



VALE OF GLAMORGAN COUNCIL CABINET OFFICE

Cabinet Quarterly Work Programme

April 2021 – June 2021



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April	Annual Delivery Plan Monitoring Report: Quarter 3 Performance 2020/21. <i>(originally listed as 'Quarter 3 Performance Reporting 2020/21')</i>	To present quarter 3 performance results for the period 1st April 2020 to 31st December 2020 in delivering our Annual Delivery Plan commitments as aligned to our Corporate Plan Well-being Objectives.	Leader	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C546) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Annual-Delivery-Plan-Q3.pdf
April	Service Plans & Target Setting to Deliver the Vale of Glamorgan Annual Delivery Plan (Improvement Plan Part 1) 2021/2022.	To seek Cabinet's approval for the priority actions as reflected in Service Plans and proposed service improvement targets for the period 2021/2022 that will deliver the Council's Annual Delivery Plan (Improvement Plan Part 1).	Leader	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C547) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Service-Plans-and-Target-Setting.pdf
April	Use of the Managing Director's Emergency Powers.	To notify Cabinet of the exercising of Emergency	Leader	No	No	Reported to Cabinet on 12 th

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		Powers by the Managing Director since the last report on 22 February, 2021.				April, 2021 (Min. No.C548) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Use-of-MDs-Emergency-Powers.pdf
April	Backup System Replacement.	To gain Cabinet approval to undertake a procurement process for the supply of a centralised Backup Solution.	Leader	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C557) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-26/Backup-System-Replacement.pdf
April	Cabinet Quarterly Work Programmes – January to March 2021 and April to June 2021.	To inform Members of the progress to date in respect of Cabinet Quarterly Work Programmes for the period January to March 2021 and to confirm the Quarterly Work Programme for April to June	Leader	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C558) https://www.valeofglamorgan.gov.uk/Documents/Committee%20

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		2021.				Reports/Cabinet/2021/21-04-26/Cabinet-Quarterly-Work-Programmes.pdf
April	Cabinet Annual Strategic Forward Work Programme May 2021 to April 2022.	To inform Members of the Annual Strategic Forward Work Programme of the Cabinet / Council for the 12-month period May 2021 to April 2022	Leader	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C559) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-26/Annual-Strategic-FWP.pdf
April	Reshaping Services Update.	To provide an update on progress on the Reshaping Services Programme.	Leader	No	No	Report was taken to Cabinet on 08 th March, 2021 as 'Renewing Reshaping: The Next Steps for Regeneration'.
April	Council Risk Register (Q3).	To present a reference from Audit Committee of the Risk Register for approval of the Council's Risk Register.	Leader	No	No	Report was taken to Cabinet on 22 nd March,

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						2021 as a Reference from Audit Committee.
April	Collaboration Compendium. <i>(deferred to September from April Cabinet cycle)</i>	To provide an update for Cabinet on the Council's strategic collaborative working initiatives.	Leader	No	No	Decision taken that the Compendium should undergo a refresh and would be reported to Cabinet every 6 months rather than quarterly, therefore moved to the September cycle.
April	Proposal to increase the capacity of Ysgol Y Deri to meet future demand for special education in the Vale of Glamorgan.	To advise Cabinet of the outcome of the statutory notice to increase the capacity of Ysgol Y Deri and the process to be followed to allow a determination to be made.	Education and Regeneration	No	No	Reported to Cabinet on 26 th April, 2021 (Min. No.C560) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-26/Proposal-to-

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						Increase-Capacity-of-Ysgol-y-Deri.pdf
April	Request by Newydd Housing Association to purchase the Councils freehold interest at St Garmon Road, Penarth.	To approve the sale of the Council freehold interest of land at St Garmon Road, Penarth to Newydd Housing Association.	Housing and Building Services	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C549) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Freehold-Sale-St-Garmon-Road-Cabinet-Report.pdf
April	Section 106 Protocol Call In: the allocation of the Section 106 Sustainable Transport contribution, received from the development referred to as Land to the rear of St David's Primary School, Colwinston (planning reference 2014/00242/FUL).	To seek approval for a Section 106 funded Sustainable Transport scheme in Colwinston.	Legal, Regulatory and Planning Services / Neighbourhood Services and Transport	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C550) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/S106-Protocol-Call-In.pdf

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April	Adopting Together Service.	As lead authority for the Vale, Valleys and Cardiff Adoption Collaborative (VVC), to request authority to renew the Adopting Together Service Level Agreement to enable contractual provisions to be agreed to facilitate placements via the Adopting Together Service on behalf of partner authorities.	Social Care and Health	No	No	Reported to Cabinet on 12 th April, 2021 (Min. No.C551) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-04-12/Adopting-Together-Service-Report.pdf
April	Carer's Strategy		Social Care and Health			Report deferred to future Cabinet meeting due to the pandemic.

Forward Work Programme: May 2021

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May	Renewal of Welsh Translation Contract.	To obtain approval from Cabinet to go out to tender for this service. The current contract ends at the end of August.	Leader	No	No	Reported to Cabinet on 24 th May, 2021 (Min. No.C575) https://www.val.eofglamorgan.gov.uk/Documents/Committees/20Reports/Cabinet/2021/21-05-24/Renewal-of-Welsh-Translation-Contract.pdf
May	Consideration of Senior Management Structure within the Council.	This report recommends and assessment of the current arrangements relating to senior management in the context of the Local Government and Elections (Wales) Act 2021 as well as key learning arising from the Covid-19 pandemic.	Leader	Yes (Corporate Performance and Resources)	Yes	Reported to Cabinet on 12 th May, 2021 (Min. No.C568) https://www.val.eofglamorgan.gov.uk/Documents/Committees/20Reports/Cabinet/2021/21-05-

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						12/Senior-Management-Structure.pdf
May	Penarth Pier Pavilion	To provide an update to Cabinet on the return of the Penarth Pier Pavilion to the Local Authority following the surrender of the lease by Penarth Arts and Crafts Ltd. and to seek approval to develop a sustainable business plan to support the future operation of the building.	Leader	No	No	Reported to Cabinet on 12 th May, 2021 (Min. No.C569) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-05-12/Penarth-Pier-Pavilion.pdf
May	Renewal of Microsoft Enterprise Agreement 2021 - 2024	To obtain approval for delegated powers to tender and award a contract for the supply of licences for Microsoft software.	Leader	No	No	Reported to Cabinet on 12 th May, 2021 (Min. No.C570) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-05-12/Microsoft-Software-Licence-

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						Renewal-2021-2024.pdf
May	21 st Century Schools – Penarth Nursery Provision.	To seek approval to consult on a school organisation proposal for the Penarth Nursery Provision scheme.	Education and Regeneration	Yes (Learning and Culture)	No	Deferred to September Cabinet cycle.
May	Housing Support Grant Commission Programme.	To approve the Housing Support Grant Commissioning Programme for 2021 and to agree arrangements to award the necessary support contracts.	Housing and Building Services	No	No	Reported to Cabinet on 24 th May, 2021 (Min. No.C576) https://www.val.eofglamorgan.gov.uk/Documents/Committees/20Reports/Cabinet/2021/21-05-24/Housing-Support-Grant-Commissioning-Programme.pdf
May	Disposal of Small Parcels of Housing owned land.	To seek Cabinet approval to dispose of two small parcels of non-operational housing land suitable for use incidental to the enjoyment of the adjacent dwelling houses only (as identified at Appendix A).	Housing and Building Services	No	No	Report deferred to a future Cabinet cycle pending resolution of legal issues.
May	Neighbourhood Services and Transport - Proposed policy and	To agree a Policy and fees for placing items on the highway.	Neighbourhood Services and	Yes (Environment	No	Reported to Cabinet on

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	fees for placing items on highway (Tables and Chairs, outside trading space, advertising boards, skips, scaffolding).		Transport	and Regeneration)		12 th May, 2021 (Min. No.C571) https://www.val.eofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-05-12/Placing-Items-on-the-Highway.pdf

Forward Work Programme: June 2021

Month	Report Title	Purpose of Report (Summary)	Lead Cabinet Member	Scrutiny Consideration Yes / No	Council Yes / No	Update
June	Q4 Sickness Absence Report 2020/2021.	To update Members of the Cabinet on the sickness absence statistics for the 12-month period from 1 April 2020 to 31 March 2021.	Leader	Yes (Corporate Performance and Resources)	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C581) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-07/Q4-Sickness-Absence-Report-2020-2021.pdf
June	The UK Government Levelling Up and Community Renewal Funds Bid Governance Arrangements.	To seek authority from Cabinet to submit an initial bid under the UK Government's Levelling Up Fund and to set out an agile governance structure sufficient to allow submission within the deadlines set out in the programme guidance.	Leader	No	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C582) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-07/Levelling-Up-Report.pdf
June	Consultation Response: Welsh Government's Race Equality Action Plan for an Anti-Racist	To present Cabinet with the Council's draft consultation response and seek their	Leader	Yes (Learning and Culture)	No	Reported to Cabinet on 07 th June, 2021

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	Wales.	views and approval to make a final submission to the consultation on Welsh Government's Race Equality Action Plan (REAP) for an Anti-Racist Wales.				(Min. No.C583) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-07/Race-Equality-Action-Plan.pdf
June	Annual Welsh Monitoring Report.	To consider the Annual Welsh Monitoring Report for 2020/21.	Leader	Yes (Learning and Culture)	No	Report was taken to Cabinet on 21 st June, 2021 as a Reference from Learning & Culture Scrutiny Committee.
June	Disposal of Three Small Parcels of Education Owned Land. <i>(deferred to June from May Cabinet cycle)</i>	To seek Cabinet approval to dispose of three small parcels of non-operational education land (as identified at Appendix A).	Education and Regeneration	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C596) https://www.valeofglamorgan.gov.uk/Documents/ Com mittee%20Reports /Cabinet/2021/21-06-21/Disposal-of-Small-Parcels-of-Education-Owned-Land.pdf
June	Barry Town Centre Gateway Regeneration Project (Compound	To provide an update regarding Barry Town	Education and Regeneration	No	No	Reported to Cabinet on 07 th

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	and Clinic Sites).	Centre Gateway Regeneration Project.				June, 2021 (Min. No.C584) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-07/Barry-Town-Centre-Gateway.pdf
June	Housing & Building Services Responsive Repairs, Maintenance, Voids, Welsh Housing Quality Standard and Small Projects Framework.	To request Cabinet approval to procure and award delegated authority to accept the most advantageous tender and execute the contract for a Housing and Building Services Responsive Repairs, Maintenance, Voids, Welsh Housing Quality Standard and Small Projects Framework.	Housing and Building Services	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C597) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/Housing-Building-Services-Responsive-Repairs-Void-Report.pdf
June	Registration Services - Bespoke Ceremonies	To propose introducing bespoke ceremonies, to include: <ul style="list-style-type: none"> • Packaging statutory with non-statutory ceremonies • Including additional elements to the ceremony • Enabling non-statutory 	Legal, Regulatory and Planning	No	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C585) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-

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		ceremonies to take place outdoors				06-07/Registration-Services-Bespoke-Ceremonies.pdf
June	Leisure Management Contract Extension. <i>(deferred to June from April Cabinet cycle)</i>	To consider the options to extend the Leisure Management Contract between Parkwood Leisure and the Council.	Leisure, Arts and Culture	Yes (Healthy Living and Social Care)	Yes	Reported to Cabinet on 21 st June, 2021 (Min. No.C598 and C608) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-21/Leisure-Management-Contract-Extension.pdf
June	Consideration of the Responses to the Arts Consultation, and Subsequent Recommendations.	For Cabinet to consider the responses to the Consultation and the proposed actions as a result of feedback received.	Leisure, Arts and Culture	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C599) https://www.valeofglamorgan.gov.uk/Documents/Committee%20Reports/Cabinet/2021/21-06-21/Arts-Consultation.pdf
June	Barry Docks Transport Interchange WeITAG Stage Two	To update Cabinet on progress on the WeITAG Stage Two Outline Business	Neighbourhood Services and Transport	Yes (Environment and Regeneration)	No	Reported to Cabinet on 07th June, 2021

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		Case and make recommendations for the next steps.				(Min. No.C586) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-07/Barry-Docks-Transport-Interchange.pdf
June	Highway Maintenance Contracts	To note proposals for the award of several highway maintenance contracts for highway surfacing and treatment for the period 2021 to 2023.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 07th June, 2021 (Min. No.C587 and C591) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-07/Highways-Maintenance-Contract.pdf
June	Highway Maintenance Contract (Emergency & Permanent Defect Repairs).	To award the highway maintenance contract for undertaking emergency and permanent highway repairs for 2021 to 2023.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C600 and C609) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/Emergency-

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						and-Permanent-Highway-Repair-Contract.pdf
June	Penarth Heights Landslip 2016.	To agree a settlement in respect of a landslip at Penarth Height 2016.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C601 and C610) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/Penarth-Heights-Landslip.pdf
June	Experimental Traffic Regulation Order - 20MPH Speed Limits.	To agree the introduction of experimental 20MPH speed limits in Aberthin and Peterston Super Ely.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C602) https://www.valeofglamorgan.gov.uk/Documents/_Committee%20Reports/Cabinet/2021/21-06-21/TRO-20-MPH-Speed-Limits.pdf
June	Objection Report: Cowbridge and Cosmeston Proposed Resident Only Permit Parking Areas Traffic Regulation Order	To advise Cabinet of objections received and to propose an appropriate way forward.	Neighbourhood Services and Transport	No	No	Reported to Cabinet on 21 st June, 2021 (Min. No.C603)

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						https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Objection-Report-Cowbridge-and-Cosmeston.pdf
June	Objection Report: Barry Island, The Knap and Ogmore-by-Sea Proposed Resident Only Permit Parking Areas Traffic Regulation Order.	To advise Cabinet of the objections received and to propose an appropriate way forward.	Neighbourhood Services and Transport	No	No	Late Urgent Item. Reported to Cabinet on 21 st June, 2021 (Min. No.C605) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Urgent-Item-Objection-Report-Barry-Island-Knap-and-Ogmore-by-Sea.pdf
June	Objection Report: Barry Island Proposed Amendments to Traffic Regulation Orders.	To advise Cabinet of an objection and observations received and to propose an appropriate way forward.	Neighbourhood Services and Transport	No	No	Late Urgent Item. Reported to Cabinet on 21 st June, 2021 (Min. No.C606) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Urgent-Item-Objection-Report-Barry-Island-Knap-and-Ogmore-by-Sea.pdf

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						glamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-21/Urgent-Item-Objection-Report-Barry-Island-TRO.pdf
June	Annual Corporate Safeguarding Report: 2020/21. <i>(deferred to June from May Cabinet cycle)</i>	To update Cabinet on the work that has been undertaken to improve corporate arrangements for safeguarding and protecting children and adults who require specific Council services and to ensure that these arrangements are effective.	Social Care and Health	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C588) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-07/Highways-Maintenance-Contract.pdf
June	Corporate Parenting Panel.	To provide for the re-appointment of the Council's Corporate Parenting Panel	Social Care and Health	Yes (All Scrutiny Committees)	No	Reported to Cabinet on 07 th June, 2021 (Min. No.C589) https://www.valeofglamorgan.gov.uk/Documents/ Committee%20Reports /Cabinet/2021/21-06-07/Corporate-Parenting-Panel.pdf