



Vale of Glamorgan Governor Training Programme SPRING 2025

This document is available in Welsh / Mae'r ddogfen hon ar gael yn Gymraeg.

**Spring 2025
Governor Training Programme
Vale of Glamorgan**



Empowering Governors Programme

Module 1: New governor induction: roles and responsibilities of governors- 'knowing my school'

This revised **mandatory module** is aimed at new governors and **must be completed within the first year of appointment.**

It will help new governors gain the required knowledge and understanding to begin to fulfil their role effectively to support their school in raising standards.

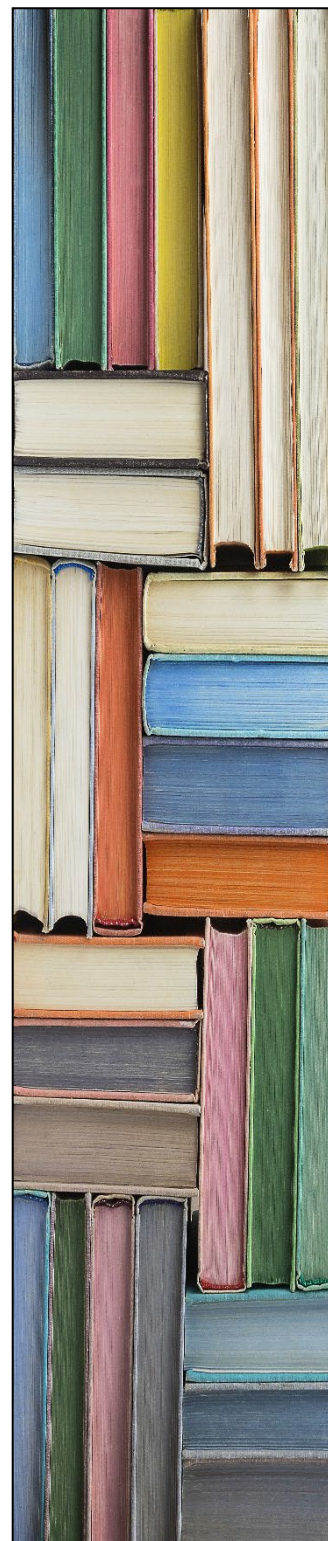
This module will focus on:

- how the school vision shapes values across the school community and drives a culture of high expectations
- the key roles and responsibilities of governors
- the composition of governing bodies and how they work
- effective challenge and support

Module 2: The role of data in supporting self-evaluation and improvement in schools - 'what governors need to know and why'

This updated **mandatory module for new governors** aims to develop an understanding of school progress and performance data. The session explores:

- the types of data used by schools and the role data plays in school improvement
- how data can be used by governors to challenge and support the school to improve
- how governors are accountable for the progress made by all groups of learners and how this data is gathered and used by their schools
- the types of questions governors can ask about their own school's data.



Spring 2025

Governor Training Programme

Vale of Glamorgan



Empowering Governors Programme

Module 3: Safeguarding: 'understanding and promoting a culture of vigilance'

This optional module underpins important LA training and helps governors recognise their role in promoting a culture of vigilance in their schools.

The session will help governors understand:

- their role in monitoring and promoting safeguarding across the school community
- how to be compliant: policies and record keeping
- how to create a safe and healthy culture that includes pupil and staff voice
- the spectrum of safeguarding and online safety.

Module 4: Enabling equity and excellence: 'high aspirations for all'

This session aims to develop your understanding of why equity, excellence and wellbeing are integral to ensuring high aspirations for all learners.

You will begin to:

- recognise barriers to learning and opportunities to raise aspirations for all learners
- recognise the variety of vulnerable groups and the need to rigorously monitor their progress
- understand the implications and impact of the Equality Act 2010 in schools and how this contributes to a fairer system for all.

Hot Topic Sessions

Up-to-date information on current Welsh educational issues. Sharing of school practices and opportunities for questions and answers

Headteacher Performance Management

This session is aimed at governors who carry out performance management of headteachers. This session will:

- focus on the recommendations and updates following the Welsh Government's Professional Development Review March 2024
- focus on ensuring governors have the knowledge, understanding and skills to undertake this specific role
- allow all parties involved in Professional Development reviews to have the confidence to ensure the system is supportive and robust.

New Chairperson Induction

This is a mandatory course for new chairs of governors. It will ensure that the chairperson has the required knowledge and understanding to begin to fulfil their role effectively to support their school in raising standards and carrying out its statutory functions. The programme provides an introduction on:

- the role and skills of the chairperson
- key relationships
- how to be an effective chairperson.

This session is also an opportunity for you to raise any questions arising from the training, your role as a chairperson and to share your experiences to date.

Raising Awareness of the Role of Teaching Assistants in our Schools: A Governor's Guide

This session focuses on:

- effective deployment of teaching assistants to support pupil progress
- Professional Learning Entitlement for all teaching assistants
- information for governors on CSC's bespoke support for teaching assistants.

An Introductory Coaching Programme for Governors

Our vision at CSC is to embed a culture of coaching and mentoring across all our schools. This includes our governing bodies.

The session will introduce you to a range of coaching skills and strategies that will enrich and inform the conversations you have with your senior leadership team and other members of the school community.

Supporting Your School Through an Estyn Inspection

This session aims to support Chairs and Vice Chairs of Governors to effectively share their school's work for an Estyn inspection. It will explain the inspection process, the role of governors within the process and some of the themes emerging from reports.

The session will be interactive with an opportunity to listen to and speak with regional leaders of governance about their experiences during recent inspections; it will also require participants to engage with pre reading and reflection materials that will be shared prior to the session.

School Summary Report

The School Summary Report (SSR) provides Governing Bodies with a twice yearly summary of information Central South Consortium has on a school.

The report is intended to support governors in their knowledge of the school and also provide guidance on areas they can ask questions to gain further insight.

We are holding a drop-in session where Principal Improvement Partners will be available to answer any questions or offer support in how to use the SSR effectively to support school improvement.

Health and Safety

This course will provide an understanding of the Health, Safety and Well-being Team's approach to the inspection of schools. It will be particularly useful for all Health & Safety/Premises Committee governors and anyone who has a specific interest in this key area. The course aims to provide

- An explanation of the current school inspection programme;
- Feedback on key areas identified within the first round of inspections; and
- Accident/Incident and Behaviour Escalation reporting.

Unpaid Young Carers: Raising awareness, identification and support

Young carers are children and young people under the age of 18 who provide care and support for a family member who is disabled, physically or mentally ill, or is affected by substance misuse.

Approximately 1 in 8 young people are unpaid young carers, [About Us - Caring as a Young Carer | Carers Trust](#).

The aim of this online training session is to raise awareness amongst Governors about unpaid young carers and promoting the services available in the Vale of Glamorgan, especially:

- Young Carers ID Card Scheme and Vale Youngs Carer Project – overseen by YMCA
- Carer Friendly and Young Carers in School Service - overseen by Tuvida

Finance and School Budgets

This course is aimed at all those governors who are members of their governing body's finance committee, and it will provide an overview of school and education funding.

Specific areas to be covered include an analysis of the school budget formula, interpretation of financial information, preparation and monitoring of the school budget, the financial framework and financial reporting. Although it is most relevant for governors who are finance committee members all governors with an interest in this key area are also welcome to attend. Please note, this is an in-person course, and will be held at the Civic Offices, Holton Road, Barry.

Pastoral Support Plans

The aims of this training are to support governors to be confident to understand the following;

- What are Pastoral Support Plans?
- What is Flexi-learning?
- What is the underlying legislation?
- When could a Pastoral Support Plan operate in the interests of the child?
- When could a flexi-learning plan operate in the interests of the child?
- What to expect from the LA officers?

Redundancy

This course will cover the role of the governing body within the Council's recommended Redundancy policy. It aims to fully familiarise governors with the recommended Redundancy policy and procedures.

It is particularly relevant for governors who are members of the staff disciplinary and dismissal and disciplinary and dismissal appeals committees as well as the finance committee.

Equality

This is an overview of Strategic Equality Plans in schools. The aim is to ensure governors are more confident in promoting equality. The session supports governors to improve involvement, engagement and communication with protected groups. Strategies are outlined to support children and young people to overcome barriers, so they can reach their full potential. This session will also reference Welsh Government's Equality and Diversity Champion role and information about it can be viewed [here](#)

Register for a course or courses by clicking on the booking form link below.

[Vale of Glamorgan Governor Training Booking Form - Spring 2025](#)

Vale of Glamorgan Governor Support Team

John Sparks – Head of Governor Support

jsparks@valeofglamorgan.gov.uk

01446 709106

Fran Wright – Senior Governor Support Officer

fwright@valeofglamorgan.gov.uk

01446 709125



[Governors \(valeofglamorgan.gov.uk\)](http://valeofglamorgan.gov.uk)

Spring 2025

Governor Training Programme

Vale of Glamorgan



Calendar of Training Dates

Date	Time	Session
Tue 28 Jan	5.30-7.30pm	Data
Wed 29 Jan	1.00-3.00pm	Supporting your school through Inspection
Wed 29 Jan	5.30-7.00pm	Finance/School Budgets (in-person)
Thu 30 Jan	5.30-7.30pm	Induction
Mon 3 Feb	10.00-11.00am	School Summary Report
Mon 3 Feb	1.00-3.00pm	Induction
Tue 4 Feb	10am-12noon	Induction
Wed 5 Feb	10am-12noon	Data
Thu 6 Feb	5.30-7.30pm	Induction
Mon 10 Feb	10am-12noon	Safeguarding
Mon 10 Feb	1.00-3.00pm	Data
Mon 10 Feb	4.00-5.00pm	Raising Awareness of role of TA's in schools
Tue 11 Feb	5.30-7.00pm	Pastoral Support Plans
Wed 12 Feb	10am-12noon	Induction
Wed 12 Feb	4.00-5.00pm	Headteacher Performance Management
Thu 13 Feb	5.30-7.30pm	Data
Mon 17 Feb	10am-12noon	Equity & Excellence for All
Tue 18 Feb	10am-12noon	Data
Wed 19 Feb	5.30-7.00pm	Redundancy
Mon 24 Feb	Half	Term week
Mon 3 Mar	1.00-3.00pm	Safeguarding
Tue 4 Mar	10am-12noon	Safeguarding
Tue 4 Mar	4.00-6.00pm	Introductory Coaching Programme for Governors
Wed 5 Mar	5.30-7.30pm	Safeguarding
Thu 6 Mar	5.30-7.30pm	Safeguarding
Mon 10 Mar	1.00-3.00pm	Equity & Excellence for All
Tue 11 Mar	5.30-7.30pm	Equity & Excellence for All
Wed 12 Mar	5.30-7.00pm	Young Carers
Thu 13 Mar	1.00-3.00pm	Induction
Thu 13 Mar	5.30-7.30pm	Equity & Excellence for All
Tue 18 Mar	1.00-3.00pm	Data
Thu 20 Mar	5.30-7.00pm	Equality
Mon 24 Mar	5.30-7.30pm	Induction
Tue 25 Mar	10am-12noon	Equity & Excellence for All
Wed 26 Mar	5.30-7.30pm	Data
Thu 27 Mar	5.30-7.00pm	H&S
Thu 3 Apr	5:30-6:30pm	Designated Safeguarding Governors

Clych A - Blue

Clych B - Green

Cylch C – Purple (welsh language)

Stand Alone Sessions - Orange

RED – Vale of Glamorgan LA Courses

Spring 2025
Governor Training Programme
Vale of Glamorgan

