yes, provide details.	
Please provide details of the meter companies that you are authorised to test.	You must provide supporting emails/letters from each meter company confirming you have been authorised to test the meters to include the name and contact details of the company representative signing the email/letter
Please provide details of the 'measured mile' to be used for calibration purposes.	

- I attach a template of the meter certificate the company proposes to issue
- I understand that my application will not be valid until all required information is received
- I understand that I will be required to submit an annual renewal of this authorisation
- I understand that this application will be referred to the next available Public Protection Licensing Committee for a decision

Data Protection Act 2018 and Privacy Notice

With regard to the Data Protection Act 2018, the Council has a duty to protect the public funds it administers, and to this end may use the information that you provided in respect of your licensing application and the data held within the authority for the prevention and detection of fraud. Where required, it may also share this information with other bodies administering public funds and other organisations solely for these purposes. Under Article 6(1)(e) of the GDPR, we are permitted to use data for our tasks.

Any data supplied by you on this form will be processed in accordance with Data Protection Act requirements and in supplying it you consent to the Council processing the data for the purpose for which it is supplied. All personal information provided will be treated in the strictest confidence and will only be used by the Council or disclosed to others for a purpose permitted by law. Visit www.valeofglamorgan.gov.uk

<https://www.valeofglamorgan.gov.uk/Documents/Working/Public-Notices/Fair-Processing-Notice-Licensing.pdf>

3. Signature Declaration

I have read and understood the above information and confirm that the information submitted is correct to the best of my knowledge

Signature of Applicant	
Printed Name of Applicant	
Position in Company	
Date	

There is no charge for this application.