

# APPLICATION FOR RESIDENT PARKING PERMIT



The Vale of Glamorgan Council, Dock Office,  
Barry Docks, Barry CF63 4RT  
Tel: 01446 700111 Fax: 01446 421392  
Email: [visible@valeofglamorgan.gov.uk](mailto:visible@valeofglamorgan.gov.uk)

Evidence of residence and ownership of vehicle will be required for all new applications. Only one permit can be issued to each driver. If application is by post, a stamped addressed envelope **MUST** be enclosed. If these instructions are not complied with the application will be retained at the Dock Office for personal collection or until the documents and/or a stamped addressed envelope are received.

**PERMIT IS ONLY VALID IN THE STREET FOR WHICH YOU ARE APPLYING, AS SHOWN ON THE PERMIT.**

**Your old permit MUST be returned in any circumstances.**

The permit is not transferable. Should there be any change of circumstances, eg. change of house holder/change of vehicle, the permit **MUST** be returned and a new permit obtained, providing evidence as outlined above.

If your vehicle is a company car, a letter from your employer must be provided, stating the registration number and that you have full use of the vehicle.

<b>I. Applicant</b>	<b>CAPITAL LETTERS PLEASE</b>
Title (Mr/Mrs/Miss/other): _____ First name: _____ Surname: _____	
Address: _____ _____	Post Code: _____
Home phone (optional): _____ Mobile phone (optional): _____	
Email (optional): _____	

<b>2. Do you live at the above address?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>3. Does your residence have off-street parking, such as garage or hard standing?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>4. Have you previously applied for a permit at this address?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
If so, please give expiry date: <input type="text"/>		
<b>5. Is your name on the register of electors for this address?</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>6. Registration number of vehicle for which a permit is required:</b>	<input type="text"/>	
<b>7. Is the vehicle a car? If not, please answer question below.</b>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<b>Details of vehicle if a goods vehicle.</b> Make: <input type="text"/>	Type: <input type="text"/>	
Overall height: <input type="text"/>	Length: <input type="text"/>	Vehicles which exceed 2.44m (8 feet) in height and 5.49m (18 feet) in length are not eligible for a permit.

<b>Declaration</b>
This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. The information provided will be used to determine whether you are entitled to a parking permit and if so, administer it.
I sign this application form knowing that I shall be liable to prosecution if I have wilfully stated anything which I know to be false or do not believe to be true.
Signature of Applicant: _____ Date: _____

<b>For official use only.</b>	Form signed <input type="checkbox"/>	Issued by (initials) <input type="text"/>	Old permit number <input type="text"/>
	Form dated <input type="checkbox"/>	Stub completed <input type="checkbox"/>	New permit number <input type="text"/>